

Jacket: 524-226

Title: QRC Booklet

Agency: DLA - Eglin

Bid Opening: June 14, 2021 at 2:00pm

Contractor Name	Bid	Terms		Discounted Total
MONARCH LITHO, INC.	\$105,501.00	2.0%	20 days	\$103,390.98
LAS VEGAS COLOR GRAPHICS	\$139,555.00	5.0%	20 days	\$132,577.25
GRAY GRAPHICS CORPORATION	\$148,760.00	2.0%	20 days	\$145,784.80
CORPORATE COMMUNICATIONS GROUP	\$220,249.19	Net		\$220,249.19

BID OPENING: Bids shall be opened at 2:00pm, prevailing Eastern Standard Time, on June 14, 2021 at the U.S. Government Publishing Office, Atlanta GA. Due to the COVID-19 pandemic, this will NOT be a public bid opening.

ISSUE DATE: June 7, 2021

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS, CALL (404) 605-9160, EXT. 7 (BETH NICOLAUS). NO COLLECT CALLS.

SPECIFICATIONS

U.S. Government Publishing Office (GPO)
Atlanta Regional Office
3715 Northside Parkway, NW
Suite 4-305
Atlanta, Georgia 30327

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 09-19)).

PRODUCT: Consists of proofing, printing, binding and making distribution of a spiral bound pamphlet.

TITLE: QRC Booklet

QUALITY LEVEL: II Quality Assurance Through Attributes (GPO Pub 310.1, effective May 1979 (Rev. 09-19)) applies.

QUANTITY: 54,800 Copies

TRIM SIZE: 5 x 7"

PAGES: 88 Text + 2-piece Cover

DESCRIPTION:

Covers 1 thru 3 print full color (including built black) matter via 4-color process (no bleeds). Cover 4 prints full color matter via 4-color process with full bleed in all dimensions. Covers 1 & 2 print head to foot. Covers 3 & 4 print head to head.

Text prints full color matter via 4-color process with full and/or uncommon bleeds throughout. Prints head to foot.

NOTE: Pamphlets must be printed via conventional OFFSET printing on a minimum 4-color press with one single pass. Digital printing, direct imaging (toner), and inkjet printing are not acceptable.

GOVERNMENT TO FURNISH:

- Print file (see "ELECTRONIC MEDIA") will be available for download from a Government-hosted SFTP server. Appropriate log-on instructions and protocol will be provided by the Government at time of award.
- Distribution List (furnished in Microsoft Excel format) will be emailed to contractor at time of award.

ELECTRONIC MEDIA:

- PLATFORM: Unknown
- STORAGE MEDIA: Print file (14 MB) will be available for download from a Government-hosted SFTP server.
- SOFTWARE: One PDF file will be provided.
- COLOR(s): Identified as CMYK.
- FONTS: All fonts are Embedded and/or Embedded Subset.
- OUTPUT: 175 line screen

ADDITIONAL INFORMATION:

- Contractor must have the ability to edit PDF files (when furnished by the Government).
- Contractor is not to request that electronic files provided be converted to a different format. If contractor wishes to convert files to a different format, the final output must be of the same or higher quality and at no additional cost to the Government.
- The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.
- Identification markings such as register marks, commercial identification marks of any kind, etc., except form number and revision date, carried in the electronic files, must not print on the finished product.
- Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file image processing must be reported to your contract administrator.
- The contractor shall create/alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.
- When PostScript Files are not furnished - prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.
- Upon completion of this order, the contractor must furnish final production native application files (digital deliverable) and one "press quality" PDF file with the furnished media. Storage media must be MAC/PC compatible. The digital deliverables must be an exact representation of the final product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

STOCK: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019.

- Covers: JCP Code* O90, White Printable Plastic Film (Synthetic Paper)**, Basis Size 20 x 26", 9.9 pt. (74# Cover)
 - Text: JCP Code* O90, White Printable Plastic Film (Synthetic Paper)**, Basis Size 25 x 38", 5.1 pt. (68# Text)
- **ABSOLUTE EQUAL TO YUPO STOCK. Teslin, Polyart, and other brands of Synthetic Paper are NOT acceptable for this procurement.

INK:

4-color process NOTE: Ink must be suitable for proper drying and adherence to synthetic (Yupo) stock.

MARGINS:

Follow file setup. Covers 1 thru 3 – adequate gripper; Cover 4 – full bleed in all dimensions; Text – full and/or uncommon bleeds throughout.

PROOFS:

Deliver the following proofs to the department on or before June 24, 2021. Contractor MUST return Government furnished material with the proofs.

