SOURCE
OFFICE & TECHNOLOGY

Proof of Delivery

Source is now using Route Track and Jump Track for tracking your deliveries. The Online portal, Jump Track, will give you access to all delivery data with live updates and viewable signatures. With both Route Track and Jump Track, you will always know the status of your delivery.

Please note that this tool only shows proof of delivery data for local customers in the Colorado and Wyoming area. If you aren't able to find your order using this tool, please reach out to Customer Service.

Step 1

This is your link to **Jump Track**:
https://web.myjumptrack.com/delivery-status/4b16428e
(feel free to copy and paste into a new browser window)

You can use Jump Track for all orders, including online, phone, email or fax. All you need to get started is the account, department and ticket numbers.

Delivery Status

Account # *

Delivery # *

Check Status

Step 2

Enter the account number including the department on the line for
"**Account # ***"

For example, the customer number is 8280042 and department is 5722,
the account number would be **82800425722**.

Then enter your **order** number on the line for "**Delivery # ***"

An example of where to find your order number will be on your invoice,
or feel free to contact your account representative for more assistance.
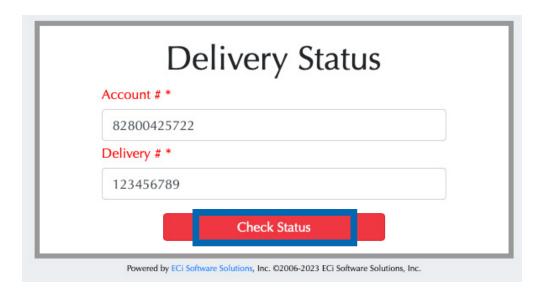
Then click the red button, **Check Status**.

Status:	Invoiced
PO Number:	---
Customer ID:	JEFCOU511
Placed By:	Camille Pathway
Department:	20010

Order Number:	W543210
Order Date:	07/18/2023
Invoice Number:	POWV7654321
Invoice Date:	07/24/2023

Delivery Status

Account # *

82800425722

Delivery # *

123456789

Check Status

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Step 3

The Delivery Status Detail screen will populate after clicking the red button, **Check Status**.

From this screen you will be able to see the full details from when the delivery was accepted to images of the final delivery. These details include date and time of the initial order, quantity delivered, acceptance signature and photos of where the driver placed the package(s).

From here you can click Print to print screen or Done to return to the original screen and enter the next ticket number.

If you aren't able to find your order using this tool, please reach out to Customer Service.

Customer Service
call or email
1.800.980.8010
Customerservice@SourceOT.com