



CPMT MINUTES
February 17, 2022
Sudley North – Jean McCoy
2:00 – 4:00 PM

CPMT Members:

Courtney Tierney, Chair, DSS
Kim Keller, JCSU
Carl Street, Youth for Tomorrow (Private Provider)
Lisa Madron, CS
Lisa Fouser, parent rep

Others Present:

Jessica Webb, DSS CSA
Shazia Chughtai, DSS CSA
Ron Pannell, PWCS

Open Meeting:

Courtney Tierney, Chair, opened the meeting at 2:03PM.

Approve Minutes

Minutes from November 18, 2021, were presented. **MOTION** to approve as presented. [CS motion, LM seconded].

Minutes from January 20, 2022, were presented. **MOTION** to approve as presented. [CS motion, LM seconded].

Residency discussion – presented by Jessica Webb

Youth that does not reside in our locality and is a transfer case must be a resident for 30 days before our locality becomes responsible for payment of services.

Expenditures and budget review – presented by Courtney Tierney

- Budget – Budget for FY22, was reviewed.
- Expenditures – **MOTION** to approve expenditure approvals from 11/15/2021- 1/14/2022. [CS motion, KK seconded].
- Expenditures – **MOTION** to approve expenditure approvals from 1/18/2022- 2/11/2022. [LM motion, LF seconded].

VJCCA Annual Plan – presented by Jessica Webb


- No change in plans as of last year, funds used for Molinari Shelter. Discussion to have Katherine Farmer from the state meet with the CPMT at a later date to discuss other opportunities for way to utilize these funds. **MOTION** to approve the plan as presented [CS motion, LM seconded].

CSA Division Report – presented by Jessica Webb

- EBP Update – VA DSS expanding types of service they are using for IV-E funding effective July 1, 2022. In addition to the existing EBPs, there will be four new services that are added to the registry – Brief Strategic Family Therapy, Family Check-up, Home Builders, and Motivational Interviewing. VDSS has an RFP opportunity for providers to apply to receive training in Brief Strategic Family Therapy.
- 2022 General Assembly Update – House Bill 427 passed and removes the prohibition of parent representatives working directly with children through their employment, etc. The requirement for parent representatives to be a caregiver of a child who previously received services through one of the child-serving systems was removed from the bill language, and the SEC will be required to establish a workgroup to look at barriers and best practices to recruiting parent representatives. It is anticipated that the private day rate setting structure will be delayed for at least one year, based on changes in the budget language that is likely to be passed.
- Annual CSA Symposium – Rescheduled, new date has not yet been determined.
- “Tell Me Something Good” – She’la and Jessica are working with community partners and a residential treatment facility to explore possible solutions to address the barriers for youth with significant needs transitioning home. Through use of outward mindset perspectives during these meetings, a couple of alternative strategies have been identified.

CLOSURE

Courtney Tierney closed the meeting at 3:03 PM. Next meeting is on March 17, 2022.

APPROVED:  _____
Clerk to Board

CSA PROGRAM SUMMARY

(as of January 31, 2022)

