Oneida Indian Nation Education Department

SCHOLARSHIP PROGRAM
Policies and Procedures

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Contents

A. Purpose & Scope

Purpose: To ensure that Nation Members have an opportunity to further their education by providing financial aid through a Scholarship Program.

Scope: All Enrolled Members of the Oneida Indian Nation, which is located in New York. Students must have an enrollment number in order to apply.

Oneida Indian Nation Education Department

Scholarship Program

5000 Skenondoa Way, Oneida, NY 13421

(315) 829-8150

B. General Policy

1. Any enrolled Member of the Oneida Indian Nation is eligible to file an application to receive financial aid from the Oneida Indian Nation to pursue postsecondary education in a degree program at a regionally, nationally, or internationally accredited institution, or a certificate program from a regionally, nationally, or internationally accredited institution.

2. The amount of the awards will be set forth in a payment schedule to be reviewed and approved annually by the Oneida Indian Nation Council, prior to August 1 of the academic year. Scholarship awards at the undergraduate level and up include two payment types: a school scholarship and a student stipend.

3. The scholarship year shall begin anytime throughout the year and shall consist of semesters, trimesters, quarters, or other set number of terms as determined by the academic institution's Registrar's Office and academic calendar. Students must submit an application for each term of funding throughout the academic year. All required documents must be submitted. Applications for each term are accepted up until the last day of the corresponding term. Date of last day of term is determined by the institution's official academic calendar. Applications will not be processed after the term has ended.

4. All certificate, vocational, undergraduate, and graduate students demonstrating need as indicated on the Oneida Indian Nation Education Assistance Request form by the school's Financial Aid Office may be eligible to receive a scholarship award. Scholarship awards will be sent directly to the academic institution in the form of a check. Scholarship awards vary based on education level, degree type, and student enrollment status. *See Sections J-N on pages 15-23 for category funding amount charts.* If a student's financial need is $0 and already completely met, the student will not receive a scholarship award, but may still be eligible for a stipend award.

5. Full-time and part-time undergraduate and graduate students may also be eligible to receive a stipend award to offset living and other school related expenses. Stipends vary depending on academic enrollment status, marital status, number of dependents, and living situation, and are sent directly to the student. Vocational students enrolled in 12+ clock hours per week who ALSO have a lease or mortgage payment may eligible for a stipend. Full-time or part-time vocational students who do not have a rent or mortgage payment, are not eligible for a stipend award (Refer to Charts J, K, L, M on pages 15-22). Students can request to receive stipend installments in the form of mailed checks or direct deposit.

    a) Term stipend amounts that are greater than $2,000 are distributed bi-weekly throughout the term in 8 installments until the student has been paid their allotted amount.

    b) Term stipend amounts between $1,000 and $2,000 are paid in 2 installments during the term - one toward the beginning of the term and one toward the end.

    c) Term stipend amounts that are less than $1,000 are paid in 1 installment at the beginning of the term.

6. Undergraduate and Graduate students who are participants in the Scholarship Program may be eligible to receive a Moving Expense Award. Only one award PER LEVEL. (See Scholarship Program Travel, Moving, and Emergency Expense Policy booklet for more details)

7. Full-Time undergraduate students earning Bachelor's Degrees and all Full-Time graduate students who are participants in the Scholarship Program may be eligible to receive a Travel Expense Award. Applies to Bachelor's Degree, Master's Degree, and Doctorate Degree students only. (See Scholarship Program Travel, Moving, and Emergency Expense Policy booklet for more details)

8. All students who are participants in the Scholarship Program may be eligible to apply for an Emergency Expenses loan through use of their Member Trust Fund. Students must inform Scholarship Coordinator as soon as possible to seek approval from Council for funds and later provide relevant supplemental documentation. (See Scholarship Program Travel, Moving, and Emergency Expense Policy booklet for more details).

9. The Education Department is not associated with Member quarterly distributions. A list of students participating in the Scholarship Program who have turned in all required scholarship documents is sent to Member Benefits quarterly. Please contact the MBO directly with any questions regarding distribution or distribution eligibility.

10. The Education Department is not permitted to speak with parents or guardians of the students participating in the Scholarship Program regarding the students' scholarship, documents, repayment, applications, or any other matter, if the student is 18 years or older. All students 18+ years old should contact and communicate with the Scholarship Program Coordinator directly. Parents or guardians may communicate directly with Scholarship Program Coordinator in regards to student if student is 17 years old or younger.

C. <u>Application Process and Procedures</u>

1. In order to apply, students must complete the Oneida Indian Nation Post-Secondary Scholarship Application available online at https://oneidaindiannation.submittable.com/submit. Create a Submittable account and click "Submit My Application" to begin. If you do not have access to a computer or Internet access, please contact the Scholarship Program Coordinator.
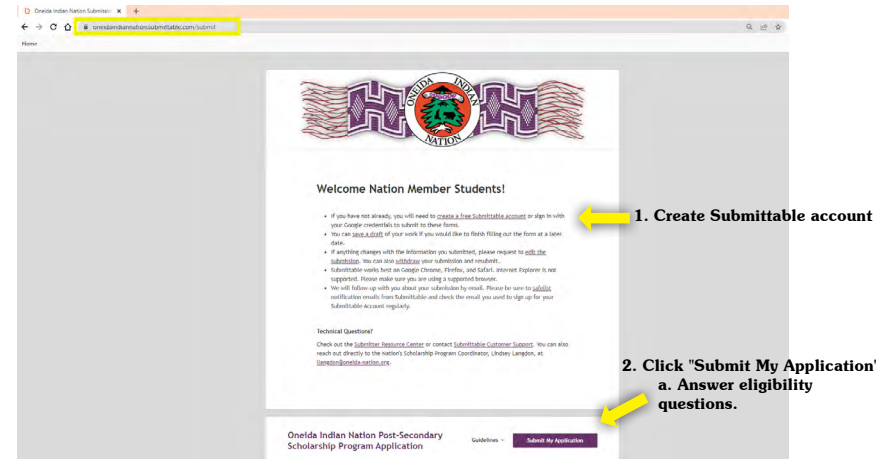
Once eligibility is verified, students will be directed to the application page and should complete all required fields and submit, in full, all required paperwork and official documentation. Please see Section E, pages 7-11, to view the required documents for each applicable student category. Students must use their legal name on application and can indicate chosen name on the Education Assistance Request Form, if their chosen name is different from their legal name.

2. **ALL students at all levels <u>are required</u> to apply for Federal Student Aid** at https://studentaid.gov/h/apply-for-aid/fafsa. The only students who may not be required to apply to FAFSA are vocational/trade or certificate students enrolled in programs that are declared ineligible for FAFSA as indicated by institution's Financial Aid Office, or some non-matriculated students. FAFSA applications must be completed IN FULL, once a year. Failure to provide proof of application will result in a decrease in the scholarship and stipend award. Students are required to submit a copy of their FAFSA Student Aid Report. Vocational and Certificate Program Students should verify with their school's Financial Aid Office whether or not they are eligible for Financial Aid. If students have loans that are in

default, they are still required to apply for FAFSA, and may be required to provide proof of payment agreement with collection agency to remove loan delinquency to Scholarship Program Coordinator.

3. **ALL students at all levels <u>are required</u> to** have an Oneida Indian Nation Education Assistance Request Form completed and sent to Scholarship Program Coordinator. Students fill out the top portion of the form and then give the form to their school's Financial Aid Office to fill out the middle portion. Students must request that the Financial Aid Office e-mail the Scholarship Coordinator the completed form directly.

In order to have the form completed and sent to the Scholarship Coordinator, students may be required to complete their institution's FERPA Release Form. This form can be obtained by searching: "[name of the student's institution] + FERPA Release Form" or by searching the institution's website for the form. Follow instructions on FERPA Form. E-mail the completed FERPA Form -- granting Scholarship Program Coordinator permission to access financial aid information -- with completed top portion of Oneida Indian Nation EAR Form, to the school's Financial Aid Office. Request that the middle portion of the EAR Form be completed and sent directly to Scholarship Coordinator by the Financial Aid Office.

All other grants, scholarships, and Financial Aid awards for which the applicant has applied, *and for which the student is eligible to receive payment*, must be noted on the Education Assistance Request Form.

4. **All <u>full-time matriculated undergraduate students</u>, and almost all full-time vocational students attending school <u>in any state</u> are required to apply to the BIE Higher Education Grant that is managed and handled by the BIE Nashville Education Resource Center.**
- Applications can be obtained from the Scholarship Program Coordinator, or on the Nation's website or Member App.
- Fall term applications are due by July 31st & Spring term applications are due by November 30th. (Summer applications may be available if funding permits)
- If you apply for the academic year (2 terms), you must submit your Official Transcript from the first term and a course schedule/Enrollment Verification form for the upcoming term in order to receive the next term of funding.

- Failure to provide proof (BIE award or denial letter) will result in a decrease in the scholarship and stipend award. Deductions for failing to apply may vary year to year depending on the amount offered to students each year. The total deduction amount for failure to apply is equal to the amount the student would had received had the student applied. Of the total deduction amount, if applicable, half is deducted from the student scholarship and half is deducted from the student stipend.
- Applications are required to be completed in full with all corresponding documents attached and e-mailed to doi-bie-higher-education-grant@doimspp.onmicrosoft.com with Scholarship Program Coordinator CC'd on the same e-mail.
- *If application is mailed instead of e-mailed, send through certified mail to ensure proof of arrival and save receipt.*

5. **All <u>full-time AND part-time matriculated vocational AND undergraduate students attending school in New York State only</u>, are required to apply for New York State Indian Aid.** New York State Indian Aid Applications must be completed IN FULL, twice a year.
- Applications can be obtained from Nation website/Member app, Scholarship Program Coordinator, or by searching "New York State Indian Aid Application + [applicable academic year]" online.
- "New Student Applications" are filled out by students applying for the first time.
- "Request Form Applications" are filled out by students who have applied for New York State Indian Aid in the past.
- Please be sure to add the Scholarship Program Coordinator to your NYSIA FERPA Form.
- One application is due by July 15th for Fall term funding of that academic year and another application is due by January 4th for Spring term funding of that academic year.
- Failure to provide proof (award or denial letter) will result in a decrease in the scholarship and stipend award. Deductions for failing to apply may vary year to year depending on the amount offered to students each year. The total deduction amount for failure to apply is equal to the amount the student would had received had the student applied. Of the total deduction amount, if applicable, half is deducted from the student scholarship and half is deducted from the student stipend.

- Applications are required to be completed in full with all corresponding documents attached and e-mailed to the e-mail indicated on the New York State Indian Aid Application with Scholarship Program Coordinator CC'd on the same e-mail.
- *If application is mailed instead of e-mailed, send through certified mail to ensure proof of arrival and save receipt.*

6. All other grants, awards, and scholarships will be subtracted from the amount of the annual scholarship each applicant is eligible to receive.

7. Contributions of student/spouse/family and any education loans will not be factored into scholarship amount.

8. Education Department requires **submittal of the all of the REQUIRED documents on the Required Documents List** (pages 5-9) for a complete Scholarship Award and Stipend Award application.

D. <u>Verification</u>

1. The Education Department will verify enrollment for each application through the Member Benefits Office.

2. The Education Department will verify financial need of the applicant by examining the financial aid information regarding other sources of funds.

3. The Education Department will verify the eligibility of the applicant by checking the applicant's previous transcript to determine that the term GPA meets or exceeds a 2.01 (if applicable).

