

STATE OF MINNESOTA
HOUSE OF REPRESENTATIVES

FIRST MEETING
EIGHTY-SECOND SESSION

COMMITTEE ON RULES AND LEGISLATIVE ADMINISTRATION

MINUTES

Representative Tim Pawlenty, Chair of the Committee on Rules and Legislative Administration, called the first meeting to order at 4:35 p.m on Monday, January 8, 2001, in Room 5 of the State Office Building.

The Clerk noted the roll.

Members present:

PAWLENTY, Tim, Chair
SEIFERT, Marty, Vice Chair
ABRAMS, Ron
DORN, John
GERLACH, Chris
HUNTLEY, Tom
KNOBLACH, Jim
MARES, Harry
McGUIRE, Mary Jo
MILBERT, Bob
MOLNAU, Carol

OLSON, Mark
OZMENT, Dennis
PAULSEN, Erik
PETERSON, Doug
PUGH, Thomas
SOLBERG, Loren
SVIGGUM, Steve
TUMA, John
WAGENIUS, Jean
WINTER, Ted

A quorum was present.

Rep. Pawlenty noted that there would be a change in the order of the agenda for the meeting. Items 2 and 3 will be combined for discussion and the order of items 5 and 6 will be reversed.

The first matter under consideration was the approval of the minutes from the November 16, 2000 meeting.

Rep. Pawlenty moved that the minutes be approved.

The **MOTION PREVAILED; THE MINUTES WERE APPROVED.**

The second matter under consideration was the Calendar for the Day for Thursday, January 11, 2001.

Rep. Pawlenty moved that the Calendar for the Day be approved.

The **MOTION PREVAILED; THE CALENDAR FOR THE DAY WAS APPROVED.**

The third matter under consideration was the packet of House Policies and Resolutions.

The first policy was the Policy on Tuition Reimbursement (2001-P1).

Discussion.

Rep. Pawlenty moved 2001-P1.

Rep. Pawlenty moved that 2001-P1 be amended by deleting the word "remain" and insert the word "be" after the word "must" and by adding the words "to be eligible for the reimbursement" after the word "course" on line 19, page 1.

Discussion.

Thomas Todd, Director of House Research, offered an alternative amendment to line 19, page 1 by deleting the line and inserting "The employee may not receive the reimbursement unless the employee remains a House employee until completing the course."

Rep. Pawlenty withdrew his amendment and moved an amendment reflecting Mr. Todd's language.

Discussion.

The **MOTION PREVAILED; THE AMENDMENT WAS ADOPTED.**

Rep. Pawlenty moved to amend line 11, page 1 by changing the word "an" to "a" and inserting the word "permanent" before the word "employee".

The **MOTION PREVAILED; THE AMENDMENT WAS ADOPTED.**

Discussion.

Rep. Pawlenty moved that 2001-P1 be adopted as amended

The **MOTION PREVAILED; THE POLICY ON TUITION REIMBURSEMENT (2001-P1) WAS ADOPTED AS AMENDED.**

The next policy was the Policy on Service Award Program (2001-P2).

Rep. Ozment moved that 2001-P2 be adopted.

The **MOTION PREVAILED; THE POLICY ON SERVICE AWARD PROGRAM (2001-P2) WAS ADOPTED.**

The next policy was the Policy on Donated Vacation Time (2001-P3).

Rep. Wagenius moved that 2001-P3 be adopted.

The **MOTION PREVAILED; THE POLICY ON DONATED VACATION TIME (2001-P3) WAS ADOPTED.**

The first resolution was the Resolution on House Chaplain (2001-R1).

Discussion.

Rep. Sviggum moved that 2001-R1 be adopted.

The **MOTION PREVAILED; THE RESOLUTION ON HOUSE CHAPLAIN (2001-R1) WAS ADOPTED.**

The next resolution was the Resolution on Leadership Compensation (2001-R2).

Rep. Abrams moved that 2001-R2 be adopted.

Discussion.

Representatives Pawlenty, Sviggum and Pugh abstained from voting.