		FY22 Budget	YTD Actuals	Balance	Proj. FY22 Revenue	Variance to Budget
State (includes Medicaid Holdback)		\$ 17,511,517	\$ 5,887,399	\$ 11,624,118	\$ 12,211,963	\$ 5,299,554
PWC - Public Schools		\$ 329,799	\$ -	\$ 329,799	\$ 329,799	\$ -
Revenue Total		\$ 17,841,316	\$ 5,887,399	\$ 11,953,917	\$ 12,541,762	\$ 5,299,554
CSA Program	CSA Category	FY22 Budget	YTD Actuals	Balance	Proj. FY22 Expenditures	
Admin	Admin	\$ 405,975	\$ 250,567	\$ 155,407	\$ 405,975	\$ -
Admin Total		\$ 405,975	\$ 250,567	\$ 155,407	\$ 405,975	\$ -
COMMUNITY BASED	2F - FC Prevention Non-Residential	\$ 2,134,982	\$ 656,615	\$ 1,478,367	\$ 1,500,000	\$ 634,982
	2F1 - FC Prevention Non-Residential/	\$ 115,492	\$ 60,102	\$ 55,390	\$ 200,000	\$ (84,508)
	2G - Special Education - Private Da	\$ 15,145,009	\$ 6,181,664	\$ 8,963,345	\$ 11,750,000	\$ 3,395,009
	2h - Wraparound Services - SPED	\$ 110,520	\$ 60	\$ 110,460	\$ 12,000	\$ 98,520
	3 - Non-Mandated CB Service	\$ 779,745	\$ 110,123	\$ 669,622	\$ 150,000	\$ 629,745
COMMUNITY BASED Total		\$ 18,285,748	\$ 7,008,565	\$ 11,277,183	\$ 13,612,000	\$ 4,673,748
FOSTER CARE	2a - Therapeutic FC IV-E	\$ 84,144	\$ 40,950	\$ 43,194	\$ 85,000	\$ (856)
	2a1 - Therapeutic FC	\$ 513,619	\$ 233,455	\$ 280,164	\$ 600,000	\$ (86,381)
	2a2 - Therapeutic FC (NCFC & PA)	\$ -	\$ -	\$ -	\$ -	\$ -
	2c - FC IV-E	\$ 64,426	\$ 58,452	\$ 5,974	\$ 50,000	\$ 14,426
	2e - Family FC	\$ 1,228,678	\$ 209,313	\$ 1,019,365	\$ 600,000	\$ 628,678
FOSTER CARE Total		\$ 1,890,867	\$ 542,170	\$ 1,348,696	\$ 1,335,000	\$ 555,867
RESIDENTIAL	1a - FC & TFC IV-E	\$ 71,263	\$ 107,123	\$ (35,860)	\$ 200,000	\$ (128,737)
	1b - FC & TFC Non-IV-E	\$ 981,478	\$ 431,934	\$ 549,544	\$ 600,000	\$ 381,478
	1c - FC Prevention Residential *	\$ 3,559,619	\$ (184,838)	\$ 3,744,457	\$ 1,200,000	\$ 2,359,619
	1d - Non-Mandated Res Service	\$ -	\$ -	\$ -	\$ -	\$ -
	1e - Special Education	\$ 1,670,271	\$ 729,181	\$ 941,090	\$ 1,750,000	\$ (79,729)
	2i - Crisis Stabilization	\$ -	\$ -	\$ -	\$ -	\$ -
RESIDENTIAL Total		\$ 6,282,632	\$ 1,083,400	\$ 5,199,231	\$ 3,750,000	\$ 2,532,632
Expenditure Total		\$ 26,865,221	\$ 8,884,703	\$ 17,980,518	\$ 19,102,975	\$ 7,762,246
General Fund Tax Support		\$ 9,023,905			\$ 6,561,212	\$ 2,462,693

* Note - The Actuals YTD include the FY21 expenditure accrual reversal.

CPMT Approval Table

Agency: CS

FAPT Date	Case Manager	Client's Initials	Type Svcs*	Eligibility	Ser. Dates (start - end)	CM Request	FAPT Recommended	CPMT Approved	Comments
1/18/2022	Khairkhawa	AA	CB	FCP	02/01/22-06/30/22	\$19,608.00	\$19,608.00	\$19,608.00	
1/25/2022	Black	JH	CB	FCP	11/24/21-02/28/22	\$485.00	\$485.00	\$485.00	Revision Request
1/25/2022	Khairkhawa	IT	CB	NM	02/07/22-06/30/22	\$5,000.00	\$5,000.00	\$5,000.00	
1/31/2022	Black	SS	RTC	M	01/31/22-04/30/22	\$33,576.30	\$33,576.30	\$33,576.30	Admin Request
2/1/2022	Vymetal-Taylor	AK	CB	FCP	02/01/22-06/30/22	\$5,200.00	\$5,200.00	\$5,200.00	
2/2/2022	Khairkhawa	IT	CB	NM	02/07-06/30/22	\$450.00	\$450.00	\$450.00	Revision Request
2/2/2022	Black	CA	CB	FCP	03/01/22-06/30/22	\$8,976.00	\$8,976.00	\$8,976.00	
2/2/2022	Vymetal-Taylor	ST	CB	FCP	02/02/22-05/31/22	\$6,726.00	\$6,726.00	\$6,726.00	
2/2/2022	Nguyen	XE	RTC	M	02/09/22-04/30/22	\$52,107.00	\$52,107.00	\$52,107.00	
2/8/2022	Gordon	JS	RTC	M	02/08/22-04/30/22	\$50,086.46	\$50,086.46	\$50,086.46	
2/8/2022	Gordon	RD	RTC	M	03/01/22-05/31/22	\$62,771.00	\$62,771.00	\$62,771.00	
2/9/2022	Black	NLS	CB	FCP	02/09/22-06/30/22	\$3,600.00	\$3,600.00	\$3,600.00	
2/11/2022	Nguyen	IB	RTC	FCP	02/11/22-04/30/22	\$48,267.28	\$48,267.28	\$48,267.28	
Total CS						\$296,853.04	\$296,853.04	\$296,853.04	