4. The Education Department will verify the eligibility of the applicant by verifying that any required repayments have been received in full by Oneida Indian Nation (if applicable).

5. The Education Department will verify completion of any previous certificate program (if applicable).

6. The Education Department will note all verifications on the review sheet.
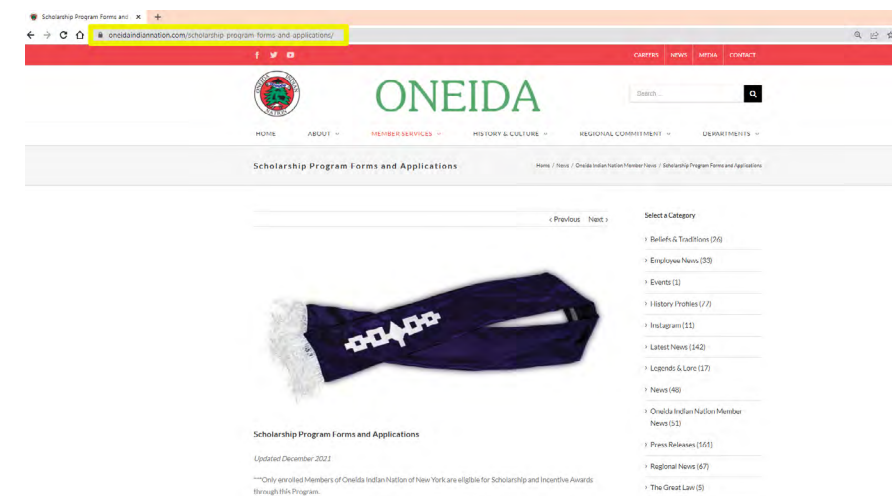
E. Scholarship Application Required Documents List:

The Oneida Indian Nation Education Department requires submittal of the following documents for a complete **Scholarship Application for scholarship/stipend awards**.

- **Internal** documents are documents provided by the Nation to the student to complete and upload to the online application as applicable. *Internal documents are listed in purple on pages 5-9.*
- **External** documents are documents students must obtain independently either from their educational institution or other relevant/applicable outside entity and upload to the online application as applicable. *External documents are listed in red on pages 5-9.*

Internal Oneida Indian Nation Scholarship Forms as well as **Bureau of Indian Higher Education Grant** and **New York State Indian Aid** applications are accessible online at https://www.oneidaindiannation.com/scholarship-program-forms-and-applications/

- Documents must be submitted for every term of application, unless otherwise specified. Students must request an official transcript be sent directly to the Scholarship Program Coordinator at the end of every term. *Please note that leases from parents or family members are not accepted.*

i. Other Certificate (non-vocational), Workshop, Seminar Programs

- ☐ **Completed Education Assistance Request Form:** Students fill out the top, then give to school's Financial Aid Office/Billing Office to fill out the middle, and ask that office to e-mail completed form directly to the Scholarship Program Coordinator.

- ☐ **Completed Oneida Indian Nation Education Department Student Consent to Release Information Form**

- ☐ **Direct Deposit Form and Official Bank Letter/Voided Check**, if direct deposit for stipend is preferred.

- ☐ **Acceptance/Registration Letter** (1st term of funding only)

- ☐ **Term Bill** (every term)

- ☐ **Term Class Schedule** (every term…with dates, times, credit hours, professors, and locations—calendar versions not accepted)

- ☐ **Letter from employer or academic advisor** stating how course relates to student's professional or academic enhancement/advancement.

- ☐ **Copy of most recent paystub** (if applicable)

- ☐ **Enrollment Verification Forms** midway through program, if the program is more than 2 months long.

- ☐ **Copy of certificate** or **verification of completion** when completed.

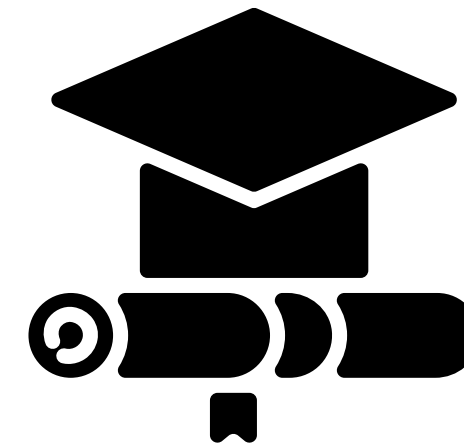## ii. Vocational Level: Trade School and Certificate Programs

- ☐ **Completed Education Assistance Request Form:** Students fill out the top, then give to school's Financial Aid Office/Billing Office to fill out the middle, and ask that office to e-mail completed form directly to the Scholarship Program Coordinator.

- ☐ **Completed Oneida Indian Nation Education Department Student Consent to Release Information Form**

- ☐ **Direct Deposit Form and Official Bank Letter/Voided Check**, if direct deposit for stipend is preferred.

- ☐ **Proof of application to the BIE Higher Education Grant - Full-time students only** (applies to *some* vocational programs; if unsure of eligibility, contact Scholarship Program Coordinator) Options:
    1. CC Scholarship Coordinator on completed e-mailed application.
    2. Provide copy of BIE award letter that is sent to students after applying.
    3. Forward e-mail confirmation from Grants Specialist to Scholarship Program Coordinator.

- ☐ **Proof of application to New York State Indian Aid** (applies ONLY to vocational/trade/undergraduate students attending school in New York State) Options:
    1. CC Scholarship Coordinator on e-mailed application.
    2. Provide copy of NYSIA award letter that is sent to students after applying.
    3. Forward e-mail confirmation from New York State Indian Aid Coordinator to Scholarship Program Coordinator.

- ☐ **Acceptance Letter** (for 1st time applicants, 1st term of funding toward new degree, or transfer students)

- ☐ **Term Bill** (every term)

- ☐ **Term Class Schedule** (every term…with dates, times, credit hours, professors, and locations—calendar versions not accepted!)

- ☐ **Official Transcript** from the term of attendance prior (every term, or if official transcript is unavailable, a direct e-mail from each instructor to Scholarship Program Coordinator with student's grade every 16 weeks until completion of program)

- ☐ **Copy of student's FAFSA Student Aid Report** (if applicable; some trade/vocational programs are not eligible for FAFSA. If program is eligible, student is required to apply. *Only needs to be submitted once per academic year*)

    Instructions on how to view/download SAR can be found here: https://studentaid.gov/help/view-sar → Click "Print" go to drop down box where printer comes up and choose "Save as PDF" to computer, then submit to Scholarship Program.

- ☐ **Copy of Lease/Mortgage and most recent utilities bill** (if applicable)

- ☐ **Copy of Marriage Certificate & proof of dependents** (if applicable)

- ☐ **Copy of student or spouse's pay-stub** (part-time students only, if applicable)

- ☐ **Enrollment Verification Forms** on November 15th for the Fall term and on February 15th and May 15th for the Spring term. *(and midway through each term if other type of academic calendar system)*

- ☐ **Copy of Certificate/Degree** when completed

iii. Undergraduate Level: Associate and Bachelor's Degrees

❑ **Completed Education Assistance Request Form:** Students fill out the top, then give to school's Financial Aid Office/Billing Office to fill out the middle, and ask that office to e-mail completed form directly to the Scholarship Program Coordinator.

❑ **Completed Oneida Indian Nation Education Department Student Consent to Release Information Form**

❑ **Direct Deposit Form _and_ Official Bank Letter/Voided Check**, if direct deposit for stipend is preferred.

❑ **Proof of application to the BIE Higher Education Grant - Full-time students only** (applies to _some_ vocational programs; if unsure of eligibility, contact Scholarship Program Coordinator) Options:
  1. CC Scholarship Coordinator on completed e-mailed application.
  2. Provide copy of BIE award letter that is sent to students after applying.
  3. Forward e-mail confirmation from Grants Specialist to Scholarship Program Coordinator.

❑ **Proof of application to New York State Indian Aid** (applies ONLY to vocational/trade/undergraduate students attending school in New York State) Options:
  1. CC Scholarship Coordinator on e-mailed application.
  2. Provide copy of NYSIA award letter that is sent to students after applying.
  3. Forward e-mail confirmation from New York State Indian Aid Coordinator to Scholarship Program Coordinator.

❑ **Acceptance Letter** (for 1st time applicants, 1st term of funding toward new degree, or transfer students)

❑ **Term Bill** (every term)

❑ **Term Class Schedule** (every term…with dates, times, credit hours, professors, and locations—calendar versions not accepted!)

❑ **Official Transcript** from the term of attendance prior (every term, or if official transcript is unavailable, a direct e-mail from each instructor to Scholarship Program Coordinator with student's grade every 16 weeks until completion of program)

❑ **Copy of student's FAFSA Student Aid Report** (if applicable; some trade/vocational programs are not eligible for FAFSA. If program is eligible, student is required to apply. _Only needs to be submitted once per academic year_)

  Instructions on how to view/download SAR can be found here: https://studentaid.gov/help/view-sar → Click "Print" go to drop down box where printer comes up and choose "Save as PDF" to computer, then submit to Scholarship Program.

❑ **Copy of Lease/Mortgage and most recent utilities bill** (if applicable)

❑ **Copy of Marriage Certificate & proof of dependents** (if applicable)

❑ **Copy of student or spouse's pay-stub** (part-time students only, if applicable)

❑ **Enrollment Verification Forms** on November 15th for the Fall term and on February 15th and May 15th for the Spring term. _(and midway through each term if other type of academic calendar system)_

❑ **Copy of Certificate/Degree** when completed

iv. Graduate Level: Master's Degree

❑ **Completed Education Assistance Request Form:** Students fill out the top, then give to school's Financial Aid Office/Billing Office to fill out the middle, and ask that office to e-mail completed form directly to the Scholarship Program Coordinator.

❑ **Completed Oneida Indian Nation Education Department Student Consent to Release Information Form**

❑ **Direct Deposit Form _and_ Official Bank Letter/Voided Check**, if direct deposit for stipend is preferred.

❑ **Acceptance Letter** (for 1st time applicants, 1st term of funding toward new degree, or transfer students)

❑ **Official Transcript** from the term of attendance prior (every term, or if official transcript is unavailable, a direct e-mail from each instructor to Scholarship Program Coordinator with student's grade every 16 weeks until completion of program)

❑ **Term Bill** (every term)

❑ **Term Class Schedule** (every term…with dates, times, credit hours, professors, and locations—calendar versions not accepted!)

❑ **Copy of student's FAFSA Student Aid Report** (if applicable; some trade/vocational programs are not eligible for FAFSA. If program is eligible, student is required to apply. _Only needs to be submitted once per academic year_)

  Instructions on how to view/download SAR can be found here: https://studentaid.gov/help/view-sar → Click "Print" go to drop down box where printer comes up and choose "Save as PDF" to computer, then submit to Scholarship Program.

❑ **Copy of Lease/Mortgage and most recent utilities bill** (if applicable)

❑ **Copy of Marriage Certificate & proof of dependents** (if applicable)

❑ **Copy of student or spouse's pay-stub** (part-time students only, if applicable)

❑ **Enrollment Verification Forms** on November 15th for the Fall term and on February 15th and May 15th for the Spring term. _(and midway through each term if other type of academic calendar system)_

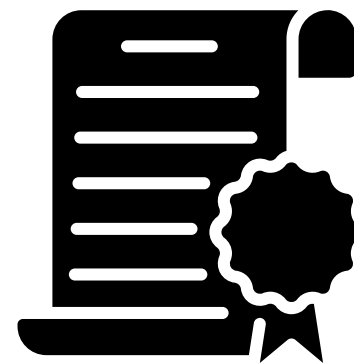❑ **Copy of Certificate/Degree** when completed

v. <u>Graduate Level: Doctorate Degree</u>

❑ **Completed Education Assistance Request Form:** Students fill out the top, then give to school's Financial Aid Office/Billing Office to fill out the middle, and ask that office to e-mail completed form directly to the Scholarship Program Coordinator.