The **MOTION PREVAILED; THE RESOLUTION ON LEADERSHIP COMPENSATION (2001-R2) WAS ADOPTED.**

The next resolution was the Resolution on Expense Reimbursements (2001-R3).

Rep. Pawlenty moved that 2001-R3 be adopted.

Rep. Peterson offered an amendment that puts House rural members on the same level as Senate rural members with year round housing as an optional situation (see Peterson amendment).

Discussion.

Rep. Peterson renewed his motion to amend 2001-R3.

The **MOTION DID NOT PREVAIL.**

Rep. Solberg moved to amend 2002-R3 to allow rural members to rent an apartment for a six month period in the second year of the biennium (see Solberg amendment).

Discussion.

Rep. Solberg withdrew his amendment.

Discussion.

Rep. Pawlenty renewed his motion that 2001-R3 be adopted.

The **MOTION PREVAILED; THE RESOLUTION ON EXPENSE REIMBURSEMENT WAS ADOPTED.**

The next resolution was the Resolution on Member's Personalized Stationery Allocation (2001-R4).

Rep. Pawlenty moved that 2001-R4 be adopted.

Rep. Pugh offered an amendment to 2001-R4 to allow each member to select a printer to produce the member's stationery(see Pugh amendment).

Discussion.

The **MOTION DID NOT PREVAIL.**

Rep. Wagenius moved to amend 2001-R4, line 11, by inserting the words "or equivalent in memo cards" after the words "matching envelopes".

Discussion.

Rep. Wagenius moved to amend her amendment to add the words "and envelopes" after the word "cards".

The **MOTION PREVAILED; THE AMENDMENT WAS ADOPTED.**

Rep. Pawlenty renewed his motion to adopt 2001-R4.

The **MOTION PREVAILED; THE RESOLUTION ON MEMBER'S PERSONALIZED STATIONERY ALLOCATION (2001-R4) WAS ADOPTED AS AMENDED.**

The next resolution was the Resolution on Postal Allocation (2001-R5).

Rep. Pawlenty moved that 2001-R5 be adopted.

Discussion.

Rep. Pawlenty renewed his motion to adopt 2001-R5.

The **MOTION PREVAILED; THE RESOLUTION ON POSTAL ALLOCATION (2001-R5) WAS ADOPTED.**

The next resolution was the Resolution on Reimbursement of Member Communications Expenses (2001-R6).

Rep. Pawlenty moved that 2001-R6 be adopted.

Discussion.

Rep. Pawlenty renewed his motion to adopt 2001-R6.

The MOTION PREVAILED; THE RESOLUTION ON REIMBURSEMENT OF MEMBER COMMUNICATIONS EXPENSES (2001-R6) WAS ADOPTED.

The next resolution was the Resolution on Administration of High School Page Program (2001-R7).

Rep. Solberg moved that 2001-R7 be adopted.

The MOTION PREVAILED; THE RESOLUTION ON ADMINISTRATION OF HIGH SCHOOL PAGE PROGRAM (2001-R7) WAS ADOPTED.

The next resolution was the Resolution on Photographic Equipment Usage Credit (2001-R8).

Rep. Milbert moved that 2001-R8 be adopted.

Discussion.

The MOTION PREVAILED; THE RESOLUTION ON PHOTOGRAPHIC EQUIPMENT USAGE CREDIT (2001-R8) WAS ADOPTED.

The next resolution was the Resolution on the Payment of Legal Fees and Expenses (2001-R9).

Discussion.

Rep. Solberg moved that 2001-R9 be adopted.

The MOTION PREVAILED; THE RESOLUTION ON THE PAYMENT OF LEGAL FEES AND EXPENSES (2001-R9) WAS ADOPTED.

The next resolution was 2001-M-OstermanL authorizing payment of legal fees for candidate Lynne Osterman.

Rep. Pawlenty moved that payment of legal fees for 2001-M-OstermanL be approved.

Discussion.

Rep. Pawlenty renewed his motion regarding 2001-M-OstermanL.