Agency: CSU

FAPT Date	Case Manager	Client's Initials	Type Svcs*	Eligibility	Ser. Dates (start - end)	CM Request	FAPT Recommended	CPMT Approved	Comments
1/18/2022	Hoover	LV	RTC	M	01/18/22-03/31/22	\$47,600.00	\$47,600.00	\$47,600.00	
2/9/2022	Porter	RT	RTC	M	03/01/22-05/31/22	\$55,885.44	\$55,885.44	\$55,885.44	
Total CSU						\$103,485.44	\$103,485.44	\$103,485.44	

Agency: DSS

FAPT Date	Case Manager	Client's Initials	Type Svcs*	Eligibility	Ser. Dates (start - end)	CM Request	FAPT Recommended	CPMT Approved	Comments
1/19/2022	Wooten	NB	RTC	M	02/01/22-04/30/22	\$30,253.58	\$30,253.58	\$30,253.58	
1/21/2022	Holmes	DRM	RTC	M	02/01/22-04/30/22	\$33,775.50	\$33,775.50	\$33,775.50	
1/21/2022	Williamson	KT	CB	FCP	02/01/22-06/30/22	\$18,750.00	\$18,750.00	\$18,750.00	
1/25/2022	Pena	OOA	CB	FCP	01/26/22-03/31/22	\$330.00	\$330.00	\$330.00	
1/25/2022	Pena	MB	CB	FCP	01/26/22-03/31/22	\$660.00	\$660.00	\$660.00	
1/25/2022	Blakely	BR	CB	M	02/01/22-04/30/22	\$3,669.12	\$3,669.12	\$3,669.12	
1/28/2022	Thompson	TB	RTC	M	02/01/22-02/28/22	\$10,267.60	\$10,267.60	\$10,267.60	
1/28/2022	McCray	KJ	CB	M	02/14/22-06/30/22	\$45,753.18	\$45,753.18	\$45,753.18	
1/28/2022	Pena	BA	CB	FCP	02/01/22-04/30/22	\$3,420.00	\$3,420.00	\$3,420.00	
1/28/2022	Duerr	MW	CB	FCP	01/28/22-04/30/22	\$6,840.00	\$6,840.00	\$6,840.00	
2/1/2022	Devers	BL	CB	FCP	03/01/22-06/30/22	\$7,086.00	\$7,086.00	\$7,086.00	
2/1/2022	Otoo	RS	CB	FCP	03/01/22-06/30/22	\$2,030.00	\$2,030.00	\$2,030.00	
2/1/2022	Smith	RD	CB	FCP	02/01/22-05/31/22	\$4,233.60	\$4,233.60	\$4,233.60	
2/1/2022	Smith	RD	CB	FCP	02/01/22-05/31/22	\$4,233.60	\$4,233.60	\$4,233.60	
2/1/2022	Wittenberg	MH	CB	FCP	02/01/22-06/30/22	\$12,850.00	\$12,850.00	\$12,850.00	
2/8/2022	Pena	BH	CB	M	03/01/22-05/04/22	\$14,278.50	\$14,278.50	\$14,278.50	
2/9/2022	Annand	MB	CB	M	02/09/2-06/30/22	\$5,376.00	\$5,376.00	\$5,376.00	
2/9/2022	Grant	EH	CB	FCP	02/09/22-06/30/22	\$19,200.00	\$19,200.00	\$19,200.00	
2/9/2022	Combs	KS	CB	M	02/14/22-04/30/22	\$20,250.00	\$20,250.00	\$20,250.00	
2/9/2022	Seaton	SM	CB	FCP	03/01/22-06/30/22	\$4,180.00	\$4,180.00	\$4,180.00	
Total DSS						\$247,436.68	\$247,436.68	\$247,436.68	