❑ **Completed Oneida Indian Nation Education Department Student Consent to Release Information Form**

❑ **Direct Deposit Form _and_ Official Bank Letter/Voided Check,** if direct deposit for stipend is preferred.

❑ **Signed Scholarship Agreement Form** (every term)

❑ **Acceptance Letter** (for 1st time applicants or transfer students)

❑ **Complete Plan of Study** (1st term of funding) Estimated course list for each term for entirety of program, completed with Academic Advisor. Student notifies Scholarship Program Coordinator of changes if/as needed each term.

❑ **Letter from Academic Advisor** (1st term) Letter written by student's Academic Advisors that states the overall requirements/credits of program and estimated date of degree completion that must be e-mailed by Academic Advisor directly to Scholarship Program Coordinator.

❑ **Official Transcript** from the term prior (every term)

❑ **Term Bill** (every term)

❑ **Term Class Schedule** (every term…with dates, times, credit hours, professors, and locations—calendar versions not accepted!)

❑ **Copy of student's FAFSA Student Aid Report** (if applicable; some trade/vocational programs are not eligible for FAFSA. If program is eligible, student is required to apply. _Only needs to be submitted once per academic year_)

Instructions on how to view/download SAR can be found here: https://studentaid.gov/help/view-sar → Click "Print" go to drop down box where printer comes up and choose "Save as PDF" to computer, then submit to Scholarship Program.

❑ **Copy of Lease/Mortgage and most recent utilities bill** (if applicable)

❑ **Copy of Marriage Certificate & proof of dependents** (if applicable)

❑ **Copy of student or spouse's pay-stub** (part-time students only, if applicable)

❑ **Enrollment Verification Forms** on November 15th for the Fall term and on February 15th and May 15th for the Spring term. _(and midway through each term if other type of academic calendar system)_

❑ **Copy of Certificate/Degree** when completed.

F. <u>Scholarship Program Eligibility</u>

1. Scholarship recipients must be enrolled Members of the Oneida Indian Nation, which is located in New York.

2. Scholarship recipients must show proof of acceptance at a college or university or they will be considered a non-matriculated student.

3. The Nation will not fund online courses unless they are through an accredited college/university and the exams are taken on-site with a proctor. If more than half of the student's courses are online, then student scholarship and stipend amounts may be reduced to half or part-time status. Students must submit an Online Course Verification Form. Students must request that the Professor proctor their exams on campus for the course and send a direct e-mail to the Scholarship Program Coordinator to verify that every test is completed on campus. Students may need to complete and send a FERPA Release Form and send to professors in order for them to release this information to the Scholarship Program Coordinator directly. In case of unforeseen national or global emergency, online courses funding eligibility will be reviewed by Council and determined on a case by case basis.

4. Students younger than age 18 are entitled to take college accredited courses that are transferable to a degree program. Students who are not in high school must have a GED or equivalent, or be enrolled in an accredited college to obtain their GED.

5. Students must designate a field of study, including expected graduation date. Undergraduate students must designate a field of study by their 3rd term of Scholarship Program funding.

6. Each scholarship recipient must maintain a term academic grade point average (GPA) of a 2.01 or higher.

> If the term GPA is a 0.00 to a 1.00, students will have to repay the total awarded scholarship and stipend awarded to them from that term. They will not be funded again until they go one term on their own and raise their GPA to above a 2.0 **AND** repay the amount they owe in full. If the term GPA is a 1.01 to a 2.0, students will need to go one term on their own and raise their GPA to a 2.01 or higher.

7. If student's Term GPA falls within the repayment range (0.00 to 1.00), student must establish a repayment plan. Students must fill out and sign a Distribution Deduction Form provided to them by the Scholarship Program Coordinator and return the completed form to the Scholarship Program Coordinator by the requested deadline indicated on their repayment letter.

• Students must indicate the amount they would like deducted from their next distribution. The minimum amount that can be requested for deduction is $2,000.00 (unless the full repayment amount is lower than that, in which case the full amount must be indicated), and the maximum amount that can be requested to be deducted is $4,000.00.

• If students do not return the form by the requested deadline, students may face an additional 25% surcharge to their repayment amount. Please contact the Scholarship Program Coordinator for instructions if student would like to write a personal check for repayment.

F. Scholarship Program Eligibility

8. Recipients of prior scholarships must show proof of completion of that course (copy of their official transcript/grade/certificate) in order to be eligible for future funding. If students do not submit their official transcripts to verify completion of the term, students must repay, in full, the amount awarded to them for that term.

9. Recipients of prior scholarships must submit previous term's official transcript/grade/certificate. If students had to go on their own, their next application will not be processed until the official transcript/grade/certificate is provided.

10. Recipients who withdraw non-medically either partially or fully, or do not attend and fail to notify the Nation and/or do not return the scholarship, may be ineligible for future funding, and may have the applicable funds deducted from their distribution with an added surcharge of 25%. The student may be ineligible for another award until the balance is repaid in full. If the student's GPA the term prior to a full withdraw was a 2.01 or above, the student may not have to attend a term on own. If the student's GPA the term prior to a full withdraw was a 2.0 or lower, the student must attend term on own without Nation funding and earn a term GPA to a 2.01 or higher during that term without Nation funding, in addition to repaying in full.

11. Certificate programs must be related to educational success or directly related to career advancement or retention. A letter of support from employer is required.

12. Short-term seminars and workshops must be related to educational success or directly related to career advancement. Students are allowed one seminar per year, unless otherwise approved through Council.

13. a.) Only one workshop/certificate course per Member per year.
    b.) Only one business certificate per Member.
    c.) Only one degree per degree-type per Member.

14. Part-time students must qualify for part-time awards by:
    a.) Proof of full-time employment, at least 30 hours/week.
    b.) Proof of spouse being employed full-time and Member with dependent children at home age 4 and younger.
    c.) A single parent with dependent children at home age 4 and younger.
    d.) Documented exceptional circumstances.

15. If a student attends full-time and receives credit for less than full-time, the student may still be eligible for future funding, but will need to repay, in full, the difference of what is owed, and provide proof of employment.

16. If a course or courses are not for credit, the Nation will accept the institution's status as full-time or part-time. This policy includes required remedial courses. Incentives will be based on actual credit hours.

17. All students must submit proof of attendance, which will include proof of registration and/or a class schedule, in addition to submitting two Enrollment Verifications per year, one in Fall and one in Spring.

18. The Nation accepts the accredited institution's status of full-time or part-time. Full-time and part-time status will vary depending on institution, academic year system, and degree level. Generally, undergraduate full-time status is 12 or more credits per semester and graduate full-time status is 9 or more credits per semester.

G. Other Scholarship Program Eligibility Provisions

1. If students withdraw from a term, they should contact and notify the institution's Registrar's Office immediately to follow formal withdraw procedure. Students should also inform the Scholarship Program Coordinator as soon as possible and submit official documentation (ex: letter/e-mail from institution's Registrar's Office) of withdraw. Students will be responsible for repaying the scholarship and stipend awarded to them. Depending on the institution's withdraw deadlines and policies, the institution may be able to refund the Nation the scholarship sent on the student's behalf, either fully or partially, which may reduce the student's scholarship repayment amount. Students must contact the school's Financial Aid/Bursar's Office to verify their withdraw/refund deadlines and policy, ask that their scholarship money (either partially or fully, per institution's policy) be refunded to the Nation. Students should tell the applicable office that refund scholarship checks should be made out to "Oneida Indian Nation" and mailed to the Scholarship Program Coordinator at 5000 Skenondoa Way Oneida, NY 13421.

2. If students withdraw for documented medical reasons, they must request a Medical Waiver Form from the Scholarship Program Coordinator. Students must complete the form, submit official documentation of withdraw (letter/e-mail from Registrar's Office), and any relevant/supplemental medical documentation from a Doctor, as indicated on the form, to the Scholarship Program Coordinator. If medical documentation is accepted, student may only need to repay half of the total amount that was awarded to the student for that term.

3. If students receive an "Incomplete" grade in a course, the scholarship recipients must request that their professor in that course send an official e-mail or official letter to the Scholarship Program Coordinator. Students may need to fill out their school's FERPA permission form in order to allow professors to e-mail the Scholarship Coordinator this information. The official letter or e-mail from the professor must indicate the reason why the student was given an Incomplete and by which date the student must complete the course by. The student must re-submit an official transcript with the updated grade as soon as the grade is officially changed from an Incomplete to an actual letter grade. If the course is not completed in time, students may have to repay the full or partial amount of the scholarship and stipend awarded to them.

4. If students request an alternative grading method on their transcript that indicate a grade of anything other than an A-F, they must fill out their school's FERPA permission form and send an e-mail to the professor of each of their courses with the FERPA form attached, and request that their official letter grade from the course be sent to the Scholarship Coordinator in a direct e-mail.

5. If students are retaking a course, due to previous failure or withdraw, the course will not be considered in determining full/part-time status for funding. The student will not receive a scholarship or stipend for that course.

6. In order to continue receiving stipend payment installments throughout the term, all students are required to submit an Official Enrollment Verification Form/Letter provided by their school to the Scholarship Program Coordinator mid-way through each term of funding.

7. If students attend in the summer, they must be considered full-time in order to receive applicable full scholarship and stipend amounts.

8. All full-time graduate level students receive a summer stipend if they were enrolled in the previous Spring term and will be enrolled in the following Fall term. This stipend is half of the amount of total term stipend indicated in applicable and designated category, as summer is only 2 months, as opposed to the 4 for a semester.

9. If students need to request additional terms of funding, they must notify the Scholarship Program Coordinator, fill out a request form, and write a letter to Council describing the reason/need for additional terms. Students must submit these two documents to the Scholarship Program Coordinator. The documents will then be submitted to Council and the Scholarship Program Coordinator will inform student of approval or denial when notified.

10. The current general policy and eligibility provisions apply to all students regardless of previous terms attended or previous rules and regulations at that time. Current rules and regulations in relation to grades apply. Probation terms are no longer applicable.

H. <u>Number of Terms Funded</u>

All students must show that they are progressing in their degree in order to be funded and cannot go backwards in earning a degree type. Students will not receive funding for a lower-level degree type if they have already earned a higher-level degree that was funded by the Nation. Maximum terms/semesters/trimesters/quarters/courses (depending on institution's academic system) are funded as follows:

ONLY ONE DEGREE PER STUDENT PER LEVEL

| Degree	Full-time Semesters	Full-time Trimesters	Full-Time Quarters	Approximate number of courses total, if part-time
1-year Degree/Certificate	2	3	4	10
2-year Vocational or Technical School Degree/Cert.	5	7	9	22
Associate	5	7	9	22
Bachelor's	10	13	17	44
Bachelor's *If Associate Degree earned prior	5	7	9	22
Master's	5	7	9	22
Ph.D.	10	13	17	44
Professional Practice Non-Ph.D.	10	13	17	44
Juris Doctor	7	10	13	28
Medical Practice	10	13	17	*case-by-case basis

*Any student attending an institution with a different academic year system and/or degree/certificate length than classified above (ex: sessions, or 11-month program duration, etc.), will have terms adjusted accordingly on a case-by-case basis.

