THE GRADUATE SCHOOL

TRANSFER/SUBSTITUTION COURSE REQUEST FOR MASTER'S DEGREE

A maximum of 1/3 of the credit required for a master's degree may be accepted as transfer credit from another accredited graduate school if approved by the major and/or minor department and The Graduate School. Transfer credit can only be granted for: (1) credit earned within six years of graduation and (2) grades of "A" or "B".

ATTACH AN OFFICIAL COPY OF THE TRANSCRIPT IF NOT TEXAS A&M-COMMERCE COURSES

Name		CWID#	
Address		City/State/Zip	
Dept		Major	
Minor		Degree	MBA / MSF / MS

TRANSFER/SUBSTITUTION COURSES TO BE USED TOWARD AN A&M-Commerce MASTER'S DEGREE:

	Course	Institution	Date Completed	Grade	Semester Hours	A&M-C Equavalent
Major						

	Course	Institution	Date Completed	Grade	Semester Hours	A&M-C Equavalent
Minor						

	Course	Institution	Date Completed	Grade	Semester Hours	A&M-C Equavalent
Elective						

_____ _____

Major Department Head/Advisor Date
(must approve major & elective credit)

Minor Department Head/Advisor Date

_____ _____

Dean for Graduate Studies & Research Date

Approved Not Approved

NOTE: Research related courses are not transferrable from outside TAMU-Commerce (595).

Course Description from Catalog (cut/paste from the institution website, or attach a copy {must include institution identifier such as URL, letterhead, etc.})