

15-08-2024

**For students allotted IISER Mohali in rounds 1, 2 and 3.**

**In person Registration /reporting on August 21, 2024 for BS-MS admission at IISER Mohali.**

Dear Candidate:

On behalf of IISER Mohali congratulations to you for securing admission to BSMS program at IISER Mohali and we warmly welcome you to IISER Mohali.

You have to register online for the Five-year BS-MS dual degree programme (Academic session 2024-25).

**Last date of online registration is August 20, 2024 (Tuesday), 12:00 noon.**

**Kindly read the instructions and FAQs before proceeding for online registration.**

The link is given below:

<https://erp.iisermohali.ac.in/OnlineApplicationBSMS.action>

Click the Online Registration Link for BS-MS 2024 (provided above). Select BS-MS 2024- 25 Online Registration Form and enter a valid E-mail address which you have used while filling the IISER Admission Application Form (**Email id used for JAC Application**) and use **JAC Application number as a password**. Through these details you will be able to login. Click on the sign-in button.

You are requested to complete in-person registration on August 21, 2024 (Wednesday).

Completing the online registration before 20 Aug, 2024 by 12.00 noon, is must.

However, in special cases for students who are travelling and cannot complete the online registration and fee payment, we would allow to do the registration after arriving at IISER Mohali on 21 Aug, 2024.

You are required to bring all the original documents as listed in the offer letter at the time of registration. List of documents is also given below (as per the offer letter):

1. Printed Application form having your and your parent/guardian's signature. The application form must be downloaded from your account of IISER Admissions 2024 portal <https://cdn.digialm.com/EForms/configuredHtml/2245/88215/login.html> (for help please contact [askjac2024@iiserb.ac.in](mailto:askjac2024@iiserb.ac.in)).
2. Copy of the offer letter.
3. Completed and signed Admission form. The admission form must be downloaded from your account of IISER Admissions 2024 portal <https://cdn.digialm.com/EForms/configuredHtml/2245/88215/login.html> (for help please contact [askjac2024@iiserb.ac.in](mailto:askjac2024@iiserb.ac.in)).
4. Declaration form (if applicable). Download from <https://iiseradmission.in/downloads/index.html#fnc>
5. Original Medical Examination Report. Download from <https://iiseradmission.in/downloads/index.html#fnc>
6. SC/ST/OBC-NCL/PwD/KM/EWS certificates as applicable. EWS/Non-creamy layer OBC certificate valid for current financial year 2024-2025 or valid on the date of joining, certificate issue date for EWS/OBC- NCL has to be on or after April 1, 2024. Download the required form(s) as applicable from <https://iiseradmission.in/downloads/index.html#fnc>
7. Original IAT Exam hall ticket, and a self- attested photocopy of the same.
8. Original and self-attested copies of mark sheets and certificates of all examinations starting from 10th standard.
9. Proof of photo ID [Any ONE of the following: Driving License, Aadhar Card, College/School ID card, Passport, Voter ID Card, X/XII Admit Card/Certificate with Photo and PAN Card] and a self-attested photocopy of the same.
10. Self-attested copy of Aadhar Card (if available and not provided in 9, above).
11. Original Proof of date of birth and a self-attested photocopy of the same.
12. Four recent passport-size colour photographs.

13. Proof of admission fee payment for SAF as well as NEFT payment for the balance amount. (If any student belonging to the ST category faces difficulty in paying admission/tuition fee upfront at the time of admission, the student may contact the office of Dean Academics, IISER Mohali for assistance).

14. All the students are requested to provide their APAAR ID during their admission at IISER Mohali. For more information, please refer to your offer letter.

15. As per the UGC guidelines all the students are requested to fill up the UNDERTAKING FOR ANTIRAGGING via online portal ([https://antiragging.in/affidavit\\_registration\\_disclaimer.html](https://antiragging.in/affidavit_registration_disclaimer.html)) [https://antiragging.in/affidavit\\_standalone\\_form.php](https://antiragging.in/affidavit_standalone_form.php);

For filling the anti-ragging form;

Please select our institution name listed (in Punjab state) under the University section.