I. <u>Classification</u>

Students will be classified in one of 18 categories. They will receive their scholarship award and stipend award (if applicable) based on the program for which they are enrolled when requirements are met.

At the undergraduate and graduate level, the Nation accepts the institution's status of full-time or part-time as classified by each institution's Registrar's Office. Full-time and part-time status will vary depending on institution and degree level. Generally speaking, undergraduate full-time status is 12 or more credits and graduate full-time status is 9 or more credits. Part-time course terms will be adjusted accordingly based on credit hours.

At the vocational/technical/trade level, the Nation classifies students carrying 18+ clock hours per week to be full-time and vocational/technical/trade students carrying 17 or less clock hours per week to be part-time. Oneida Indian Nation clock hour full-time/part-time classifications listed are based on federal financial assistance guidelines, credit-hour conversions in relation to program length/duration, and other institutional and Nation policy factors.
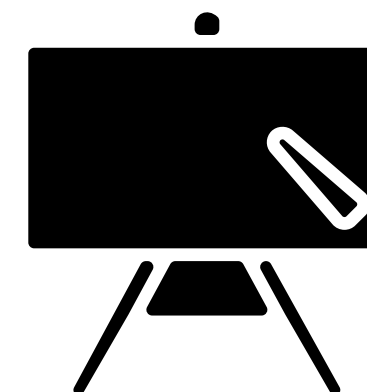
18 Student Classifications:

1. Matriculated Full-Time Vocational Students
2. Matriculated Full-Time Undergraduate Students
3. Matriculated Full-Time Graduate Students

4. Non-matriculated Full-Time Vocational Students
5. Non-matriculated Full-Time Undergraduate Students
6. Non-matriculated Full-Time Graduate Students

7. Matriculated Part-Time Vocational Students
8. Matriculated Part-Time Undergraduate Students
9. Matriculated Part-Time Graduate Students

10. Non-Matriculated Part-Time Vocational Students
11. Non-Matriculated Part-Time Undergraduate Students
12. Non-Matriculated Part-Time Graduate Students

13. High School Students Taking Exam Prep Courses
14. High School Students Taking Exams
15. High School Students Taking College Courses

16. Certificate Candidate Students

17. Short-term Seminar/workshop Students

18. Certificate, vocational, undergraduate, and graduate students taking exams

Please see charts on the following pages for each of the 18 student categories funding amounts.

J. MATRICULATED FULL-TIME STUDENTS[1]			SCHOLARSHIPS[2]	STIPENDS: Paid to Student[3]		
LEVEL	**DEGREE**	**TYPE**	Paid directly to academic institution and is **based on NEED**	Single or Married students living on-campus or with no rent/mortgage payment	Single Students with rent/ mortgage payment & 0 dependents	Single Parent Students or Married Students with rent/mortgage payment[4] *$500 added per dependent per semester up to 4 *$333.33 added per dependent per trimester up to 4 *250 added per dependent per quarter up to 4
Graduate	Doctorate	Professional Practice — Medical Practice[5]	**$90,000/academic year** ▪ $45,000/semester ▪ $30,000/trimester ▪ $22,500/quarter	**$12,000/academic year** ▪ $6,000/semester ▪ $4,000/trimester ▪ $3,000/quarter	**$16,000/academic year** ▪ $8,000/semester ▪ $5,333/trimester ▪ $4,000/quarter	**$24,000-$28,000/academic year** ▪ $12,000-$14,000/semester ▪ $8,000-$9,333/trimester ▪ $6,000-$7,000/quarter
		Professional Practice — Juris Doctor	**$40,000/academic year** ▪ $20,000/semester ▪ $13,333/trimester ▪ $10,000/quarter			
		Professional Practice — Other[6]	**$30,000/academic year** ▪ $15,000/semester ▪ $10,000/trimester ▪ $7,500/quarter			
		Research — Ph.D.	**$24,000/academic year** ▪ $12,000/semester ▪ $8,000/trimester ▪ $6,000/quarter	**$8,000/academic year** ▪ $4,000/semester ▪ $2,667/trimester ▪ $2,000/quarter	**$12,000/academic year** ▪ $6,000/semester ▪ $4,000/trimester ▪ $3,000/quarter	**$18,000-$22,000/academic year** ▪ $9,000-$11,000/semester ▪ $6,000-$7,333/trimester ▪ $4,500-$6,500/quarter
	Master's	All	**$20,000/academic year** ▪ $10,000/semester ▪ $6,667/trimester ▪ $5,000/quarter			
Undergraduate	Bachelor's	All	**$14,000/academic year** ▪ $7,000/semester ▪ $4,667/trimester ▪ $3,500/quarter	**$4,000/academic year** ▪ $2,000/semester ▪ $1,333/trimester ▪ $1,000/quarter	**$8,000/academic year** ▪ $4,000/semester ▪ $2,667/trimester ▪ $2,000/quarter	**$16,000-$20,000/academic year** ▪ $8,000-$10,000/semester ▪ $5,333-$7,333/trimester ▪ $4,000-$5,000/quarter
	Associate	All	**$12,000/academic year** ▪ $6,000/semester ▪ $4,000/trimester ▪ $3,000/quarter			
Vocational	Trade/ Technical Degree or Certificate	24+ clock hours per week	**$6,000/academic year** ▪ $3,000/semester ▪ $2,000/trimester ▪ $1,500/quarter ▪ $650-$1,350 for 2-9 weeks[7]	N/A	**$4,000/academic year** ▪ $2,000/semester ▪ $1,333/trimester ▪ $1,000/quarter ▪ $250-950 for 2-9 weeks[7]	
		18-23 clock hours per week	**$4,000/academic year** ▪ $2,000/semester ▪ $1,333/trimester ▪ $1,000/quarter ▪ $550-$900 for 2-9 weeks[7]	N/A	**$1,500/academic year** ▪ $750/semester ▪ $500/trimester ▪ $375/quarter ▪ $150-325 for 2-9 weeks[7]	

1. **Matriculated Full-Time Students:**
   a. **Undergraduate & Graduate Level:** Degree-seeking students enrolled at a regionally, nationally, or internationally accredited college or university, carrying the minimum number of credit hours required to be full-time status or more, as per official policy according to the institution's Registrar's Office classifications, will be considered full-time.
   b. **Vocational Level:** Degree/Certificate-seeking students enrolled at a regionally or nationally accredited business or technical school, carrying 18+ clock hours per week, as per official policy according to the Oneida Indian Nation clock-hour classifications based on federal financial assistance guidelines, or the minimum number of credit hours required to be full-time status or more at the institution, will be considered full-time.

2. **Please note that the TOTAL/MAXIMUM yearly scholarship amount for which is student is eligible (based on need) remains the same.** Scholarship awards are paid directly to the academic institution in one lump sum each term and divided out equally based on this yearly amount, according to academic term system. **Award per semester** is based on an institutional academic system that operates on a 2 semester schedule where 2 payments are sent per year. **Award per trimester** is based on an institution that operates on a 3 term schedule where 3 payments are sent per year. **Award per quarter** is based on an institution that operates on a 4 term system where 4 payments are sent per year. Scholarship and stipend amounts will be adjusted accordingly on a case-by-case basis for any student attending an institution operating on any academic system terms other than those specified above (e.g. sessions). Students are only eligible for yearly amount in total listed if grade requirements are met every term.

3. Stipends listed are the <u>total</u> amount a student is eligible to receive in one term.
   If applicable: official copy of lease agreement or mortgage statement required. Copy of marriage license, domestic partnership certificate, or divorce decree required. Any dependents' birth certificates, proof of custody, school records, child support order, doctor's verification required.
   • Stipends greater than $2,000 in total are divided into 8 biweekly installments that are paid to the student throughout the term.
   • Stipends between $1,000 and $2,000 are divided into 2 installments paid to the student once at the beginning of the term and once at the end of the term.
   • Stipends that are less than $1,000 are sent as one single check for the term.

4. **Minimum amount in this category begins at Married Students with 0 dependents and increases by $500 per dependent.** "Single Parent Students" and "Married Students with 1 child" stipends are calculated by adding $500 to the base minimum of applicable academic system in that category. Any students in this category with more children, an additional $500 is added per each child (up to 4 children total) for the maximum amount.

5. **Includes:** D.D.S./D.M.DD.O./M.D./N.M.D., D.V.M, D.C./D.C.M, O.D., Pharm.D., D.P.M., D.P., and others as designated by awarding institution.

6. **Includes:** D.Psy., D.Sc., D.S.L, Ed.D., D.Eng., D.F.A., D.B.A, E.E.D., J.S.D. and others as designated by awarding institution.

7. Award amounts for Vocational/Trade/Technical Certificate Programs for courses only scheduled for 2 to 9 weeks in total are determined within listed range. Any single day to one-week program that is less than 36 hours total, please refer to Section N: Other Funding Opportunities, page 23, and see **Workshop/Certificate Student** category.

K. NON-MATRICULATED FULL-TIME STUDENTS[1]			SCHOLARSHIPS[2]	STIPENDS: Paid to Student[3]
LEVEL	DEGREE	TYPE	Paid directly to academic institution and is **based on NEED**	All students[4]
Graduate	Doctorate	Professional Practice — Medical Practice[5]	**$45,000/academic year** ▪ $22,500/semester ▪ $15,000/trimester ▪ $11,250/quarter	**$4,000/academic year** ▪ $2,000/semester ▪ $1,333/trimester ▪ $1,000/quarter
		Juris Doctor	**$20,000/academic year** ▪ $10,000/semester ▪ $6,667/trimester ▪ $5,000/quarter	
		Other[6]	**$15,000/academic year** ▪ $7,500/semester ▪ $5,000/trimester ▪ $3,750/quarter	
		Research — Ph.D.	**$12,000/academic year** ▪ $6,000/semester ▪ $4,000/trimester ▪ $3,000/quarter	**$2,000/academic year** ▪ $1,000/semester ▪ $667/trimester ▪ $500/quarter
	Master's	All	**$10,000/academic year** ▪ $5,000/semester ▪ $3,333/trimester ▪ $2,500/quarter	
Undergraduate	Bachelor's	All	**$7,000/academic year** ▪ $3,500/semester ▪ $2,333/trimester ▪ $1,875/quarter	**$1,000/academic year** ▪ $500/semester ▪ $333/trimester ▪ $250/quarter
	Associate	All	**$6,000/academic year** ▪ $3,000/semester ▪ $2,000/trimester ▪ $1,500/quarter	
Vocational	Trade Certificate	24+ clock hours per week	**$3,000/academic year** ▪ $1,500/semester ▪ $1,000/trimester ▪ $750/quarter ▪ $325-675 for 2-9 weeks[7]	**$500/academic year** ▪ $250/semester ▪ $167/trimester ▪ $125/quarter ▪ $15-120 for 2-9 weeks
		18-23 clock hours per week	**$2,000/ academic year** ▪ $1,000/semester ▪ $667/trimester ▪ $500/quarter ▪ $275-450 for 2-9 weeks[7]	

1. **Non-matriculated Full-Time Students:**
   a. **Undergraduate & Graduate Level:** Non-degree-seeking students enrolled at a regionally, nationally, or internationally accredited college or university, carrying the minimum number of credit hours required to be full-time status or more, as per official policy according to the institution's Registrar's Office classifications, will be considered full-time.
   b. **Vocational Level:** Non-Degree/Non-certificate-seeking students enrolled at a regionally or nationally accredited business or technical school, carrying 18+ clock hours per week, as per official policy according to the Oneida Indian Nation clock-hour classifications based on federal financial assistance guidelines, or the minimum number of credit hours required to be full-time status or more at the institution, will be considered full-time.

