

Foreign Architect Path to NCARB Certification Translator Statement of Confirmation

The National Council of Architectural Registration Boards (NCARB) requires all official forms to be submitted in English to verify applicants' documents in support of their Foreign Architect Path to Certification application. If the a) Credential Verification Form and/or b) official academic transcripts are not in English, a certified translator must translate these documents.

Incomplete forms, falsified forms, and/or forms submitted by applicants will not be accepted.

Applicant Contact II	nformation			
Name (Last, First):	NCARB Record Number:			
Documents Translated:	[] Credential Verification Form			
Today's Date (MM/DD/Y	YYY):			
Translator Confirmation 1. Who sent the docume	tion Questions ent(s) to you for translation? Please incl	lude the name of the university, er	ntity, or person:	
2. What was the method	I by which you received the document		ail [] Hand delivered	
3. If the document is a hand-delivered transcript or transcript sent by postal mail, was it received in the original envelope, untampered, and sealed by the university or entity that issued the document? Skip question if the document is not a transcript. [] Yes [] No				
If no, briefly explain th	e condition of the envelope:			
4. If sent by email, includ	e the sender's email address:			
5. If hand delivered, inclu	ude the deliverer's full name, email add	dress, and phone number:		



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Translator Contact Information			
Include official and verifiable contact information only.			
Name (Last, First):	-		
Phone Number (+X (XXX) XXX-XXXX):	Email:		
Name of Translation Company:			
Translation Certification Number:	Website:		
Date (MM/DD/YYYY):			
When you have completed this form, please submit this form, the completed trapostal mail.	ranslation(s), and the original document(s) via email or		
Email to: foreignarchitect@ncarb.org. Please send via an official, verifiable email address.			
OR			
Mail to: NCARB C/O International Fulfillment Corporation 7100 Old Landover Rd Suite 500 Landover, MD 20785 USA			
For more information, review the Foreign Architect Path to Certification Docum	nentation Checklist, which outlines the application		

process and required documents. The checklist also outlines how official documents should be sent and who should send official documents to NCARB. You can also read about the requirements for submitting translated documents on NCARB's website.