The MOTION PREVAILED; PAYMENT OF LEGAL FEES FOR 2001-M-OSTERMANL WAS APPROVED.

The next resolution was 2001-M-WesterbergA authorizing payment of legal fees for candidate Andy Westergerg.

Rep. Pawlenty moved that payment of legal fees for 2001-M-WesterbergA be approved.

The MOTION PREVAILED; PAYMENT OF LEGAL FEES FOR 2001-M-WESTERBERGA WAS APPROVED.

The next resolution was 2001-M-SeifertJ authorizing payment of legal fees for candidate James Seifert.

Rep. Pawlenty moved that payment of legal fees for 2001-M-SeifertJ be approved.

The MOTION PREVAILED; PAYMENT OF LEGAL FEES FOR 2001-M-SEIFERTJ WAS APPROVED.

The fourth matter under consideration was the Policy Against Discrimination and Harassment.

Kelly Knight, House Administrative Services, presented the background information regarding changes to the policy.

Discussion.

Judith Zollar, House Research, provided additional information regarding the policy.

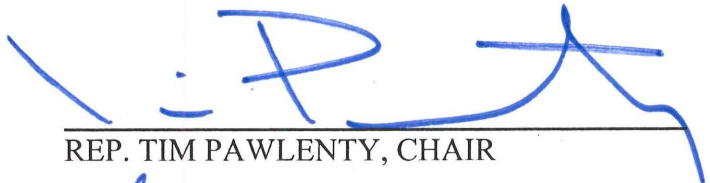
The fifth matter under consideration was the Miscellaneous Personnel Report.

Ms. Knight presented information regarding the Miscellaneous Personnel Report.

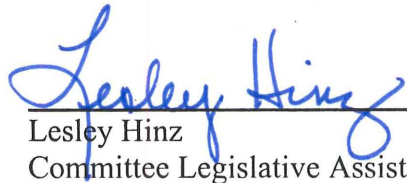
Rep. Pawlenty moved that the Miscellaneous Personnel Report be adopted.

The MOTION PREVAILED; THE MISCELLANEOUS PERSONNEL REPORT WAS ADOPTED.

The meeting was adjourned at 6:25 p.m..



REP. TIM PAWLENTY, CHAIR



Lesley Hinz
Committee Legislative Assistant

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4 COMMITTEE ON RULES AND LEGISLATIVE ADMINISTRATION5
6 RESOLUTION ON EXPENSE REIMBURSEMENTS
7

8 BE IT RESOLVED, by the Committee on Rules and Legislative Administration, that the
9 House Controller is authorized and directed to prepare and issue warrants in payment of living
10 expenses to each member of the House each calendar day of the Sessions of the 82nd Legislature.
11

12 PROVIDED FURTHER, that each member of the House who moves from his or her
13 usual place of lodging for a substantial part of the Sessions of the 82nd Legislature may be
14 reimbursed up to \$900 per month for the member's actual lodging expenses during the Sessions
15 of the 82nd Legislature. The term "lodging expenses" includes, in addition to rent, the
16 following lodging-related expenses at the place of lodging: furniture rental, local telephone
17 service, utilities, renter's insurance, unrefundable fees, and parking. A member who is eligible
18 for the monthly lodging reimbursement and who enters into a lodging contract covering a six-
19 month period for the purpose of attending the 2001 regular session is eligible to receive the
20 monthly lodging reimbursement for up to six months during the period beginning December 1,
21 2000, and ending June 30, 2001. For the purpose of attending the 2002 regular session, the
22 member is eligible to receive the monthly lodging reimbursement during the period beginning
23 January 1, 2002 and ending at the end of the month in which the legislature adjourns *sine die*.
24 Each member requesting reimbursement must file the member's housing contract with House
25 Administrative Services and must include a receipt or other verification of payment, with each
26 monthly request for reimbursement. Each member requesting the lodging reimbursement must
27 certify in writing to the House Controller, before the issuance of the first monthly warrant for
28 each of the Sessions of the 82nd Legislature, that he or she has moved from the usual place of
29 lodging and is eligible for the lodging reimbursement authorized by this resolution.