   Please NOTE: only 2 full-time (or 4 part-time) non-matriculated terms within a 5-year period are funded.

2. **Please note that the TOTAL/MAXIMUM yearly scholarship amount for which is student is eligible (based on need) remains the same.** Scholarship awards are paid directly to the academic institution in one lump sum each term and divided out equally based on this yearly amount, according to academic term system. **Award per semester** is based on an institutional academic system that operates on a 2 semester schedule where 2 payments are sent per year. **Award per trimester** is based on an institution that operates on a 3 term schedule where 3 payments are sent per year. **Award per quarter** is based on an institution that operates on a 4 term system where 4 payments are sent per year. Scholarship and stipend amounts will be adjusted accordingly on a case-by-case basis for any student attending an institution operating on any academic system terms other than those specified above (e.g. sessions). Students are only eligible for yearly amount in total listed if grade requirements are met every term.

3. **Stipends listed are the __total__ amount a student is eligible to receive in one term.**
   • Stipends greater than $2,000 in total are divided into 8 biweekly installments that are paid to the student throughout the term.
   • Stipends between $1,000 and $2,000 are divided into 2 installments paid to the student once at the beginning of the term and once at the end of the term.
   • Stipends that are less than $1,000 are sent as one single check for the term.

4. **Flat rate stipend** within each degree category. Lease/dependents are not factored into stipend in this category due to non-matriculated status.

5. **Includes:** D.D.S./D.M.DD.O./M.D./N.M.D., D.V.M, D.C./D.C.M, O.D., Pharm.D., D.P.M., D.P, and others as designated by awarding institution.

6. **Includes:** D.Psy., D.Sc., D.S.L, Ed.D., D.Eng., D.F.A., D.B.A, E.E.D., J.S.D. and others as designated by awarding institution.

7. Award amounts for Vocational/Trade/Technical Certificate Programs for courses only scheduled for 2 to 9 weeks in total are determined within listed range.

L. MATRICULATED PART-TIME STUDENTS[1]			SCHOLARSHIPS[1]	STIPENDS: Paid to Student[3]		
LEVEL	DEGREE	TYPE	Paid directly to academic institution and is **based on NEED**	Single or Married students living on-campus or with no rent/mortgage payment	Single Students with rent or mortgage payment & 0 dependents	Single Parent Students or Married Students with rent/mortgage payment[4] *$500 added per dependent per semester up to 4 *333.33 added per dependent per trimester up to 4 *250 added per dependent per quarter up to 4
Graduate	Doctorate	Professional Practice — Medical Practice[5]	$45,000/academic year ▪ $22,500/semester ▪ $15,000/trimester ▪ $11,250/quarter	$6,000/academic year ▪ $3,000/semester ▪ $2,000/trimester ▪ $1,500/quarter	$8,000/academic year ▪ $4,000/semester ▪ $2,667/trimester ▪ $2,000/quarter	$12,000-$16,000/academic year ▪ $6,000-$8,000/semester ▪ $4,000-$5,333/trimester ▪ $3,000-$4,000/quarter
		Juris Doctor	$20,000/academic year ▪ $10,000/semester ▪ $6,667/trimester ▪ $5,000/quarter			
		Other[6]	$15,000/academic year ▪ $7,500/semester ▪ $5,000/trimester ▪ $3,750/quarter			
		Research — Ph.D.	$12,000/academic year ▪ $6,000/semester ▪ $4,000/trimester ▪ $3,000/quarter	$4,000/academic year ▪ $2,000/semester ▪ $1,333/trimester ▪ $1,000/quarter	$6,000/academic year ▪ $3,000/semester ▪ $2,000/trimester ▪ $1,500/quarter	$9,000-$13,000/academic year ▪ $4,500-6,500/semester ▪ $3,000-$4,333/trimester ▪ $2,250-$3,250/quarter
	Master's	All	$10,000/academic year ▪ $5,000/semester ▪ $3,333/trimester ▪ $2,500/quarter			
Undergraduate	Bachelor's	All	$7,000/academic year ▪ $3,500/semester ▪ $2,333/trimester ▪ $1,875/quarter	$2,000/academic year ▪ $1,000/semester ▪ $667/trimester ▪ $500/quarter	$4,000/academic year ▪ $2,000/semester ▪ $1,333/trimester ▪ $1,000/quarter	$8,000-$12,000/academic year ▪ $4,000-6,000/semester ▪ $2,667-$4,000/trimester ▪ $2,000-$3,000/quarter
	Associate	All	$6,000/academic year ▪ $3,000/semester ▪ $2,000/trimester ▪ $1,500/quarter			
Vocational	Trade Certificate	12-17 clock hours per week	$3,000/academic year ▪ $1,500/semester ▪ $1,000/trimester ▪ $750/quarter ▪ $325-675 for 2-9 weeks[7]	N/A	$500/academic year ▪ $250/semester ▪ $167/trimester ▪ $125/quarter ▪ $15-120 for 2-9 weeks	
		1-11 clock hours per week	$2,000/ academic year ▪ $1,000/semester ▪ $667/trimester ▪ $500/quarter ▪ $275-450 for 2-9 weeks[7]	N/A		

1. **Matriculated Part-Time Students:**
   a. **Undergraduate & Graduate Students:** Degree-seeking students enrolled at a regionally, nationally, or internationally accredited college or university, carrying the number of credit hours required to qualify as part-time status, as per official policy according to the institution's Registrar's Office classifications, will be considered part-time. *All undergraduate, Master's, and Ph.D. students must also provide proof of work or other applicable documentation (See Section F: Eligibility #14, page 12) in addition to official schedules in addition to official schedules to qualify for part-time funding.*
   b. **Vocational Students:** Certificate-seeking students enrolled at a regionally or non-regionally accredited trade or vocational school, carrying between 1-17 clock hours per week, as per official policy according to the Oneida Indian Nation clock hour classifications based on federal financial assistance guidelines, or the number of credits hours by the institution to qualify as part-time status will be considered part-time. *All part-time vocational students must also provide proof of 30 hours of work per week or other applicable documentation (See Section F: Eligibility #14, page 12) in addition to official schedules to qualify for part-time funding.*

2. **Please note that the TOTAL/MAXIMUM yearly scholarship amount for which is student is eligible (based on need) remains the same.** Scholarship awards are paid directly to the academic institution in one lump sum each term and divided out equally based on this yearly amount, according to academic term system. **Award per semester** is based on an institutional academic system that operates on a 2 semester schedule where 2 payments are sent per year. **Award per trimester** is based on an institution that operates on a 3 term schedule where 3 payments are sent per year. **Award per quarter** is based on an institution that operates on a 4 term system where 4 payments are sent per year. Scholarship and stipend amounts will be adjusted accordingly on a case-by-case basis for any student attending an institution operating on any academic system terms other than those specified above (e.g. sessions). Students are only eligible for yearly amount in total listed if grade requirements are met every term.

3. **Stipends listed are the <u>total</u> amount a student is eligible to receive in one term.**

   If applicable: official copy of lease agreement or mortgage statement required. Copy of marriage license, domestic partnership certificate, or divorce decree required. Any dependents' birth certificates, proof of custody, school records, child support order, doctor's verification required.
   • Stipends greater than $2,000 in total are divided into 8 biweekly installments that are paid to the student throughout the term.
   • Stipends between $1,000 and $2,000 are divided into 2 installments paid to the student once at the beginning of the term and once at the end of the term.
   • Stipends that are less than $1,000 are sent as one single check for the term.

4. **Minimum amount in this category begins at Married Students with 0 dependents and increases accordingly.** "Single Parent Students" and "Married Students with 1 child" stipends are calculated by adding $500 to the base minimum of applicable academic system in that category. Any students in this category with more children, an additional $500 is added per each child (up to 4 children total) for the maximum amount.

5. **Includes:** D.D.S./D.M.DD.O./M.D./N.M.D., D.V.M, D.C./D.C.M, O.D., Pharm.D., D.P.M., D.P., and others as designated by awarding institution.

6. **Includes:** D.Psy., D.Sc., D.S.L, Ed.D., D.Eng., D.F.A., D.B.A, E.E.D., J.S.D. and others as designated by awarding institution.

7. Award amounts for Vocational/Trade/Technical Certificate Programs for courses only scheduled for 2 to 9 weeks in total are determined within listed range. Any single day to one-week program that is less than 36 hours total, please refer to Section N: Other Funding Opportunities, page 23, and see **Workshop/Certificate Student** category.

M. NON-MATRICULATED PART-TIME STUDENTS[1]				SCHOLARSHIPS[2]	STIPENDS: Paid to Student[3]
LEVEL	DEGREE	TYPE		Paid directly to academic institution and is **based on NEED**	All students[4]
Graduate	Doctorate	Professional Practice	Medical Practice[5]	**$11,250/academic year** • $5,625/semester • $3,750/trimester • $2,813/quarter	**$3,000/academic year** • $1,500/semester • $1,000/trimester • $750/quarter
			Juris Doctor	**$5,000/academic year** • $2,500/semester • $1,667/trimester • $1,250/quarter	
			Other[6]	**$3,750/academic year** • $1,875/semester • $1,250/trimester • $938/quarter	
		Research	Ph.D.	**$3,000/academic year** • $1,750/semester • $1,000/trimester • $750/quarter	**$2,000/academic year** • $1,000/semester • $667/trimester • $500/quarter
	Master's	All		**$2,500/academic year** • $1,250/semester • $833/trimester • $625/quarter	
Undergraduate	Bachelor's	All		**$1,750/academic year** • $875/semester • $583/trimester • $428/quarter	**$1,000/academic year** • $500/semester • $333/trimester • $250/quarter
	Associate	All		**$1,500 /academic year** • $750/semester • $500/trimester • $375/quarter	
Vocational	Trade Certificate	12-17 clock hours per week		**$750/academic year** • $375/semester • $250/trimester • $188/quarter • $50-155 for 2-9 weeks[7]	**$250/academic year** • $125/semester • $83/trimester • $63/quarter • $10-$45 for 2-9 weeks[7]
		1-11 clock hours per week		**$500/academic year** • $250/semester • $167/trimester • $125/quarter • $15-120 for 2-9 weeks[7]	N/A

1. **Non-matriculated Part-Time Students:**
   a. **Undergraduate & Graduate Level:** Non-degree-seeking students enrolled at a regionally, nationally, or internationally accredited college or university, carrying the number of credit hours required to qualify as part-time status, as per official policy according to the institution's Registrar's Office classifications, will be considered part-time. *All undergraduate, Master's, and Ph.D. students must also provide proof of work or other applicable documentation (See Section F: Eligibility #14, page 11) in addition to official schedules in addition to official schedules to qualify for part-time funding.*
   b. **Vocational Level:** Certificate-seeking students enrolled at a regionally, nationally, or internationally accredited business or technical school, carrying the number of credit hours be classified as part-time status as per official policy according to the Oneida Indian Nation clock hour classifications listed based on federal financial assistance guidelines, will be considered part-time. *All part-time vocational students must also provide proof of 30 hours of work per week in addition or other applicable documentation (See Section F: Eligibility #14, page 11) in addition to official schedules in addition to official schedules to qualify for part-time funding.*

   Please NOTE: only 2 full-time (or 4 part-time) non-matriculated terms within a 5-year period are funded.