CPMT Approval Table

Agency: PWCS

FAPT Date	Case Manager	Client's Initials	Type Svcs*	Eligibility	Ser. Dates (start - end)	CM Request	FAPT Recommended	CPMT Approved	Comments
1/18/2022	Raymo	KR	CB	FCP	01/24/22-06/30/22	\$3,750.00	\$3,750.00	\$3,750.00	
1/18/2022	Naples	RM	CB	FCP	02/01/22-03/31/22	\$1,350.00	\$1,350.00	\$1,350.00	
1/19/2022	Boateng	TC	CB	FCP	01/19/22-06/18/22	\$6,000.00	\$6,000.00	\$6,000.00	
1/19/2022	Redd	GFP	CB	FCP	01/19/22-06/30/22	\$10,200.00	\$10,200.00	\$10,200.00	
1/19/2022	Redd	JD	CB	FCP	01/19/22-06/30/22	\$10,200.00	\$10,200.00	\$10,200.00	
1/25/2022	Abramson	BF	IEP	M	1/1/22-6/30/22	\$44,364.00	\$44,364.00	\$44,364.00	
1/25/2022	Abramson	EH	IEP	M	9/1/21-6/30/22	\$71,945.00	\$71,945.00	\$71,945.00	
1/25/2022	Abramson	XBS	IEP	M	5/1/22-6/30/22	\$10,763.00	\$10,763.00	\$10,763.00	
1/25/2022	Abramson	LR	IEP	M	7/1/21-6/30/22	\$2,304.00	\$2,304.00	\$2,304.00	
1/25/2022	Abramson	VW	IEP	M	8/1/21-6/30/22	\$72,192.00	\$72,192.00	\$72,192.00	
1/25/2022	Abramson	JG	IEP	M	10/1/21-6/30/22	\$58,319.00	\$58,319.00	\$58,319.00	
1/25/2022	Abramson	VM	IEP	M	11/1/21-6/30/22	\$52,731.00	\$52,731.00	\$52,731.00	
1/25/2022	Abramson	JK	IEP	M	9/1/21-6/30/22	\$74,665.00	\$74,665.00	\$74,665.00	
1/25/2022	Abramson	LH	IEP	M	10/25/21-6/30/22	\$59,156.00	\$59,156.00	\$59,156.00	
1/25/2022	Abramson	FS	IEP	M	9/27/21-6/30/22	\$68,202.00	\$68,202.00	\$68,202.00	
1/25/2022	Abramson	AHF	IEP	M	11/1/21-6/30/22	\$59,704.00	\$59,704.00	\$59,704.00	
1/25/2022	Abramson	BW	IEP	M	11/8/21-6/30/22	\$38,646.00	\$38,646.00	\$38,646.00	
1/25/2022	Abramson	SH	IEP	M	12/6/21-6/30/22	\$54,619.00	\$54,619.00	\$54,619.00	
1/25/2022	Naples	EB	IEP	M	12/1/21-6/30/22	\$51,251.00	\$51,251.00	\$51,251.00	
1/25/2022	Naples	LC	IEP	M	6/1/22-6/30/22	\$8,053.00	\$8,053.00	\$8,053.00	
1/25/2022	Naples	MH	IEP	M	11/1/21-6/30/22	\$49,840.00	\$49,840.00	\$49,840.00	
1/25/2022	Naples	AWJ	IEP	M	3/1/22-6/30/22	\$27,980.00	\$27,980.00	\$27,980.00	
1/25/2022	Naples	IW	IEP	M	7/1/21-6/30/22	\$5,376.00	\$5,376.00	\$5,376.00	
1/25/2022	Naples	JMO	IEP	M	8/1/21-6/30/22	\$72,192.00	\$72,192.00	\$72,192.00	
1/25/2022	Naples	NW	IEP	M	8/1/21-6/30/22	\$70,727.00	\$70,727.00	\$70,727.00	
1/25/2022	Naples	CA	IEP	M	3/1/22-6/30/22	\$31,407.00	\$31,407.00	\$31,407.00	
1/25/2022	Naples	JH	IEP	M	3/1/22-6/30/22	\$33,704.00	\$33,704.00	\$33,704.00	
