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# Get Started with Cisco Jabber

Release: 12.0, 12.1, 12.5

Everything you need to know to get up and running on the Cisco Jabber app, from downloading it to collaborating with your teams and coworkers, screen sharing, scheduling meetings and a lot more.

Download the Cisco Jabber app

Cisco Jabber simplifies communication and enhances productivity by unifying presence, instant messaging, video, voice messaging, desktop sharing, and conferencing capabilities into a secure easy-to-use app.

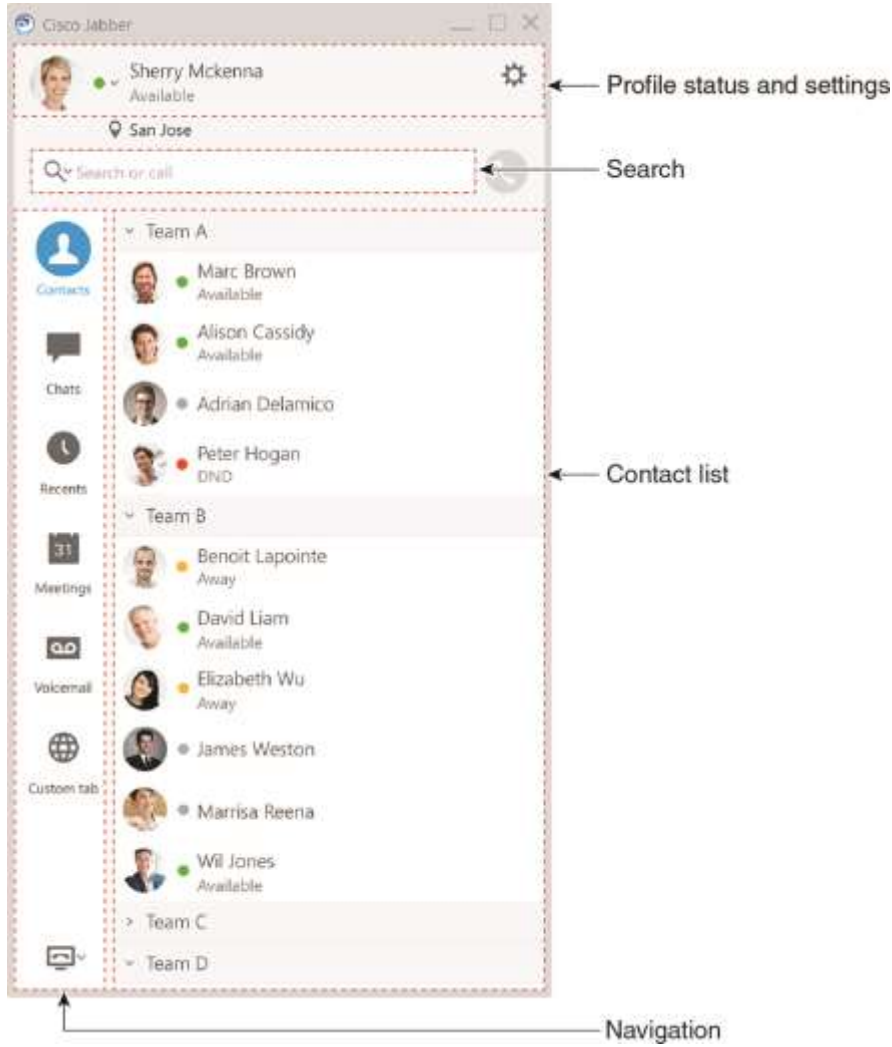
Cisco Jabber is available for Windows, Mac, Android, and iPhone and iPad. [Get the Cisco Jabber app.](#)



## Getting around Cisco Jabber

Cisco Jabber is intuitive and easy to navigate.