2. **Please note that the TOTAL/MAXIMUM yearly scholarship amount for which is student is eligible (based on need) remains the same.** Scholarship awards are paid directly to the academic institution in one lump sum each term and divided out equally based on this yearly amount, according to academic term system. **Award per semester** is based on an institutional academic system that operates on a 2 semester schedule where 2 payments are sent per year. **Award per trimester** is based on an institution that operates on a 3 term schedule where 3 payments are sent per year. **Award per quarter** is based on an institution that operates on a 4 term system where 4 payments are sent per year. Scholarship and stipend amounts will be adjusted accordingly on a case-by-case basis for any student attending an institution operating on any academic system terms other than those specified above (e.g. sessions). Students are only eligible for yearly amount in total listed if grade requirements are met every term.

3. **Stipends listed are the __total__ amount a student is eligible to receive in one term.**
   • Stipends greater than $2,000 in total are divided into 8 biweekly installments that are paid to the student throughout the term.
   • Stipends between $1,000 and $2,000 are divided into 2 installments paid to the student once at the beginning of the term and once at the end of the term.
   • Stipends that are less than $1,000 are sent as one single check for the term.

4. **Flat rate stipend** within each degree category. Lease/dependents are not factored into stipend in this category due to non-matriculated status.

5. **Includes:** D.D.S./D.M.DD.O./M.D./N.M.D., D.V.M, D.C./D.C.M, O.D., Pharm.D., D.P.M., D.P, and others as designated by awarding institution.

6. **Includes:** D.Psy., D.Sc., D.S.L, Ed.D., D.Eng., D.F.A., D.B.A, E.E.D., J.S.D. and others as designated by awarding institution.

7. Award amounts for Vocational/Trade/Technical Certificate Programs for courses only scheduled for 2 to 9 weeks in total are determined within listed range.

N. Other Funding Opportunities[1]

Description	Terms[2]	Expense Coverage and Type
High School SAT, ACT prep courses	1 course for each exam covered	**Scholarship:** Based on need, Max $500
		Stipend: Mileage[3]
High School PSAT, SAT, ACT, AP, IB, Exam Fees[4]	1 SAT exam, 1 ACT exam, and 1 AP/IB exam per academic subject covered	**Scholarship:** Exam fee covered
		Stipend: N/A[5]
College Credit Courses for High School Students	Maximum of 10 courses covered	**Scholarship:** Based on need, Max $500 per course
Educational Institution Application Fees[6]	Based on need, per degree level	**Maximum:** $400
Educational Institution Tuition Deposits Reimbursement	1 tuition deposit per educational institution in attendance	Covered in full, but total amount of reimbursement is deducted from overall term scholarship award for the first term of attendance at educational institution.
Certificate: Continuing Education credits, career improvement trainings[7] OR **Short-term Seminar/Workship[8]**	1 per year	**Scholarship:** Based on need, Max $500
		Stipend: $125
Academic Prep/Prep course for GRE, LSAT, USMLE, MCAT, or other mandated exam required by institution or for degree	1 course for each exam covered	**Scholarship:** Based on need, Max $1,500
GRE, LSAT, USMLE, MCAT, or any other mandated exam required by institution or for degree	Each exam covered once	**Scholarship:** Exam Fee Covered
		Stipend: $125
Other Exam Prep Courses for Professional or Academic Development	1 course per exam covered per academic year	**Scholarship:** Based on need, Max $1,000
Other Exams for Professional or Academic Development	Based on professional/academic requirement	**Scholarship:** Based on need, Max $1,000

1. Official documentation including proof of registration and receipts for exam and/or course must be provided. Career improvement or professional development trainings require submittal of proof verifying course's academic or career requirement/recommendation. Funding for any other category not listed above will be considered on a case-by-case basis with Council's approval.

2. Terms listed may be adjusted on a case-by-case basis with official documentation of need provided for approval by Council.

3. Registration, location/address of courses, and student permanent address must be provided.

4. High School students should first check with their High School Guidance Counselors to verify eligibility criteria for fee waivers. Students who qualify for application fee waivers may be ineligible for Oneida Indian Nation Scholarship Program exam fee funding.

5. Exams are usually located at student's High School. If exam is located elsewhere, please contact Scholarship Program Coordinator.

6. Cost of application fee and official receipt required. Students who qualify for application fee waivers may be ineligible for Oneida Indian Nation Scholarship Program application fee funding. High School students should check with their High School Guidance Counselor to verify fee waiver eligibility.

7. **Certificate Students:** Students enrolled in a program requiring at least 36 classroom hours, but not degree seeking. Courses may include continuing education credits or career improvement trainings. Only one certificate per student, per year.

8. **Short-term Seminar/Workshop Students:** Students enrolled in a class requiring less than 36 classroom hours, but not degree seeking.

O. Incentive Awards for <u>Full-Time</u> K-12, Vocational, Undergraduate, and Graduate Students

Level[1]	Distinction[2]				Incentive[3]
Graduate	Doctorate[4]	Professional Practice	Medical Practice	President's/Dean's List	$2,000/semester $1,333/trimester $1,000/quarter
			Juris Doctor		
			Other Non-Ph.D.		
		Research	Ph.D.	President's/Dean's List	$1,750/semester $1,167/trimester $875/quarter
	Master's	All		President's/Dean's List	$1,500/semester $1,000/trimester $750/quarter
Undergraduate	Bachelor's	All		President's/Dean's List	$1,000/semester $667/trimester $500/quarter
	Associate				
Vocational	Trade Certificate	18+ hours per week		B+ or higher	$250/semester $167/trimester $150/quarter $83/6-weeks $42/3-weeks
High School	Grades 7-12			High Honor Roll	$333/trimester **$250/quarter** $167/term for 6 terms
				Honor Roll	$200/trimester **$150/quarter** $100/term for 6 terms
Elementary	Grades 4-6			Overall Average of "B or better"	$67/trimester **$50/quarter** $33/term for 6 terms
				Attendance	0 absences: $30 gift card/trimester **$25 gift card/quarter** $15 gift card/term for 6 terms
					1 absence: $20 gift card/trimester **$15 gift card/quarter** $10 gift card/term for 6 terms
					2 absences: $5 gift card
	Grades K-3			Attendance only	0 absences: $30 gift card/trimester **$25 gift card/quarter** $15 gift card/term for 6 terms
					1 absence: $20 gift card/trimester **$15 gift card/quarter** $10 gift card/term for 6 terms
					2 absences: $5 gift card

1. Enrolled Members must submit official transcripts or provide a copy of official school report cards to the Scholarship Program Coordinator. Nation Member vocational, undergraduate, and graduate students registered for the Scholarship Program are eligible for incentive awards as long as the student is not pursuing a duplicate degree. Nation Member students attending school on their own without Scholarship Program funding due to: personal choice, GPA from previous semester, or exceeding maximum terms funded are eligible for incentive awards. Nation Member students in Scholarship Program repayment are still eligible for incentive awards.

2. Dean's List and President's List as determined by student's institution of attendance. **TERM** GPA must align with institution's Dean's List qualifications as indicated on website or by institution's Registrar's Office. Dean's List is usually an overall term GPA of 3.50+, but each institution has different qualifications. **If an institution has an alternate grading system or if a student opts for an alternative grading system resulting in other grades than the typical A-F scale, student must sign a FERPA Form to release academic records, and send the FERPA Form to the professor of each applicable course requesting that the official letter grade of A-F earned in the course(s) be e-mailed directly to the Scholarship Program Coordinator.**

3. Amounts of incentive award amounts offered per year are equal overall, but are calculated and allocated in even amounts per academic term system as designated by institution of attendance. Amounts are adjusted and dispersed equally based on institutional academic systems. Amounts for any institutional academic system not listed will be adjusted accordingly. Undergraduate and graduate incentive award amounts bolded are based off a standard 2-semester academic system. High school, middle school, and elementary school incentive amounts bolded are based off a standard 4-quarter academic system. Trimester and other term academic systems at the elementary, middle, high school, vocational, undergraduate, and graduate levels will be adjusted accordingly.

4. Doctoral students registered in courses in which A-F grades are not earned on Official Transcript or registered in research-based courses only are ineligible for incentive awards. Doctoral students registered in credit-bearing courses in which A-F grades are earned in <u>all</u> courses on Official Transcript and/or in which institution designates term Dean's List distinctions, may be eligible for full-time incentive awards listed. Institutionally classified full-time Doctoral students in credit-bearing courses in which A-F grades are earned only in some courses and not others, are ineligible for the full-time incentive awards listed, and should instead refer to Chart P: Part-Time Incentive Awards, as students may be eligible for part-time incentive award amounts for the courses in which A-F grades are earned only.

5. High Honor Roll and Honor Roll status are determined in accordance with the qualifications of the high school the student is attending. High School students taking college courses are only eligible for the part-time, undergraduate incentive awards on Chart P, if those college courses are not already included in or counted toward the student's high school report card overall term GPA and are only documented separately through an official transcript from the college/university.

P. Incentive Awards for <u>Part-Time</u> Grades 7-12, Vocational, Undergraduate, and Graduate Students

Level[1]	Distinction[2]				Incentive[3]
Graduate	Doctorate[4]	Professional Practice	Medical Practice	B+ or higher per 3-credit hours	**$400 per 3-credit hrs./semester** $267 per 3-credit hrs./trimester $200 per 3-credit hrs./quarter
			Juris Doctor		
			Other Non-Ph.D.		
		Research	Ph.D.	B+ or higher per 3-credit hours	**$350 per 3-credit hrs./semester** $233 per 3-credit hrs./trimester $175 per 3-credit hrs./quarter
	Master's	All		B+ or higher per 3-credit hours	**$300 per 3-credit hrs./semester** $200 per 3-credit hrs./trimester $150 per 3-credit hrs./quarter
Undergraduate[5]	Bachelor's	All		B+ or higher in 3-credit hours	**$250 per 3-4 credit hrs./semester** $167 per 3-4credit hrs./trimester $125 per 3-4 credit hrs./quarter
	Associate				
Vocational	Trade Certificate	1-17 hours per week		B+ or higher per course or *B+ or higher overall if only in one program/course*	**$100 per course or overall/semester** $67 per course or overall/trimester $50 per course or overall/quarter $25 per course or overall/6-weeks $10 per course or overall/3-weeks
High School[5]	Grades 7-12	Taking 1-3 courses for a term, or attending summer school		B+ or higher is earned overall	$40 per course

1. Enrolled Members must submit official transcripts or provide a copy of official school report cards to the Scholarship Program Coordinator. Nation Member vocational, undergraduate, and graduate students enrolled in the Scholarship Program are eligible for incentive awards as long as the student is not pursuing a duplicate degree. Nation Member students attending school on their own without Scholarship Program funding due to: personal choice, GPA from previous semester, or exceeding maximum terms funded are eligible for incentive awards. Nation Member students in Scholarship Program repayment are still eligible for incentive awards.