Contractor is responsible for all costs incurred in the delivery and pickup of proofs. All proofs will be withheld not longer than 2 workday(s) from date of receipt by the Government** to date proofs are MADE AVAILABLE FOR PICKUP by the contractor. It is the responsibility of the CONTRACTOR to make the necessary pickup arrangements when notified that the reviewed proofs are available. If an overnight delivery carrier (i.e. UPS or Fed Ex) is to be used, contractor MUST include a fully completed return airbill (prepaid by the contractor) with the delivered proofs.

**NOTE: The date of receipt by the Government is NOT considered the first workday.

Contractor furnished proof approval letters will not be recognized for proof approval/disapproval. Only GPO generated proof letters will be recognized for proof approval/disapproval. Contractor must not print prior to receipt of an "OK to print".

(*) CONTENT PROOF: One complete digital color CONTENT proof created using the same Raster Image Processor (RIP) that will be used to produce the product. Proof shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and bound to the finished size/format of the product.

(*) INKJET PROOFS: One set of INKJET proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

IT IS UNDERSTOOD THAT THE PROOFS SUPPLIED UNDER THIS CONTRACT WILL MATCH THE FINAL OUTPUT.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

BINDING:

Trim 4 sides. Collate Covers and Text. Punch suitable along 5" TOP dimension and bind with a suitable sized BLACK plastic spiral binding. NOTE: Spiral element must be large enough to allow books to lie flat when opened.

PACKING:

Pack suitable per shipping container to insure pamphlets are not damaged during transit, with total carton weight not to exceed 35 lbs.

NOTE: All shipping cartons require a carton label. Noncompliance with the labeling and marking specifications on this order may be cause for the Government to reject the shipment at destination and return it to the contractor at

his/her expense. The Government may, at its option, relabel and/or remark in accordance with the specifications and charge all costs to the contractor. There will be a minimum charge of \$50.00 per order (per Jacket) for all labeling and marking corrections that are made by the Government due to the contractor's failure to label/mark all cartons per specifications and Contract Terms.

SCHEDULE:

Purchase Order and distribution list will be emailed and print file will be available for download from Government-hosted SFTP server on or before **June 18, 2021**.

Deliver all proofs on or before **June 24, 2021**.

Ship all f.o.b. Contractor's City copies (APO addresses) via USPS on or before **August 10, 2021**.

Deliver all f.o.b. Destination copies via traceable means on or before **August 10, 2021**.

DISTRIBUTION (F.O.B. DESTINATION AND F.O.B. CONTRACTOR'S CITY):

Deliver proofs to: Rob Genova (850-258-5752), 13620 Woodcrest Blvd, Panama City, FL 32409. NOTE: This is a residential address.

F.O.B. Destination:

- Deliver a total of 44,150 copies to 75 individual addresses via traceable means on or before August 10, 2021 - see Page 7 for quantity breakdown and partial (city, state, zip) address information.

F.O.B. Contractor's City:

- Ship a total of 10,650 copies via USPS to 8 individual APO addresses on or before August 10, 2021 - see Page 7 for quantity breakdown and partial (city, state, zip) address information. NOTE: POSTAGE COSTS WILL NOT BE REIMBURSED - CONTRACTORS MUST INCLUDE ALL POSTAGE COSTS FOR THE F.O.B. CONTRACTOR'S CITY SHIPMENTS IN THEIR QUOTED PRICE.

NOTE: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail to Rob Genova (robert.genova.1@us.af.mil) and GPO Atlanta Regional Office (infoatlanta@gpo.gov). The subject line of this message shall be "Distribution Notice for Jacket 524-226, Req 1-101171K/747164". The notice must provide all applicable tracking numbers, shipping method, and title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

QUALITY ASSURANCE THROUGH ATTRIBUTES: The bidder agrees that any contract resulting from bidder's offer under these specifications shall be subject to the terms and conditions of GPO Pub. 310.1 "Quality Assurance Through Attributes – Contract Terms" in effect on the date of issuance of the invitation for bid. GPO Pub 310.1 is available without charge from: U.S. Government Publishing Office, Atlanta Regional Office, 3715 Northside Parkway, NW, Suite 4-305, Atlanta, Georgia 30327.

LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes – Level II
- (b) Finishing (item related) Attributes – Level II

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute Specified	Specified Standard	Alternate Standard*
P-7 Type Quality and Uniformity	Approved Proofs	File Setup
P-10 Process Color Match	Approved Proofs	File Setup

*In the event that the Specified Standard is waived, the Alternate Standard will serve as its replacement.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional hundred or thousand copies. The price of the additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will NOT be a factor for determination of award.

BID SUBMISSION: Due to the COVID-19 pandemic, the physical office will NOT be open. Based on this, bidders MUST submit email bids to bidsatlanta@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time.

The Jacket number (524-226) and bid opening date (June 14, 2021) must be specified in the subject line of the emailed bid submission. Bids received after 2:00pm EST on the bid opening date specified above will not be considered for award.

