

MARSHALL UNIVERSITY BOARD OF GOVERNORS

Rule No. AA-2

AWARDING OF UNDERGRADUATE, GRADUATE, AND PROFESSIONAL FEE WAIVERS

1 General Information.

- 1.1 Scope: Policy regarding the awarding of undergraduate and graduate fee waivers.
- 1.2 Authority: W. Va. Code §18B-1-6, §18B-10-6a
- 1.3 Passage Date: April 26, 2023
- 1.4 Effective Date: May 26, 2023
- 1.5 Controlling over: Marshall University
- 1.6 History:
 - 1.6.1 This policy replaces Marshall University Board of Governor's Policy No. AA-6 (previously No. 20) that has been effective since March 23, 2004. This version of the policy replaces the previous version that had been effective since June 28, 2006. The policy was amended in 2022 to add additional types of fee waivers authorized by the West Virginia Code. The policy was amended in 2023 to add section 3.5 to Graduate fee waivers to mirror the Undergraduate fee waiver language.

2 Undergraduate Fee Waivers.

- 2.1 The term "Undergraduate Fee Waiver" refers to all tuition and fee waivers authorized by Chapter 18B, Article 10, Sections 4b, 6a, 7, 7a, 7b, 7c, and 7d of the West Virginia Code. These awards shall be identified by using the name Marshall University Undergraduate Tuition Waiver.
- 2.2 Pursuant to the statute, no student may hold an undergraduate fee waiver for more than eight (8) semesters. Twelve (12) or more semester hours attempted during a regular semester or a summer term shall be considered as one (1) semester for scholarship purposes.

- 2.3 Awards made under the undergraduate fee waiver program shall provide for the waiver of all or any portion of the Systems/Capital Fees and Educational & General Fees. In addition, the institution shall have discretionary authority to waive all or any portion of one or more of the component parts of the college fees.
- 2.4 The Institution should provide a reasonable opportunity for their employees to utilize these awards.
- 2.5 In view of the federal and state resources for students with financial need and the shortage of merit scholarships, it is recognized that the institution may choose to award a substantial portion of their tuition and fee waivers to recruit and retain students who possess various kinds of special abilities and aptitude.

3 Graduate and Professional Fee Waivers.

- 3.1 The term "Graduate and Professional Fee Waiver" refers to all tuition and fee waivers authorized by 18B-10-6a(b) of the West Virginia Code. These awards shall be designated as the Marshall University Graduate Fee Waiver.
- 3.2 Pursuant to the statute, no student may hold a graduate or professional fee waiver for a period of time that exceeds the number of semesters normally required in the recipient's academic discipline.
- 3.3 Awards made under the graduate and professional fee waiver program shall provide for the waiver of all or any portion of the Systems/Capital Fees and Educational & General Fees. In addition, the institution shall have discretionary authority to waive all or any portion of one or more of the component parts of the college fees.
- 3.4 The institution shall give consideration in the awarding of graduate fee waivers to faculty and staff members of public and private colleges and universities who make application in accordance with the institution's announced application procedures and deadlines.
- 3.5 In view of the federal and state resources for students with financial need and the shortage of merit scholarships, it is recognized that the institution may choose to award a substantial portion of their tuition and fee waivers to recruit and retain students who possess various kinds of special abilities and aptitude.

4 Administrative Procedures.

- 4.1 The Chief Financial Aid Officer shall draft administrative procedures describing any restrictions on the use of each type of tuition waiver where such restrictions are available in the respective section of West Virginia Code referenced in Section 2.1.