2. Please note that the 3-credit hour per course distinction listed may vary depending on the institutional credit hour system designations and academic requirements. Generally, one academic course is an average of 3 institutional credit hours. Equal adjustments to award amounts may be made for varying institutional course credit hour systems in which an A-F grade is earned. **If an institution has an alternate grading system or if a student opts for an alternative grading system resulting in other grades than the typical A-F scale, student must sign a FERPA Form to release academic records, and send the FERPA Form to the professor of each applicable course requesting that the official letter grade of A-F earned in the course(s) be e-mailed directly to the Scholarship Program Coordinator.**

3. Incentive award amounts offered per year are <u>equal</u> within each category. Amounts per term vary as each institution has a different academic term system. Award amounts per term are calculated based off of the same yearly amount and allocated evenly in alignment with applicable institutional academic term system. Amounts for any institutional academic system not listed may be adjusted accordingly. Undergraduate and graduate incentive award amounts bolded are based off a standard 2-semester academic system. High school, middle school, and elementary school incentive amounts bolded are based off a standard 4-quarter academic system. Trimester and other term academic systems at the elementary, middle, high school, vocational, undergraduate, and graduate levels will be adjusted accordingly.

4. Please note that credit-hours and award amounts listed in the chart are only applicable to courses in which an A-F grade is earned on an official transcript. Doctoral students registered in credit-bearing courses in which A-F grades are earned on official transcript may be eligible for part-time incentive awards. Doctoral students registered for courses in which A-F grades are not earned or applicable on official transcript, or registered for solely research-based courses, are ineligible for incentive awards.

5. High Honor Roll and Honor Roll status are determined in accordance with the qualifications of the high school the student is attending. High School students taking college courses are only eligible for the part-time, undergraduate incentive awards listed on chart above, if those college courses are not already included in or counted toward the student's high school report card overall term GPA, and are instead only documented separately through an Official Transcript from the college/university.

Q. Incentive Awards for Diplomas, Degrees, and Certificates

Degree/Certification[1]	Award
Doctorate: Professional Practice	$12,000
Doctorate: Research Ph.D.	$10,000
Master's Degree	$5,000
Graduate Certificate and Advanced Studies Certificates	$750
Bachelor's Degree	$4,000
Undergraduate Certificate	$500
Associate Degree	$1,000
High School Diploma	$1,000
General Equivalency Diploma	$500
1,000 + clock hours Vocational Certificate	$500
501-999 clock hours Vocational Certificate	$250
100-500 clock hours Vocational Certificate	$100
Less than 100 clock hours Vocational Certificate or Other Certificate Type	$50

[1] Students are eligible for only one incentive award per degree, per member. No duplicate degree incentive awards. Only one certificate allowed per year, per member. Official copy of degree or certificate must be submitted.

R. FAQ's about Scholarship Program

1. How do I get a copy of the required Scholarship Program Forms?
- Forms are accessible on the Nation Member Website/Nation Member Phone App.
- Contact the Scholarship Program Coordinator to have them e-mailed or mailed to you.

2. What is the link to the Scholarship Program Website?
- https://www.oneidaindiannation.com/scholarship-program

3. How do I download the Nation Member Phone App?
- Contact Scholarship Program Coordinator or Member Outreach and Advocacy Coordinator (refer to "Helpful Contacts List" see FAQ #6) for instructions.

4. Can I send pictures of the required documents via e-mail?
- PDF documents are highly preferred. In order to do this, copy and paste a picture/screenshot into Word. Make sure the picture is straight, cropped, and that there is nothing in the background. Also ensure that the picture is in good lighting.
- To crop or adjust lighting/picture color in Word, click the pasted picture, go to Format→Crop, then Format→Corrections and/or Color, and adjust as needed.
- To save as a PDF, go to File →Save As →Change File Name. Save with desired file name, then Click the drop down arrow where it says "Save as Type" and choose "PDF" →Click Save.

5. How can I find the contact information for other offices and agencies?
- Please refer to the "Helpful Contacts List" location on the Nation Member Website and App.
- Contact the Scholarship Program Coordinator to have it e-mailed to you.

6. Who do I contact if I have questions about my taxes and tax exemption statuses for FAFSA?
- Please contact the Oneida Indian Nation Director of Treasury/ Member financial Services or the Oneida Indian Nation Member Financial Services Administrator. Please refer to "Helpful Contacts List" located on https://www.oneidaindiannation.com/scholarship-program-forms-and-applications/ for their contact information.

7. How do I apply for Federal Financial Aid?
- Online at https://studentaid.gov/h/apply-for-aid/fafsa
- Application takes an average of 5-7 days to fully process.

8. How do I obtain a copy of my FAFSA Student Aid Report?
- Student Aid Reports are only accessible after FAFSA has officially processed.
- Instructions on how to obtain SAR here: https://studentaid.gov/apply-for-aid/fafsa/review-and-correct/sar-student-aid-report#:~:text=View%20your%20SAR%20by%20logging,from%20noreply%40fafsa.gov
- Click "Print" →go to dropdown box where printer name is listed →Select "Save as PDF" →save to computer as PDF to submit to Scholarship Program Coordinator.

9. My Financial Aid Office won't fill out my Oneida Indian Nation Education Assistance Request Form. What do I do?
- Students must fill out their school's FERPA Request Form and add Scholarship Coordinator with corresponding contact information to the FERPA form. Form can usually be found by searching: "[name of institution] + FERPA Release Form." Student must indicate on form that Scholarship Coordinator is granted access to student Financial Aid information and billing. Completed and signed FERPA Form must be sent to school's Financial Aid Office with EAR Form (top portion completed), and then the Financial Aid Office can complete the middle section of the EAR Form and send to Scholarship Coordinator.

10. What do I do if my scholarship award is arriving after my payment due date?
- Ask the Scholarship Program Coordinator to write and send a Letter of Intent for Payment to your school's Financial Aid and/or Business Office.

11. How do I verify that my scholarship payment was received?
- Students are notified individually via e-mail by the Scholarship Program Coordinator when the term scholarship check is mailed out to the school. It is the student's responsibility to call their school's Business Offices about 7-10 days after the scholarship check is mailed out in order to ensure that the school received it and applied it to their personal student accounts/bills.

12. What do I do if I have an address change?
- Notify the Scholarship Program Coordinator immediately and provide a new copy of lease/mortgage and utilities bill if applicable. The Member Benefits Office should be notified SEPERATELY by the student. If student notified MBO of address change, but did not also inform the Scholarship Coordinator, the address will not automatically be changed within the Education Department. Every department needs to be notified of any official information changes separately and individually by the student.

13. What do I do if I don't receive a stipend check?
- If you opted to receive physical stipend checks via mail and have not received one after 12 days of the mailing date, notify the Scholarship Program Coordinator. The lost check can be cancelled and a replacement check can be issued. Checks cannot be reissued until 12 days after the mailing date, so even if the Scholarship Program Coordinator is notified in advance of this time span, a new one cannot be re-issued until then, in order to account for potential mailing delays.
- If you opted to receive the direct deposit stipends and are missing a payment in your account, please allow 2-3 days for processing and an additional 2-3 days to account for holidays/weekends. If after this time span, you still have not received your direct deposit stipend, notify the Scholarship Program Coordinator.

14. Can I be reimbursed or given an advance for my application fees?
- Yes. Students must provide an estimated invoice for an advance and an official receipt after fee is paid, or an official receipt after fee is paid for a reimbursement. It is considered an early partial scholarship payment. This amount will later be deducted from the overall amount awarded for that same scholarship term.

15. What if I am receiving an Excelsior scholarship or another type of scholarship that would be reduced due to my Nation scholarship?
- Please notify the Scholarship Program Coordinator as soon as possible. In these special circumstances, scholarship checks can be sent to the student directly (via mailed check or direct deposit) instead of the school in order to avoid any scholarship reductions/penalties. The student must submit an official receipt of payment from their school 7-10 days after the scholarship check is mailed/deposited to the student proving that the exact scholarship amount provided was applied to the student bill.

16. Are remedial courses funded?
- It depends on the institution. Remedial courses that are factored into the college's classification of full-time or part-time status are included in determining enrollment status and thus, scholarship amounts.

17. How do I request an Enrollment Verification Form?
- Go online and search: "[Name of institution] request enrollment verification form" and click through the first few links that come up in order to find the institution-specific instructions on how to obtain one to send, or have one sent directly, to the Scholarship Program Coordinator.

18. How do I request a Transcript?
- Go online and search: "[Name of institution] request official transcript" and click through the first few links that come up in order to find the institution-specific instructions on how to have one sent directly to the Scholarship Program Coordinator.

19. What GPA is used to determine scholarship funding?
- The TERM GPA is used to make scholarship application determinations and requirements. Cumulative GPA is not used.

20. What if I fail one course?
- That course will not be funded again by the Nation. Make sure to consult with the Scholarship Program Coordinator when registering for the course again because it will not count toward your enrollment status and may drop you to part-time status with the Scholarship Program. Be sure to enroll in an additional course in order to remain at full-time status with the Scholarship Program.

21. What if I receive a Pass/Fail, No-Credit/No-Pass or another alternate grade according to an alternative grading system?
- If an institution has an alternate grading system or a student opts for an alternative grading system resulting in grades other than the typical A-F scale, the student must sign a FERPA Form to release academic records to the Scholarship Program Coordinator, and send the FERPA Form to the professor of each course for which the student is registered via e-mail, requesting that the professor(s) e-mail the student's official letter grade directly to the Scholarship Program Coordinator. Please note that while institutions may not factor these alternate grades into term GPA, the Oneida Indian Nation Scholarship Program uses the corresponding A-F scale letter grade to compute official student term GPA.

22. What happens if I drop to part-time status?
- Student should inform the Scholarship Program Coordinator as soon as possible and send a copy of the new official schedule and enrollment verification. Student may still be eligible for Scholarship funding, but applicable adjustments to scholarship and stipend amounts may be made, and additional requirements may need to be fulfilled. If the student does not notify the Scholarship Program Coordinator, the student is responsible for repaying the difference between the full-time and part-time awards.

23. What happens if I withdraw?
- Refer to Chart G. Other Scholarship Program Eligibility Provisions #1 and #2 on page 12.

24. What happens if I receive an Incomplete?
- Student should notify Scholarship Program Coordinator. The student is still required to submit Official Transcript indicating "I" grade. The student must sign a FERPA Form to release academic records to the Scholarship Program Coordinator, and send the FERPA Form to the professor of each course in which the student received an "Incomplete" via e-mail, and request that the professor(s) e-mail the Scholarship Program Coordinator directly, stating that: 1.) the student received an Incomplete and 2.) specifies by which date the student has to complete the course by in order to receive a grade.

R. <u>FAQ's about Scholarship Program</u>

25. How do I know if I have to repay?
- Check official Term GPA.
- If the Term GPA is between a 0.00-1.00, the student is required to repay the award from that term in full AND attend a term on own, in order to receive scholarship funding for future terms.
- If the Term GPA is a 1.01-2.0, the student does not have to repay, but is required to attend a term on own, in order to receive scholarship funding for future term.
- If the Term GPA is a 2.01 or higher and the student remained at full-time student, the student does not have to repay and may be funded by Scholarship Program another term.
- If student drops from full-time to part-time status, and does not provide proof of employment near the date of the status change, they will have to repay in full. If the student provides proof of employment near the date of the status change, they may not have to repay.
- The Scholarship Program Coordinator will send repayment notice and repayment instructions to student. Repayments must be received in full in order for student to be eligible for future scholarship awards. Other circumstances are reviewed on a case-by-case basis.

