

## INSTRUCTIONS FOR SUBMISSION OF CURRENT AND PENDING (OTHER) SUPPORT INFORMATION

The individual agrees to update this disclosure at the request of the Federal research funding agency prior to the award of support and at any subsequent time the agency determines appropriate during the term of the award. (Refer to the Federal research funding agency's policy on updating award support).

### Instructions for Completion of the Current and Pending (Other) Support Template

Current and pending (other) support information is used to assess the capacity or any [conflicts of commitment](#) that may impact the ability of the individual to carry out the research effort as proposed. The information also helps assess any potential scientific and budgetary overlap/duplication with the project being proposed.

This document provides instructions on submission of current and pending (other) support information for each individual identified as a [senior/key person](#) on a Federally funded research project.<sup>1</sup>

A separate submission must be provided for each proposal and active project, as well as in-kind contributions using the instructions and format specified below. Note that there is no page limitation for this section of the application, though some fields have character limitations for consistency and equity.

Consulting activities must be disclosed under the proposals and active projects section of the form when any of the following scenarios apply:

- The consulting activity will require the senior/key person to perform research as part of the consulting activity;
- The consulting activity does not involve performing research, but is related to the senior/key person's research portfolio and may have the ability to impact funding, alter time or effort commitments, or otherwise impact scientific integrity; and
- The consulting entity has provided a contract that requires the senior/key person to conceal or withhold confidential financial or other ties between the senior/key person and the entity, irrespective of the duration of the engagement.

Consistent with NSPM-33, individuals are required to disclose contracts associated with participation in programs sponsored by foreign governments, instrumentalities, or entities, including [foreign government-sponsored talent recruitment programs](#). Further, if individuals receive direct or indirect support that is funded by a foreign government-sponsored talent recruitment program, even where the support is provided through an intermediary and does not require membership in the foreign government-sponsored talent recruitment program, that support must be disclosed. Individuals must also report other foreign government sponsored or affiliated activity. In accordance with 42 USC § 19232, individuals are prohibited from being a party in a [malign foreign talent recruitment program](#).

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<sup>1</sup>In accordance with the NSPM-33 Implementation Guidance, senior/key persons typically do not include graduate students.

A table entitled, [NSPM-33 Implementation Guidance Pre- and Post-award Disclosures Relating to the Biographical Sketch and Current and Pending \(Other\) Support](#)<sup>2</sup> has been created to provide helpful reference information regarding pre-award and post-award disclosures. The table includes the types of activities to be reported, where such activities must be reported in the application, as well as when updates are required in the application and award lifecycle. A final column identifies activities that are not required to be reported.

Individuals are reminded **not to submit any personal information in the current and pending (other) support**. This includes items such as: home address; home telephone, fax, or cell phone numbers; home e-mail address; driver's license number; marital status; personal hobbies; and the like. Such personal information is not appropriate for the current and pending (other) support template and is not relevant to the merits of the proposal. The Federal research funding agency is not responsible or in any way liable for the release of such material.

Note: Federal research funding agencies may add agency specific data elements or disclosure categories which must be cleared by OMB/OIRA prior to implementation.

The format for submission of the two types of support: (a) proposals and active projects and (b) in-kind contributions are as follows. There is no page or character limit to this section of the application.

**\* = required**

### **Identifying Information**

**\*Name:** Enter the name of the senior/key person (Last Name, First Name, and Middle Name, including any applicable suffix).

**Persistent Identifier (PID) of the Senior/Key Person:** Enter the PID of the senior key person. The PID is a unique, open digital identifier that distinguishes the individual from every other researcher with the same or a similar name.

**\*Position Title:** Enter the current position title of the senior/key person.

### **Organization and Location**

**\*Name:** Enter the name of the primary organization of the senior/key person.

**\*Location:** Enter the City, State/Province, and Country where the primary organization is located. If the State/Province is not applicable, enter N/A.

#### **a. Proposals and Active Projects<sup>3</sup>**

In this section, disclose ALL proposals and active projects in accordance with the definitions for [current and pending support](#) specified below.

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<sup>2</sup> This table supersedes in its entirety, Table 2a and Paragraph 7 of the Disclosure Requirements and Standardization Section of the NSPM-33 Implementation Guidance.

<sup>3</sup>Consulting arrangements must be reported under the proposals/active projects section of this template.

## **\*Proposals and Active Projects**

**\*Title:** Enter the title of each proposal/active project being reported.

**\*Status of Support:** Select the appropriate status type as defined below:

- **Current** – all active projects, or projects with ongoing obligations, from whatever source irrespective of whether such support is provided through the proposing organization or is provided directly to the individual.
- **Pending** – any proposal that is being considered for funding from a potential funding organization (including this proposal) irrespective of whether such support is provided through the proposing organization or is provided directly to the individual.

**Proposal/Active Project Award Number (if available):** Enter the applicable proposal/active project award number for each proposal and/or active project, if available.

**\*Source of Support:** Identify the entity for each proposal and/or active project that is providing the support. Include all Federal, State, Tribal, territorial, local, foreign, public, or private foundations, non-profit organizations, industrial or other commercial organizations, or internal funds allocated toward specific projects.