Institute Phone Number: 172-2240124

Nearest Police Station to Institute:

Sohana Police Station, SAS Nagar (Mohali)

16. All the original certificates/marksheet will be returned to you after verification.

Academic Calendar: Will be available to you on the day of registration/reporting (21<sup>st</sup> Aug 2024).

Teaching Assignment: <https://www.iisermohali.ac.in/files/archive/2024/deanoffice/1e-Teaching-Assignment-Monsoon-semester-2024-25-09-07-2024.pdf>

Time-Table / Class Schedule: Will be available to you on the day of registration/reporting (21<sup>st</sup> Aug 2024).

Contents of Courses: Will be available to you on the day of registration/reporting (21<sup>st</sup> Aug 2024).

Orientation programme will be scheduled on 21 Aug 2024 all the students must attend the orientation programme (in LHC).

The detailed information on this programme will be shared directly by the Dean, Students office. You must complete the academic registration before the start of the orientation programme.

Hostel rooms will be allotted on the same day and students are expected to move in to Hostel room on August 21, 2024. Regarding hostel related queries, please write to the [deanstudents@iisermohali.ac.in](mailto:deanstudents@iisermohali.ac.in) directly.

PS:

(a) **Please see the attachment.**

(b) Students who have withdrawn their admission very recently may ignore this email.

With best regards

Dean Academics

## **BS-MS 2024-25 Registration Online Form**

Link for BS-MS 2024-25 Online Registration Form:

<https://erp.iisermohali.ac.in/OnlineApplicationBSMS.action>

Note: This Registration Link Is Only for Students Who Have Taken BS-MS Admission in Indian Institute Of Science Education And Research Mohali

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### **INSTRUCTIONS TO BE FOLLOWED FOR ONLINE REGISTRATION BS-MS 2024-25**

1. Click the Online Registration Link for BS-MS 2024 (provided above). Select **BS-MS 2024-25 Online Registration Form** and enter a valid E-mail address which you have used while filling the IISER Admission Application Form (Email id used for JAC Application) and use JAC Application number as a password. Through these details you will be able to login. Click on the sign-in button.
2. After sign-in, you can fill in your all details. All fields marked by (\*) are mandatory. This will allow you to complete the application.
3. The first page consists of personal information. Upload a passport size photograph with minimum 60% face coverage. Click on the **save button** to go to next page. The second page consists of your qualification details and APAAR ID. Click on the **save button**.
4. On the next page please upload your documents and required declarations.
5. Please read and accept the terms and conditions of undertaking of hostel and academic registration.
6. Further, select the online payment option: **YES\***

**\*GEN/OBC-NCL/EWS and KM category candidates are required to pay the fee online Rs. 27330/- (Twenty seven thousand three hundred thirty only), this amount is the difference of SAF (Seat acceptance fee) and actual fee structure. System will generate a registration number once you pay the academic fee online.**

**Candidates of SC/ST/PwD categories are to pay the fee online Rs. 430/- (Four hundred thirty only). This amount is the difference of SAF (Seat acceptance fee) and actual fee structure for SC/ST category candidates and the extra amount for PwD candidates. Once you pay the academic fee online, the system will generate a registration number.**

**For any problems regarding online academic fee payment see Point No. 14.**

7. A preview page will be shown to you. Read this carefully and verify that the data entered is correct. You can edit the details (if required) and after saving the details you can submit the form. **Once the form is submitted you will not be able to edit the form details.**
8. While filling the Online application form, if web browser closes unexpectedly or if you have logged out, please use the same email and password for login which you have entered as mentioned in [Point No. 1](#).
9. After submitting the form, link for '[Download Academic Registration PDF](#)', '[Download Hostel PDF](#)' and '[Download ID Card PDF](#)' will be provided to you for downloading your application.

**[Download Academic Registration PDF](#)** - Please take a printout of the form and sign it with date and bring the same on the day of in person registration along with academic fee receipt (online application fee payment).