26. What are the methods of repayment?
- Students can repay through quarterly distribution deductions. the student must complete the Distribution Deduction Form in full and return to the Scholarship Program Coordinator. Council requires a MINIMUM of $2,000.00 be deducted from each distribution until repaid in full. Students may also write a personal check made out to Oneida Indian Nation and mail to the Scholarship Program Coordinator at 5000 Skenondoa Way Oneida, NY 13421. A combination of these options may also be used, but the student must communicate with Scholarship Program Coordinator and Member Benefits about repayment plan first.

27. What if I have reached my maximum terms of funding and need to apply for more funding?
- Student should notify the Scholarship Program Coordinator. The student must then complete and submit an Additional Term of Funding Request Form. The form is available on the Scholarship Program Website/Member App under Scholarship Program Documents. Student must submit completed form and any relevant/corresponding documentation (degree audit/degree works, letter/plan from academic advisor, remaining coursework by term schedule, relevant medical or emergency documentation, etc.).
- Student must also send the Scholarship Program Coordinator a one page letter to Council requesting additional funding and explaining need/reasoning.

28. What other scholarships can I apply for?
- Refer to "Other Scholarship Resources" List on page 36 in this booklet or on the Scholarship Program Website/Member App. Contact Scholarship Program Coordinator for any additional resources.

29. Am I eligible for distribution?
- The Education Department is not associated with Member quarterly distributions. The Scholarship Program Coordinator cannot determine Member distribution eligibility. A list of all students, full-time and part-time, who have turned in all required scholarship documents and are registered in the Scholarship Program, is sent to Member Benefits quarterly - 2 weeks prior to each quarterly distribution.
- Part-time students must also be sure to send the Scholarship Program Coordinator and Member Benefits Office a copy of their paystub. While students may be on the approved student list, it is the Member Benefits Office that makes the final determination on distribution eligibility based on a combination of requirements and factors. Please contact Member Benefits directly with any questions regarding distribution or distribution eligibility at (315) 829-8335.

S. <u>Terms and Definitions</u>

Accreditation: Formal verification that an education institution has been evaluated and meets or exceeds established quality standards and is achieving its own goals.

Associate Degree: 2-year undergraduate degree.

Bachelor's Degree: 4-year undergraduate degree.

Bursar's Office: Office at an academic institution that collects and documents all student charges, fees, and tuition. Students go to/contact this office to pay their term bills. This office is also responsible for issuing vouchers/refund checks to students if applicable.

Certificate Student: Non-degree seeking students enrolled in a training program for continuing education or career improvement training/workshop.

Dependent:
- The Oneida Indian Nation Scholarship Program defines dependents as individuals living at home who are age 17 or younger without independent means of support. This definition is applicable to determining stipend award amounts.
- Separately, Federal Financial Aid (FAFSA) classifies undergraduate students as dependents up until age 24, unless the student is: (a) married, (b) a U.S. veteran, (c) in active duty military service other than training purposes, (d) an emancipated minor, (e) an unaccompanied youth, (f) a recently homeless youth or self-supporting and at risk for homelessness, (g) someone who has been in foster care, (h) someone who has been an orphan or a dependent or ward of the court for any period of time after the age of 13, (i) or someone who provides more than half of the financial support for a child who lives with student, in which case, the student may be classified as independent if younger than 24 according to FAFSA guidelines. For more specific information, go to: https://studentaid.gov/apply-for-aid/fafsa/filling-out/dependency

EFC: Estimated Family Contribution. FAFSA Terminology. Estimated amount of money that student or student's family can contribute toward cost of attendance at institution per year based on income and tax information. Not factored into determining scholarship need.

Enrolled Oneida Indian Nation Members: Individuals in good standing who can prove their membership with certification by the Oneida Indian Nation Clerk and have an enrollment number.

FAFSA: Free Application for Federal Student Aid—form all students are required to fill out in order to receive financial aid from the government to help pay for college: https://studentaid.gov/h/apply-for-aid/fafsa

FERPA Release Form: Document that gives parents and other parties certain rights to access student educational records such as: Financial Aid information, grades, etc. It grants permission to faculty/staff at an institution or organization to communicate about, give, and receive student information. It is recommended that students add Oneida Indian Nation Scholarship Program Coordinator and other outside Scholarship Coordinators to their institutional FERPA Forms, in order to allow the school to discuss scholarship questions and amounts with these coordinators, and release the required Oneida Indian Nation Educational Assistance Request Form to the Scholarship Program Coordinator.

S. <u>Terms and Definitions</u>

Financial Aid Office: Office at an academic institution where students can receive help with financial aid information, student loans, grants, scholarships, etc. Oneida Indian Nation Education Assistance Request Forms must be completed by this Office and sent directly to the Scholarship Program Coordinator.

Full-Time student: a student who is enrolled in the required number of credit hours to be considered full-time as per the academic institution in attendance Registrar's Office requirements. Usually undergraduate full-time status is 12 or more credits. Graduate level full-time status is usually 9 or more credits. However, credit hours and full-time status vary depending on institution. Vocational students attending 18 or more clock hours per week are considered full-time by Oneida Indian Nation.

GPA: Grade point average. Oneida Indian Nation uses student's TERM GPA (not Cumulative GPA) in order to determine funding eligibility for future terms.

Graduate Student: Student who has already earned a Bachelor's Degree and is enrolled in coursework toward a Master's or Doctorate Degree.

Married: Student who is legally married; marriage is recognized by the state. Official documentation required.

Matriculated: Student who has applied for and been accepted into a degree-granting or certificate-granting program.

MBO: Oneida Indian Nation Member Benefits Office.

Non-matriculated: Student is registered for classes as non-degree seeking or non-certificate seeking.

Part-time student: a student who is enrolled in the required number of credit hours to be considered part-time as per the academic institution in attendance Registrar's Office requirements. Usually, undergraduate part-time status is 11 credits or less. Graduate level part-time status is usually 8 credits or less. However, credit hours and part-time status vary depending on institution. Please check your institution's website, or with the institution's Registrar's Office, in order to verify credit hours and enrollment status. Vocational students are considered part-time by Oneida Indian Nation if attending between 1-17 credit hours per week.

Post-secondary: Education after high school.

Registrar's Office: Office at an academic institution where students can get their enrollment, academic, registration, and course records

Subsidized Loan: Federal student loan offered to some vocational and undergraduate students. Interest on loan does not accrue while you are registered in school. Financial need required.

Unsubsidized Loan: Federal student loan offered to undergraduate and graduate students. Interest on loan accrues while you are enrolled in school. Financial need not required.

Vocational Student: Post-secondary trade or technical school student.

Undergraduate Student: Post-secondary student pursuing an Associate or Bachelor's degree.

T. <u>Other Scholarship Organizations & Resources</u>

You can find a list of other scholarship resources for Native students on the Scholarship Program website or Member App. You can also e-mail the Scholarship Coordinator to ask for a list.

Organizations that offer scholarships to Native and Indigenous Students:

American Indian College Fund
collegefund.org/students/scholarships
• FOR students at any level of education: vocational, undergraduate, and graduate
• FOR enrolled members and descendants
• *HIGHLY ENCOURAGED: Create login and subscribe to their e-mail list on their website!

American Indian Education Fund
www.nativepartnership.org/site/PageServer?pagename=aief_services_scholarships
• FOR undergraduate and graduate students
• FOR enrolled members and descendants

American Indian Graduate Center
www.aigcs.org/scholarships-fellowships
• FOR undergraduate and graduate students
• FOR enrolled members and descendants

American Indian Science and Engineering Society
www.aises.org/students/scholarships
First, register as a member for free, then create an account for General Application Profile, and it will give you access to a portal through Indigenous Education, Inc. that will automatically list/match for you all scholarships for which you are eligible to apply. From there, you can apply to each scholarship.
• FOR undergraduate and graduate students
• FOR enrolled members and descendants

Bill & Melinda Gates Foundation
www.thegatesscholarship.org/scholarship
• FOR undergraduate students, high school seniors who are eligible for Pell grant and in top 10% of class
• FOR enrolled members only

Bureau of Indian Education Higher Education Grant
www.oneidaindiannation.com/scholarship-program-forms-and-applications
• FOR full-time vocational and undergraduate students only
• FOR enrolled members only

Catching the Dream Scholarship
catchingthedream.org
• FOR undergraduate and graduate students
• FOR enrolled members only

T. Other Scholarship Organizations & Resources

Cobell Scholarship
cobellscholar.org
- FOR vocational, undergraduate, and graduate students
- FOR enrolled members only

Daughters of the American Revolution Scholarship
www.dar.org/national-society/scholarships
www.dar.org/national-society/scholarships/american-indian
- FOR undergraduate students
- FOR enrolled members and descendants

Indigenous Education Inc.
www.i-e-i.org/scholarship-resources
cobellscholar.academicworks.com
- FOR undergraduate and graduate students
- FOR enrolled members and descendants

International Order of the King's Daughters & Sons, North American Indian Department
iokds.org/scholarships/native-american-scholarship-program
- FOR vocational and undergraduate students
- FOR enrolled members only

Intertribal Timber Council
www.itcnet.org/about_us/scholarships.html
- FOR undergraduate and graduate students studying Natural Resources and Sciences
- FOR enrolled members

National Association of Social Workers Foundation
www.naswfoundation.org/Our-Work/Scholarships-Fellowships-Awards/Scholarships
- FOR graduate students studying Social Work
- FOR anyone

New York State Indian Aid
https://www.p12.nysed.gov/natamer/
- FOR full-time and part-time vocational and undergraduate students in New York State only

Society for American Archaeology
www.saa.org/career-practice/scholarships-and-grants/native-american-scholarships-fund
- FOR undergraduate and graduate students
- FOR enrolled members and descendants

Udall Scholarship Program
www.udall.gov/ourprograms/scholarship/scholarship.aspx
- FOR undergraduate students
- FOR enrolled members and descendants

United South and Eastern Tribes Scholarship Fund
www.usetinc.org/resources/scholarships
- FOR undergraduate and graduate students
- FOR enrolled members only

Websites

Six Nations Financial Aid Directory:
www.fredonia.edu/academics/native-american-suny-western-consortium/financialaid

Scholarship Resource Guide for American Indian/Alaska Native Students:
www.ndsu.edu/fileadmin/multicultural/Scholarships/NAscholarships.pdf

Sources of Financial Aid for Native American Students:
ird.nmsu.edu/financial-aid.html

Books

Financial Aid for Native Americans by Gail Ann Schlachter and R. David Webster, most recent edition

Online Guide Books

College Board Indigenous College Planning Guidebook
professionals.collegeboard.org/pdf/indigenous-college-planning-guidebook.pdf

American Indian College Fund: Native Pathways College Going Guidebook
collegegoal.az.gov/sites/default/files/native-pathways-college-going-guidebook.pdf

American Indian College Fund: Career Pathways
Career Readiness Guidebook
collegefund.org/wp-content/uploads/2020/01/Career-Pathways-FINAL-web.pdf

Scholarship Websites

bigfuture.collegeboard.org/scholarship-search

jlvcollegecounseling.com/scholarships/minority/native-american/

www.scholarships.com/financial-aid/college-scholarships/scholarship-directory

www.petersons.com/

bold.org/scholarships/

www.fastweb.com

www.goingmerry.com/

www.cappex.com/

www.chegg.com/scholarships

mycholly.com/category/scholarships/

www.niche.com/colleges/scholarships/

www.unigo.com/scholarships/our-scholarships

www.careeronestop.org/toolkit/training/find-scholarships.aspx

www.collegescholarships.org/grants/native-american.htm

Scholarship Program Policies and Procedures are subject to change without notice.
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