1/25/2022	Naples	JB	IEP	M	10/1/21-6/30/22	\$71,098.00	\$71,098.00	\$71,098.00	
1/25/2022	Naples	CW	IEP	M	11/1/21-6/30/22	\$51,589.00	\$51,589.00	\$51,589.00	
1/25/2022	Naples	AM	IEP	M	11/1/21-6/30/22	\$53,734.00	\$53,734.00	\$53,734.00	
1/25/2022	Naples	AG	IEP	M	11/1/21-6/30/22	\$54,967.00	\$54,967.00	\$54,967.00	
1/25/2022	Naples	KT	IEP	M	10/19/21-6/30/22	\$66,146.00	\$66,146.00	\$66,146.00	
1/25/2022	Naples	IS	IEP	M	10/1/21-6/30/22	\$44,372.00	\$44,372.00	\$44,372.00	
1/25/2022	Naples	EB	IEP	M	1/1/22-6/30/22	\$37,800.00	\$37,800.00	\$37,800.00	
1/25/2022	Naples	DRM	IEP	M	11/15/21-6/30/22	\$33,932.00	\$33,932.00	\$33,932.00	
1/25/2022	Naples	JSL	IEP	M	12/9/21-6/30/22	\$46,936.00	\$46,936.00	\$46,936.00	
1/25/2022	Raymo	AB	IEP	M	11/1/21-6/30/22	\$50,228.00	\$50,228.00	\$50,228.00	
1/25/2022	Raymo	BC	IEP	M	3/1/22-6/30/22	\$20,944.00	\$20,944.00	\$20,944.00	
1/25/2022	Raymo	AM	IEP	M	8/31/21-6/30/22	\$43,005.00	\$43,005.00	\$43,005.00	
1/25/2022	Raymo	AK	IEP	M	8/1/21-6/30/22	\$57,846.00	\$57,846.00	\$57,846.00	
1/25/2022	Raymo	JM	IEP	M	8/1/21-6/30/22	\$78,392.00	\$78,392.00	\$78,392.00	
1/25/2022	Raymo	MO	IEP	M	2/1/22-6/30/22	\$38,755.00	\$38,755.00	\$38,755.00	
1/25/2022	Raymo	JS	IEP	M	8/1/21-6/30/22	\$72,192.00	\$72,192.00	\$72,192.00	
1/25/2022	Raymo	JP	IEP	M	12/14/21-6/30/22	\$41,856.00	\$41,856.00	\$41,856.00	
1/25/2022	Raymo	JE	IEP	M	11/1/21-6/30/22	\$60,391.00	\$60,391.00	\$60,391.00	
1/25/2022	Raymo	KH	IEP	M	11/8/21-6/30/22	\$58,804.00	\$58,804.00	\$58,804.00	
1/25/2022	Raymo	QH	IEP	M	11/8/21-6/30/22	\$39,918.00	\$39,918.00	\$39,918.00	
1/25/2022	Raymo	RC	IEP	M	7/1/21-6/30/22	\$123,787.00	\$123,787.00	\$123,787.00	
1/25/2022	Orr	SSA	CB	FCP	01/25/22-06/30/22	\$2,568.00	\$2,568.00	\$2,568.00	
1/25/2022	Naples	FR	CB	NM	01/25/22-03/31/22	\$2,200.00	\$2,200.00	\$2,200.00	
1/28/2022	Raymo	AHF	CB	NM	02/01/22-06/30/22	\$22,140.00	\$22,140.00	\$22,140.00	
1/31/2022	Orr	SSA	CB	FCP	01/31/22-06/30/22	\$2,461.00	\$2,461.00	\$2,461.00	Admin Request
2/1/2022	Abramson	EHC	CB	NM	02/02/22-06/30/22	\$24,750.00	\$24,750.00	\$24,750.00	
2/8/2022	Redd	DHP	CB	FCP	03/01/22-06/30/22	\$5,940.00	\$5,940.00	\$5,940.00	
2/8/2022	Naples	SR	CB	FCP	02/08/22-04/30/22	\$20,801.76	\$20,801.76	\$20,801.76	
					Total PWCS	\$2,277,192.76	\$2,277,192.76	\$2,277,192.76	