30 A member who receives the monthly lodging reimbursement during the Sessions, and
31 who chooses to pay personally to maintain the member's leased lodging in the vicinity of the
32 Capitol during the interims, may receive reimbursement for the expense of the lodging during the

1 interims when the member is at the Capitol overnight to conduct business authorized and
2 approved under the rules committee's Policy on the Payment of Per Diem Living Expenses
3 During Interims. The amount of the reimbursement per night is the maximum monthly lodging
4 reimbursement allowed by this Resolution divided by 21.

5 During the Sessions of the 82nd Legislature, a member may be reimbursed for the
6 expense of overnight lodging in the vicinity of the Capitol Complex on a night when the member
7 is required to remain at the Capitol Complex to conduct legislative business or for reasons of
8 safety. The reimbursement may not exceed \$78.00 per night. The reimbursement request must
9 be in writing, accompanied by a receipt or other verification of payment, and approved by the
10 Speaker.

11
12 PROVIDED FURTHER, that each member of the House, upon request, must be paid per
13 diem living expenses in an amount up to \$56.00 for each calendar day during the Sessions of the
14 82nd Legislature and during the interims as authorized and approved under the rules committee's
15 Policy on the Payment of Per Diem Living Expenses During Interims.

16
17 PROVIDED FURTHER, that each member of the House who moves from his or her
18 usual place of residence for the Sessions of the 82nd Legislature or whose home is 50 miles or
19 more from the State Capitol may be reimbursed for travel to and from the member's place of
20 residence at the same rate per mile as the standard federal mileage rate, not to exceed one round
21 trip per week of the Sessions.

22 Each member of the House who resides more than 125 miles from the State Capitol may
23 be reimbursed for the actual expense of air travel between his or her place of residence and the
24 State Capitol instead of actual mileage for the travel, upon presentation of a voucher. During
25 sessions, a qualifying member is entitled to this reimbursement upon request; during interims,
26 this reimbursement is available to a qualifying member only for business at the Capitol
27 authorized and approved under the rules committee's Policy on the Payment of Per Diem Living
28 Expenses During Interims.

29
30 PROVIDED FURTHER, that when a member or employee is authorized to travel within
31 the state on legislative business and official duties of the office, reimbursement for lodging may
32 not exceed \$78.00 per night. However, when members or employees are attending a mini-

1 session, or conference within the state, they may be reimbursed up to \$90.00 per night at the site
2 of the mini-session or conference.

3
4 PROVIDED FURTHER, that during the 2001 and 2002 interims of the 82nd Legislature
5 each member of the House may receive, upon written request, a legislative district travel
6 allowance based upon the actual size of his or her legislative district. The allowance must be
7 computed at the standard federal mileage rate per square mile per month, with a minimum
8 allowance of \$75.00 and a maximum allowance of \$650.00 per month.

9
10 PROVIDED FURTHER, that during the 2001 and 2002 sessions and during the interims
11 of the 82nd Legislature, the Speaker's advance approval is required for per diem and
12 reimbursement of expenses for all out-of-state travel by a member or employee.

13
14 PROVIDED FURTHER, that during the 2001 and 2002 interims, a member of the House
15 who is traveling away from the member's home to conduct business authorized and approved
16 under the rules committee's Policy on the Payment of Per Diem Living Expenses During
17 Interims may be reimbursed for actual expenses in the same manner as state employees, except
18 as otherwise provided in this Resolution. The reimbursement is in addition to per diem expense
19 allowances.

20
21 PROVIDED FURTHER, that during sessions and interims, a member may not receive
22 reimbursement for food expenses on any day that the member receives per diem.

23
24 PROVIDED FURTHER, that the members and members-elect who attended freshman
25 orientation, organizational caucuses and retreats, legislative orientation programs, and caucus
26 personnel committee meetings held in preparation for the 82nd Session must be reimbursed,
27 upon request, in the same manner and in the same amounts as legislators who attended interim
28 meetings of legislative committees during the 81st Legislative Session.



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TIM PAWLENTY, CHAIR

DATE