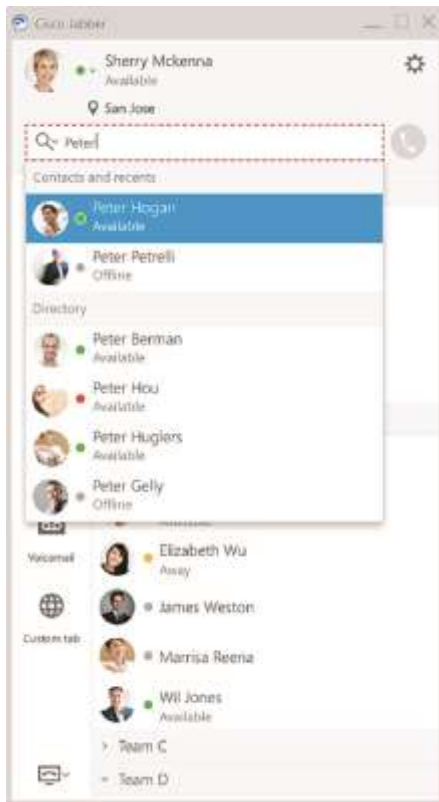
Your Cisco Jabber may look slightly different depending on the device you're using.



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## Send and Receive Messages

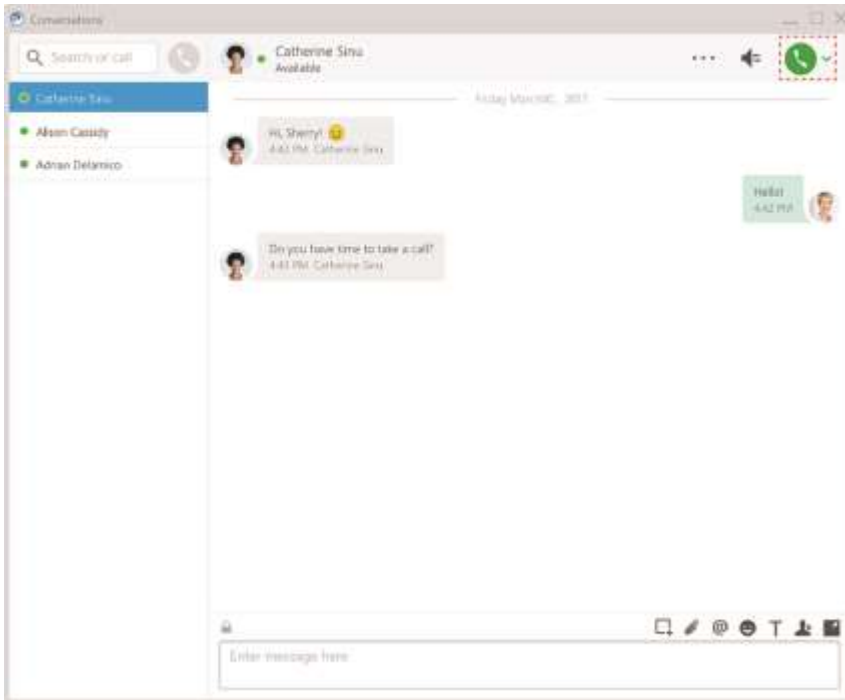
Send a message to a person – Enter the name in the search bar and select the person from the list of contacts.



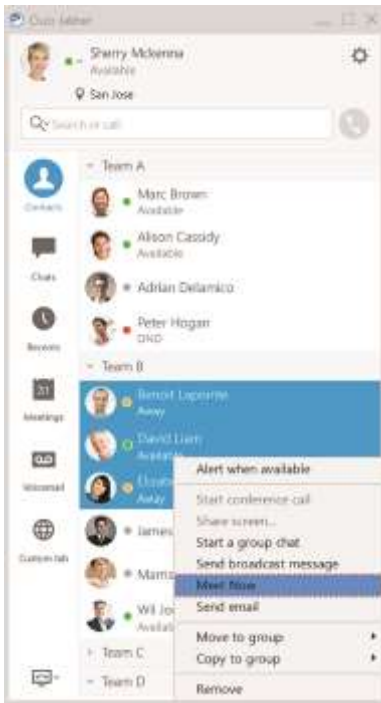
You can change the fonts and color, send a screen capture, send a file, mention a user, or add an emoticon to your message.

You can call and meet others using Cisco Jabber, right from your Cisco Jabber app

Call a person – Simply select the Call icon from an active conversation window or from your contacts list.



Schedule a Meeting – It's easy to create meeting spaces if you want to talk or meet with several people. Simply select the contacts you want to add to your meeting, right-click and select Start meeting.



Integrate your Calendar – You can integrate your calendar with Jabber to view your meetings and calendar events directly from within Cisco Jabber.



## Share your screen

If you're using the Cisco Jabber app on your computer, you can share your entire screen, or select an application to share.

Use the pop-up tool bar to access additional features like annotations, granting control of your screen to another user, or to stop sharing your screen.

