



**American Rescue Plan Act (ARPA) Act: Higher Education Emergency Relief Fund  
Grant Distribution  
Fall 2022**

**Administrative Procedure FINAID-1**

Number: FINAID -1	Name: CRRSAA: Higher Education Emergency Relief Fund (HEERF III) Procedures
<p>The American Rescue Plan Act 2021 (ARPA), formerly known as the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) provides, in part, for grant funds to be distributed to institutions of higher education, including Marshall University using a formula based on student enrollment. The University is required to provide the same level of funding as was required in the previous CARES Act to provide students with emergency financial aid grants to help assistant students with the greatest financial need. The purpose of this administrative procedure is to provide the method by which these funds will be distributed to qualifying students.</p>	
Responsible Unit:	
Approved by: 	Approval Date: 

**I. PURPOSE**

- A. Pursuant to the American Rescue Plan Act of 2021 (ARPA), in part, Marshall University must allocate the same level of funding as was required in the previous CARES Act to provide students with emergency financial aid grants to assist students with the greatest amount of need as instructed by the Department of Education.
- B. Marshall University's goal is to provide a fair and equitable method to providing funding for all eligible students.
- C. Awards provided by this Administrative Procedure will go directly to students and will not pay any obligations owed by the student to Marshall University.
- D. Awards will be limited to available funds. Nothing herein, is intended to guarantee any funds to Eligible Students.
- E. Awards will be disbursed until the ARPA grant funds are exhausted.

**II. DEFINITIONS**

- A. **Award** – Due to limited remaining funds, the awarding of students will be based on extenuating circumstances for professional judgement or funding shortfalls (GAP).

- B. **COVID-19** - a mild to severe respiratory illness that is caused by a coronavirus (*Severe acute respiratory syndrome coronavirus 2 of the genus Betacoronavirus*), is transmitted chiefly by contact with infectious material (such as respiratory droplets) or with objects or surfaces contaminated by the causative virus, and is characterized especially by fever, cough, and shortness of breath and may progress to pneumonia and respiratory failure and was first identified in Wuhan, China in December 2019.
- C. **Eligible Expenses** - Any expense included in a student's financial aid cost of attendance (i.e. tuition, food, housing, health care (including mental health care) or child care) may be covered by a Relief Grant or a student may appeal for other expenses.

### **III. PROCEDURE**

- A. Due to the limited funding available during the final semester of awards, there will only be enough funding for students with extenuating circumstances or funding shortfalls based on student needs.
- B. Amounts will be determined based on Administrative decisions and enacted by the Director of Financial Aid.

### **IV. APPEAL**

- A. Any student may appeal awards for additional funding.
- B. The decision of the Financial Aid Director or his/her designee shall be final.