NOTE: The GPO 910 "BID" Form is no longer required. Bidders are to fill out, sign/initial, and return pages 8 and 9.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following –

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address: <http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Order #	Quantity	City	State	Zip
1	400	BLOXI	MS	39534
2	3000	APO	AE	09877
3	100	MCCONNELL AFB	KS	67221
4	100	Fort Wayne	IN	46809
5	900	Peoria	IL	61607
6	300	Meridian	MS	39307
7	100	Egg Harbor	NJ	008234
8	300	Oklahoma City	OK	73179
9	500	LRAFB	AR	72099
10	500	Corapolis	PA	15108
11	150	Gulfport	MS	39507
12	400	March ARB	CA	92518
13	300	Beale AFB	CA	95903
14	1250	Jackson	MS	39232
15	3600	Wright-Patterson AFB	OH	45433
16	150	Grissom ARB	IN	46971
17	150	Port Huene	CA	93041
18	400	Yigo	GU	96929
19	100	Springfield	IL	62707
20	550	Corapolis	PA	15108
21	350	Niagara Falls	NY	14304
22	100	Great Falls	MT	59404
23	500	Edwards	CA	93523
24	2500	Robins AFB	GA	31098
25	300	Goldsboro	NC	27531
26	700	Sheppard AFB	TX	76311
27	1000	Lincoln	NE	68524
28	1000	Kirtland AFB	NM	87117
29	250	Horsham	PA	19044
30	200	Pope AAF	NC	28308
31	50	Fairchild AFB	WA	99011
32	300	Brunswick	GA	31525
33	1900	JBMDL	NJ	08640
34	200	Buckley AFB	CO	80011
35	1000	Peterson AFB	CO	80914
36	300	Fargo	ND	58102
37	3000	San Antonio	TX	78236
38	100	Tyndall AFB	FL	32403
39	200	Via Pordenone, Area F Bldg 1029 04	AE	33081
40	400	Jacksonville	FL	32218
41	200	Joint Base Anacostia-Bolling	DC	20032
42	50	Salt Lake City	UT	84116

Order #	Quantity	City	State	Zip
43	500	Laughlin AFB	TX	78843
44	3000	LRAFB	AR	72099
45	1050	MacDill AFB	FL	33621
46	50	Newburgh	NY	12550
47	50	Colorado Springs	CO	80912
48	300	Joint Base Langley-Eustis	VA	23665
49	3000	Langley Air Force Base	VA	23665
50	50	JB Andrews	MD	20762
51	1000	NAS JRB New Orleans	LA	70143
52	50	Chicopee	MA	01022
53	500	Tulsa	OK	74115
54	150	Fort Worth	TX	76127
55	200	Portland	OR	97218
56	100	APO	AP	96543
57	500	Syracuse	NY	13211
58	300	Des Moines	IA	50321
59	200	South Burlington	VT	05403
60	600	Selfridge ANGB	MI	48045
61	300	Beale AFB	CA	95903
62	250	Montgomery	AL	36108
63	50	Mountain View	CA	94035
64	500	APO	AE	09853
65	400	JB-MDL	NJ	08053
66	100	Andrews AFB	MD	20762
67	850	Columbus	OH	43217
68	700	Louisville	KY	40213
69	1050	Maxwell AFB	AL	36117
70	200	Cheyenne	WY	82009
71	500	SCOTIA	NY	12302
72	150	San Angelo	TX	76908
73	450	Nellis AFB	NV	89191
74	1200	Mountain Home AFB	ID	83648
75	500	Joint Base Andrews,	MD	20762
76	100	Mansfield	OH	44903
77	500	Birmingham	AL	35212
78	300	Charlotte	NC	28208
79	150	APO	AP	96368
80	400	Sioux City	IA	51111
81	250	APO	AE	09094
82	750	APO	AE	09855-1402
83	5700	APO	AP	96278-2069

NOTE: ORDER NUMBERS 2, 39, 56, 64, 79, 81, 82 AND 83 ARE F.O.B. CONTRACTOR'S CITY SHIPMENTS (APO ADDRESSES). HOWEVER, POSTAGE COSTS WILL NOT BE REIMBURSED - CONTRACTORS MUST INCLUDE ALL POSTAGE COSTS FOR THESE SHIPMENTS IN THEIR QUOTED PRICE.

CONTRACTOR NAME: _____

SHIPMENT(S): Shipments will be made from: City _____, State _____

The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

Bid Amount: _____

Additional Rate per M: _____

(Contractor's Initials)

(COMPLETE AND SUBMIT THIS PAGE WITH YOUR BID)

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder's Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)

(Contractor's Initials)

(COMPLETE AND SUBMIT THIS PAGE WITH YOUR BID)