Grand Total \$2,924,967.92 \$2,924,967.92 \$2,924,967.92

CPMT Chair - Courtney Tierney

Signature: 

Date: 2/17/22



COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES *Administering the Children's Services Act*

January 21, 2022

Elijah Johnson, Acting County Executive
Prince William County, Virginia
P.O. Box 699
Prince William, Virginia 24588

Re: Prince William County Children's Services Act (CSA) Audit Findings

Dear Mr. Johnson,

On July 21, 2021, the Office of Children's Services (OCS) issued the final report of the audit of the Prince William County CSA program (Report # 27-2020). As shared with the Prince William County Community Policy and Management Team (CPMT), several observations of non-compliance with CSA statutes, policies of the State Executive Council for Children's Services (SEC), or internal control deficiencies were identified.

Further information provided has resolved several of these findings. The remaining findings are as follows:

1. The required Virginia Enhanced Maintenance Tool (VEMAT) was missing for one child to support payment of additional daily supervision. This finding falls into Level Three under State Executive Council (SEC) Policy 4.7 (Response to Audit Findings with Regard to the Children's Services Act) and is subject to denial of funds in the current audit cycle. The state share of funds for this finding is \$1,475.26.
2. CSA state pool funds were reimbursed for expenditures when those expenditures were eligible for funding through another source (i.e., title IV-E funds for transportation of an eligible child in foster care and Medicaid for residential therapies). This finding falls into Level Three under SEC Policy 4.7 and is subject to denial of funds in the current audit cycle. The state share of funds for this finding is \$3,960.64.
3. Incorrect service coding resulting in an underpayment of the local match. This finding falls into Level Three under SEC Policy 4.7 and is subject to denial of funds in the current audit cycle. The state share of funds for this finding is \$604.62. Additionally, there were additional coding errors that had no fiscal impact.
4. In several cases, the determination of medical necessity required under SEC Policy 6.3 (Community-based Behavioral Health Services) was not completed. This finding falls into Level Two under SEC Policy 4.7 and is not subject to denial of funds in the current audit

cycle. Repeat findings on this issue in a future audit would result in a denial of CSA reimbursement per Policy 4.7.

5. The Prince William County CSA Program Policy manual established certain exemptions from statutory requirements and/or policies of the Virginia Department of Social Services pertaining to foster care maintenance. This is a repeat finding from the previous CSA audit completed in October 2018. This finding falls into Level One under SEC Policy 4.7 and is not subject to denial of funds in the current audit cycle. Repeat findings on this issue in a future audit could result in suspension of CSA reimbursements until the issue is corrected
6. There were several instances where client case documentation was lacking certain important components such as treatment plans and progress reports, utilization review and discharge plans and parent/guardian signatures as required by State Executive Council Policy 3.5 (Records Management).

The denial by the Office of Children's Services of financial reimbursement, in the amount of \$6,040.52, may be appealed through the steps established in SEC Policy 3.4 (Dispute Resolution Process), which may be located at the following web address: https://www.csa.virginia.gov/content/doc/CSA_Policy_Manual_2019_revision.pdf. A copy of that policy is attached to this letter. To initiate the appeal process, notice must be received by this office within 45 calendar days of receipt of this letter (no later than March 11, 2022).

The Prince William County CPMT has submitted responses to these findings that are incorporated in the final audit report as well as a Quality Improvement Plan. OCS Audit staff will monitor implementation of that Plan.

Please accept my appreciation for the cooperation of the Prince William County CSA Coordinator and CPMT Chair throughout this review period.

Should you have any questions about this communication, please contact me by phone at 804-662-9082 or via e-mail, scott.reiner@csa.virginia.gov.

Sincerely,



Scott Reiner
Executive Director

cc: ✓ Jessica Webb, Prince William County CSA Coordinator
Courtney Tierney, Prince William County CPMT Chair
Elizabeth Roe, Prince William County CSA Fiscal Agent
Kristy Wharton, CSA Business and Finance Manager
Stephanie Bacote, CSA Audit Program Manager