

# THIRD-PARTY NOTIFICATION

## Third-Party Notification Alert others if a shutoff of service is imminent.

Some residential members, due to individual situation, find it beneficial to designate a third party to receive copies of special notices that may be sent to them by United Power.

As an example, a member's unexpected absence or unavailability causes a bill to remain unpaid for a prolonged period, a third party can take steps in time to prevent a possible shutoff of electric service. The designated third party may be a relative, personal friend, or even an agency.

United Power makes every effort to reach members with past due accounts far in advance of the time electric service is disconnected. A shutoff notice is sent only as a last resort.

**Completion of the form below will authorize United Power to send a copy of the shutoff notice to a third-party so they are aware of the situation. It does not obligate the third-party to pay the past due bill.**

For additional information, please call United Power's Member Services department at 303-637-1300.

### Third-Party Notification Form

*Must be signed by both Authorizing Member and Designated Third-Party*

This form authorizes United Power to mail a duplicate copy of special notices—particularly any concerning a possible disconnection of electric service because of non-payment of bills to the party named below.

**Member Name:** \_\_\_\_\_  
Service Address: \_\_\_\_\_  
City, State, ZIP: \_\_\_\_\_  
Contact Number: \_\_\_\_\_  Home  Cell  Work  
Email: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Third-Party Name:** \_\_\_\_\_  
Third-Party Contact Number: \_\_\_\_\_  Home  Cell  Work  
Third-Party Mailing Address: \_\_\_\_\_  
City, State, ZIP: \_\_\_\_\_  
Email: \_\_\_\_\_  
Relationship to Member: \_\_\_\_\_  
Third-Party Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Third-party is not obligated to pay member's electric bill, nor will receipt of duplicate notice necessarily defer or prevent disconnection of service.**

#### MAIL COMPLETED FORM TO:

United Power  
Attn: Member Services  
500 Cooperative Way  
Brighton, CO 80603

Cycle No:

