



# International Code Council

**(Committee approved 11/12/20)**

## TWELFTH COMMITTEE MEETING MINUTES

### OFF-SITE AND MODULAR CONSTRUCTION COMMITTEE (IS-OSMC)

The twelfth meeting of the ICC Off-Site and Modular Construction Committee (IS-OSMC) was convened on October 28, 2020 to continue the process of developing the ICC 1200 and ICC 1205 standards. The teleconference meeting was conducted via Webex.

1. Meeting Opening

- a. Opening remarks, objective of the meeting, and housekeeping:

*Director of Standards and Staff Secretariat, Karl Aittaniemi called the meeting to order at 11:02 AM Central on October 28, 2020 and welcomed all committee members, ICC staff and interested parties. All meeting participants were urged to read the ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct. These documents are on ICC's website under Corporate Governance.*

- b. Quorum and membership review:

*Mr. Aittaniemi called the roll of the IS-OSMC with the following members registering attendance. Mr. Aittaniemi noted that 8 of 15 committee members is required for a quorum in order to conduct business which was exceeded for the meeting.*

NAME	IS-OSMC COMMITTEE MEETING			
	#9 08/12/2020	#10 09/30/2020	#11 10/14/2020	#12 10/28/2020
John Barrot [D]		X	X	X
Kenneth Bland [C]	X	X	X	X
Jeffrey Brown [H]	X	X	X	X
Vaughan Buckley [B]				X
Jay Daniels [A]	X	X	X	X
Tom Hardiman [D] <b>VICE CHAIR</b>	X	X	X	X
Nick Mosley [A]	X	X	X	X
Kelly Kelly [H]	X	X	X	X
Ryan McIntosh [B]			X	
Jonathon Paradine [H]		X	X	X
Dennis Pilarczyk Jr [A]	X	X	X	X
Norman Wang [H]	X	X	X	X
Ralph Tavares [D]		X		X
*Christopher Jensen [C]				X
David Tompos Sr [C] <b>CHAIR</b>		X	X	X
<b>TOTAL</b>	8/14	12/14	12/15	14/15

\* - Mr. Jensen joined the committee on Oct 2, 2020

- c. The meeting agenda was approved by the committee.
- d. The meeting minutes from the October 14, 2020 meeting were approved by the committee.

2. Explanation of Public Input Agenda:

*Mr. Aittaniemi explained the format of the PIA. Comments that were determined to be out of order due to lack of submitted language were returned to the proponents for clarification such that the comments could be actionable by the committee. A 14-day time period was allotted to receive the comments. Re-submitted comments from Cardin and Klammer were added to the PIA for committee consideration.*

3. Adjudicating the public comments:

*The committee may Approve, Approve as modified or Disapprove the comment. Approve as modified and Disapprove require reason statements from the committee.*

*The PIA matrix will serve as a record of progress and also act as the meeting minutes for future meetings until all comments are addressed. Committee members are urged to review the PIA after each meeting for a record of which comments are sent to the individual work groups for further consideration and recommendation to the main committee.*

4. Next Meeting:

*The next meeting has been scheduled for November 12, 2020 at noon ET. November 11, 2020 is Veterans Day and an ICC holiday. It is anticipated the majority of meeting time will be adjudicating comments.*

5. Other Business, Action Items & Adjournment:

*The action items from the meeting were summarized as follows:*

<i>Discuss with ICC staff on feasibility of combining the standards.</i>	<i>Aittaniemi</i>

*With no other questions or comments before the committee Mr. Tompos adjourned the meeting at 1:58 PM CT.*