

**DOMESTIC  
BUSINESS CORPORATION**

**STATE OF MAINE**

**ARTICLES OF AMENDMENT**

\_\_\_\_\_  
(Name of Corporation)

**Filing Fee \$50.00**

<p>_____ Deputy Secretary of State</p> <hr/> <p><b>A True Copy When Attested By Signature</b></p> <hr/> <p>_____ Deputy Secretary of State</p>
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Pursuant to [13-C MRSA §1006](#) and/or [§1804](#), [§1805](#), [§1811](#), the undersigned corporation executes and delivers the following Articles of Amendment:

**FIRST:** The amendment was adopted on (date) \_\_\_\_\_.

The text of the amendment or the information required by [13-C MRSA §121.10.E](#) as set forth in Exhibit \_\_\_\_ .

The amendment was duly approved as follows: ("X" one box only.)

- by the incorporators – shareholder approval was not required **OR**
- by the board of directors – shareholder approval was not required **OR**
- by the shareholders in the manner required by this Act and by the articles of incorporation **OR if**

**SECOND:** This is a **Benefit Corporation** and the following changes were approved by at least the minimum status vote as defined in [13-C MRSA §1802.7](#). (**Check only if applicable**)

- designation as a benefit corporation pursuant to [13-C MRSA §1804](#)
- add, amend or delete identification of a specific public benefit that it is the purpose of the benefit corporation to create as set forth in Exhibit \_\_\_\_ pursuant to [13-C MRSA §1811.4](#)
- termination as a benefit corporation pursuant to [13-C MRSA §1805](#)

**THIRD:** If the amendment provides for an exchange, reclassification or cancellation of issued shares, provisions for implementing the amendment, if not contained in the amendment itself, are set forth in Exhibit \_\_\_\_ or as follows:

**FOURTH:** The effective date of the articles of amendment (if other than the date of filing) is \_\_\_\_\_.

**Dated** \_\_\_\_\_  
\_\_\_\_\_  
(type or print name)

**\*By** \_\_\_\_\_  
(original written signature)  
\_\_\_\_\_  
(title of signer)

**\*This document MUST be signed by any duly authorized officer OR the clerk. ([13-C MRSA §121.5](#))**

Submit completed form to: **Secretary of State**  
**Division of Corporations, UCC and Commissions**  
**101 State House Station, Augusta, ME 04333-0101**  
Telephone Inquiries: (207) 624-7752 Email Inquiries: [CEC.Corporations@Maine.gov](mailto:CEC.Corporations@Maine.gov)

## Customer Contact Cover Letter

Name of entity(s) on the submitted filings:

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**Optional special handling request(s):** (check only if applicable)

- Hold attested copy for pick up (will be required to pick up at our office in Augusta, Maine)
- 24-hour expedited filing (next business day) service: **\$50** additional filing fee per entity
- Immediate expedited filing (same business day): **\$100** additional filing fee per entity

**NOTE:** Only one expedite fee is required if filing multiple documents for the **same entity/charter number** at the same time.

**Payment can be made by check or money order** (payable to Maine Secretary of State) or by credit card. You may obtain a credit card voucher at <https://www.maine.gov/sos/cec/forms/credit.pdf>.

Total fee(s) enclosed: \$ \_\_\_\_\_

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(Name of contact person)

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(Daytime telephone number)

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(Contact email address for ***this*** filing)

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(Email address to use for annual report reminders)

Name and address of person **to return the attested copy** of the completed filing:

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(Name of attested copy recipient)

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(Firm or Company)

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(Mailing Address)

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(City, State & Zip)

**NOTE: Failure to provide a contact name and telephone number or email address will result in any erroneous filing(s) being returned to the filer by the Secretary of State's office.**

For questions regarding the above filing(s), please call or email our office at (207) 624-7752 or [cec.corporations@maine.gov](mailto:cec.corporations@maine.gov)

**Submit filings to:**

**Mailing Address if using US Postal Service**

Department of the Secretary of State  
Corporations, UCC and Commissions  
101 State House Station  
Augusta, ME 04333-0101

**Mailing Address if using FedEx/UPS**

Department of the Secretary of State  
Corporations, UCC and Commissions  
6 E. Chestnut Street, 5th Floor  
Augusta, ME 04330