

# SUMMER TIMESHEET ENTRY

SHORT DAYS: REGULAR 7 HOUR WORK DAY, CHARGE FRIDAY TO ANNUAL LEAVE. TOTAL 35 HRS

DAY	MM/DD	In	Out	In	Out	Total	S/L	A/L	Other Leave Types	Hours	Shift
SUN	06/25										
MON	06/26	9:00	12:00	13:00	17:00	7:00					
TUE	06/27	9:00	12:00	13:00	17:00	7:00					
WED	06/28	9:00	12:00	13:00	17:00	7:00					
THU	06/29	9:00	12:00	13:00	17:00	7:00					
FRI	06/30							7:00			
SAT	07/01										
						28.00	.00	7.00		.00	.00
						28.00	.00	7.00		.00	.00

LONG DAYS: FOUR 8-3/4 HOUR DAYS. TOTAL 35 HOURS

SUN	06/25										
MON	06/26	8:15	12:00	12:30	17:30	8:45					
TUE	06/27	8:15	12:00	12:30	17:30	8:45					
WED	06/28	8:15	12:00	12:30	17:30	8:45					
THU	06/29	8:15	12:00	12:30	17:30	8:45					
FRI	06/30										
SAT	07/01										
						35.00	.00	.00		.00	.00
						35.00	.00	.00		.00	.00