

**Title: Operational Briefings and Public Meetings Prohibited on InciWeb**

**Date: April 2, 2019**

From: US Forest Service Fire and Aviation Management IT, NIFC, Boise ID

Effective immediately, recordings of operational briefings or public meetings, either video or audio, are prohibited on InciWeb. This prohibition applies to live briefings given by all-hazard and wildland fire incident command and general staff personnel, most commonly given at the beginning of each operational shift and daily planning meetings.

Posted recordings of public meetings hosted by command and general staff leadership or authorized representatives are also prohibited. Photos of briefings and meetings are still permitted and encouraged on InciWeb.

The posting of these types of live forums may inadvertently become public record and usable in a number of ways that InciWeb was never intended to support and is beyond the scope of its USDA Authority to Operate approval.

InciWeb is not an authorized federal system of record so its usage is limited to the temporary operational needs of each incident. System performance is significantly and negatively impacted by large file sizes and network bandwidth connected to these types of media is inadvertently compromised.

Short interviews with command and general staff explaining non-sensitive incident information are permitted on InciWeb. The maximum allowed video length of all video clips is one minute.

Existing video recordings or briefings and public meetings have been removed from active incident records. In the future, users are strongly encouraged to remove outdated and irrelevant videos from their InciWeb incident page.

For questions please contact Fire and Aviation Management Public Affairs Specialist Christine Schuldheisz at [Christine.schuldheisz@usda.gov](mailto:Christine.schuldheisz@usda.gov) or 208-387-5145.