10. **Download Hostel PDF and ID Card PDF** - Take a print copy of all PDFs, put date and sign the documents (wherever applicable) and bring these forms also along with self-attested documents/certificates (mentioned in the offer letter) for the submission to the office of Dean, Students. Please keep a copy of the same documents/certificates with you.

11. **Online Application Fee Payment:** After submitting the form, you have to login again for online fee payment on **BS-MS 2024-25 Registration Online Form** link given below with the same credentials, used for registration.

<http://erp.iisermohali.ac.in/OnlineApplicationBSMS.action>

Please click on the **'Pay online'** button. Click on **"Pay Now" button** for online payment. (Also see point Number 6 above.)

12. The last date for online registration is **20 August, 2024 by 12:00 noon**. Please follow all the steps mentioned above at the earliest to avoid last minute hassles.

13. If you find any issue in filling the online Registration form, please send an email to [erpsupport@iisermohali.ac.in](mailto:erpsupport@iisermohali.ac.in) with a copy to [deanacad@iisermohali.ac.in](mailto:deanacad@iisermohali.ac.in)

14. Once you paid your fee online, it should be verified by the IISER Mohali. This may take up to two working days.

**Note: If your transaction unsuccessful or failed, but the payment has been deducted from your bank account. Kindly send an email to [erpsupport@iisermohali.ac.in](mailto:erpsupport@iisermohali.ac.in) with a screenshot of the error and transaction reference number so that it can be checked.**

15. After verification, a registration number will be generated automatically and two emails will be sent to you on your registered email id (an email for fee verification and another for ERP login account details).

16. Please check your email id and login with credentials on the IISER Mohali ERP System  
(link <https://erp.iisermohali.ac.in>)

17. After you login to the system, you can download your academic fee receipt.

## **FAQs**

### **1. The link to the application form is not working.**

Please try after some time or with another web browser.

### **2. I tried to submit the form, but lost my internet connection and throwing error.**

Use the same login information sent to your email and fill in your application form. Make sure you fill in all the mandatory fields marked by (\*). After you click submit, it should return "Success" with 2 downloadable links – 'Download report for Academic Registration' and "Download report for Hostel Registration".

### **3. I have submitted the online registration form. Now only I have noticed that I made wrong entries in my address. How can I correct it?**

Once the form is submitted online, you cannot modify/edit the submitted form. Take a printout, specify the corrections and submit to the office of Dean, Academics. It will be corrected by the office staff. They may ask for documentary proof before making the changes. Please note that this process is time consuming and caution before submitting the form is advised.

#### **4. I am not able to submit the online registration form because of the error appearing in the form?**

Please email to [erpsupport@iisermohali.ac.in](mailto:erpsupport@iisermohali.ac.in) with a screenshot of the error.

#### **5. I do not have APAAR ID?**

APAAR ID can be created on DigiLocker. Visit DigiLocker App/website and sign in. Search for APAAR ID creation. Provide your name, DOB, Gender, Identity type - Select "New Admission", Identity value – type your Aadhaar Number, Admission year – 2024, Institution name – Indian Institute of Science Education and Research (IISER), Mohali. Then submit. An APAAR ID will be generated.

#### **6. I do not know how to get Anti-Ragging Affidavit?**

Fill up the UNDERTAKING FOR ANTIRAGGING via online portal ([https://antiragging.in/affidavit\\_registration\\_disclaimer.html](https://antiragging.in/affidavit_registration_disclaimer.html)) [https://antiragging.in/affidavit\\_standalone\\_form.php](https://antiragging.in/affidavit_standalone_form.php). For these form, you will need the following information about the IISER Mohali: Director Name – Prof. Anil K Tripathi, Institute Phone Number - 0172-2240124, Number of Students in Class – 250, Nearest Police Station to Institute - Sohana Police Station, SAS Nagar (Mohali). Please note that the name of IISER Mohali will appear as "Indian Institute of Science Education and Research (U-0377)" under "University" section, not under "Standalone Institution".

The students need to bring and submit the printout the filled form at the time of registration.