**\*Primary Place of Performance:** Identify the primary location where the proposal and/or active project is being executed. Enter the City, State/Province, and Country where the organization is located. If the State/Province is not applicable, enter N/A. Indicate “virtual” if the project is not based in a physical location.

**\*Proposal/Active Project Start Date:** Indicate the start date (MM/YYYY) of the project, as proposed/awarded.

**\*Proposal/Active Project End Date:** Indicate the end date (MM/YYYY) of the project, as proposed/awarded.

**\*Total Anticipated Proposal/Project Amount:** Enter the total award amount for the entire period of performance, inclusive of indirect costs, rounded to the nearest dollar. If the dollar value is not readily ascertainable, a reasonable estimate should be provided. If the support is in a foreign country’s currency, convert to US dollars at time of submission.

**\*Person-Month(s) (or Partial Person-Months) Per Year Devoted to the Proposal/Active Project:** Enter how much time the individual anticipates is necessary to complete the scope of work on the proposal and/or active project. Enter the number of person-months (even if unsalaried) for the current budget period and enter the proposed person-months for each subsequent budget period. If the time commitment is not readily ascertainable, a reasonable estimate should be provided.

**\*Overall Objectives:** Provide a brief statement of the overall objectives of the proposal/active project. This field is limited to 1500 characters.

**\*Statement of Potential Overlap:** Enter a description of the potential overlap with any pending proposal or active foreign or domestic project and this proposal in terms of scope, budget, or person-months planned or devoted to the project by the individual. If there is no potential overlap, enter “none” in this field. There is no character limit for this field.

**b. In-Kind Contributions**

In this section, please disclose all in-kind contributions with an estimated dollar value of \$5000 or more **and** that require a commitment of the individual’s time. An in-kind contribution is a non-cash contribution provided by an external entity that directly supports the individuals’ research and development efforts. An in-kind contribution may include but is not limited to: real property; laboratory space; equipment; data or data sets; supplies; other expendable property; goods and services; employees or student resources. In-kind contributions with an estimated value of less than \$5000 need not be reported.

**\*Status of Support:** Select the appropriate status type as defined below:

- Current – all in-kind contributions obligated from whatever source irrespective of whether such support is provided through the proposing organization or is provided directly to the individual.
- Pending – all in-kind contributions currently under consideration from potential funding organizations irrespective of whether such support is provided through the proposing organization or is provided directly to the individual.

**\*Receipt (or Anticipated Receipt) Date of In-Kind Contribution:** Enter the receipt date (or anticipated receipt date) of the in-kind contribution.

**\*Source of Support:** Identify the entity (entities) that is providing the in-kind contribution. Include, for example, Federal, State, Tribal, territorial, local, foreign, public, or private foundations, non-profit organizations, industrial or other commercial organizations, or internal funds allocated toward specific projects.

**\*Summary of In-Kind Contribution(s):** Enter a summary of the in-kind contribution not intended for use on the proposal/active project, whether or not it has an associated time commitment. There is no character limitation for this field.

**\*Person-Month(s) (or Partial Person-Months) Per Year Devoted to the In-Kind Contribution:** Enter how much time the individual anticipates is necessary to complete the scope of work associated with use of the in-kind contribution. Enter the number of person-months (even if unsalaried) for the current budget period and enter the proposed person-months for each subsequent budget period. **If there is no associated time commitment, the in-kind contribution need not be reported.**

**\*US Dollar Value of In-Kind Contribution:** Enter the US dollar value of the in-kind contribution with an estimated value of \$5000 or more. If the dollar value is not readily ascertainable, a reasonable estimate should be provided. If the support is in a foreign country’s currency, convert to US dollars at time of submission, rounded to the nearest dollar.

**\*Overall Objectives:** Provide a brief statement of the overall objectives of the in-kind contribution(s). This field is limited to 1500 characters.

**\*Statement of Potential Overlap:** Enter a description of the potential overlap with any current or pending foreign or domestic in-kind contribution and this proposal in terms of scope, budget, or person-months planned or devoted to the project by the individual. If there is no overlap, then enter “none” in the field. There is no character limitation for this field.

**\*Certification**

Each senior/key person is required to complete the following certifications regarding the information provided in their Current and Pending (Other) Support:

I certify that the information provided is current, accurate, and complete. This includes, but is not limited to, information related to current, pending, and other support (both foreign and domestic) as defined in 42 U.S.C. §§ 6605.

I also certify that, at the time of submission, I am not a party in a [malign foreign talent recruitment program](#).

Misrepresentations and/or omissions may be subject to prosecution and liability pursuant to, but not limited to, 18 U.S.C. §§ 287, 1001, 1031 and 31 U.S.C. §§ 3729-3733 and 3802.

**Signature<sup>4</sup>:**

**Date:**

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<sup>4</sup> To be acceptable to the Federal research funding agency, the date of the signature must be within the past 12 months from when the document is submitted to the federal research funding agency.