



ADDENDUM NO. 1

TO: Interested Parties

FROM: Brennan Garrett, Senior Architectural Project Manager
Division of Engineering

DATE: May 26, 2022

PROJECT: Storefront Window Replacement For 747 Northern Avenue, Hagerstown, Maryland
Contract No. MS-WR-301-28

Acknowledge receipt of this **Addendum No. 1** by signing in the space provided below and returning with your Bid.

Failure to sign and return with your Bid may subject the Bidder to disqualification. This **Addendum No. 1** forms a part of the Bid Documents, it supplements and modifies them as outlined herein.

This **Addendum No. 1** consists of **11 pages**, including this page and all attachments.

I hereby acknowledge receipt of **Addendum No. 1**:

By: _____ Date _____
Signed Name

Typed Name

Title

For (Firm): _____

Phone Number: _____

ADDENDUM NO. 1
Page 1 of 4

ADDENDUM NO. 1

STOREFRONT WINDOW REPLACEMENT FOR 747 NORTHERN AVENUE

Date Issued: May 26, 2022

Bids Due: **Wednesday, June 15, 2022**
2:00 p.m., Local Time

The following addendum material is hereby made a part of the Bid Documents.

Please note the following changes, information, and/or instructions in connection with the proposed work and submit proposals accordingly.



Brennan Garrett
Senior Architectural Project Manager
Division of Engineering

By Authority of:
Board of County Commissioners
Washington County, Maryland



Scott Hobbs, P.E.
Director
Division of Engineering

ADDENDUM NO. 1

STOREFRONT WINDOW REPLACEMENT FOR 747 NORTHERN AVENUE

TO: All prime Contractors and all others to whom specifications have been issued.

ITEM 1.01 Pre-Bid Teleconference held Wednesday, May 25, 2022:

A Pre-Bid Tele-Conference was scheduled for May 25, 2022. A record of the pre-bid tele-conference (consisting of 3 pages) (**Attachment A**), shall be incorporated into the Bid Documents.

ITEM 1.02 CLARIFICATIONS:

1. Contractor shall be responsible for the removal of all trash and debris from the job site as specified in the General Conditions for Construction.
2. The proposed storefront replacement system shall fully comply with the 2018 International Energy Conservation Code, including but not limited to, "U" factor, SHGC and Air Leakage Rate for fenestration assemblies.
3. Contractor shall be responsible for the replacement of deteriorated wood blocking and shims as may be required for installation of the new storefront system.
4. All Interested contractors are encouraged to tour the site before submitting their bid. Please note that a site tour has been scheduled for 10:00 A.M. Friday May 27, 2022. Alternate times to tour the site may be scheduled by contacting the project manager at 240-313-2474.
5. The Scope of Work has been revised to reflect Omega Foam-Ply insulated glazing panels instead of Thermolite insulated panels.

Attachments:

1. Pre-Bid Teleconference Meeting Minutes – (**Attachment A**) (consisting of 3 pages)
2. Revised Window Replacement Plan, dated May 20, 2022 (**Attachment B**)
3. Revised Left Side Photo (**Attachment C**)
4. Revised Scope of Work (**Attachment D**) (consisting of 2 pages)

END OF ADDENDUM NO. 1



ATTACHMENT A

**STOREFRONT WINDOW REPAACEMENT FOR
747 NORTHERN AVENUE**

**County Contract No.: MS-WR-301-28; Project No. 28-301
Wednesday, May 25, 2022 at 1:30 P.M.**

PRE-BID CONFERENCE MINUTES

Attendees:

Brennan Garrett	Washington Co. Division of Engineering	240-313-2474
Scott Hobbs	Washington Co. Division of Engineering	240-313-2407

A Pre-Bid Teleconference for the Storefront Window Replacement project was held on Wednesday May 25, 2022, at 1:30 P.M. for purposes of providing an overview of the project, and to answer Contractors' questions. Those in attendance for the meeting are named above. Comments from the meeting are as follows:

PRE-BID COMMENTS:

PB-1 Introductions and Attendance Confirmation

PB-2 Project Team: Project team members were identified as follows:
Brennan Garrett – Architectural Project Manager, Division of Engineering
Scott Hobbs P.E. – Director, Division of Engineering
Rick Farley – Chief Site Inspector, Division of Construction

PB-3 Project Description: This project includes providing all material, labor, equipment, tools and incidentals necessary to complete the removal and replacement of the aluminum storefront system at the 747 Northern Avenue Administrative Annex. The work shall include removing and reinstalling the blinds, securing the building every night, and coordinating replacement of the precast concrete sills with the masonry contractor (east side only). Please note that the existing entry vestibule storefront system (sliding glass door section) on the north side of the building shall remain in place and is not part of this project.


PB-4 Bid Documents: Bid documents may be obtained from the Washington County Website, go to www.washco-md.net and access "Divisions and Departments/Engineering/Engineering ITB/RFP/RFQ list. Bid documents may then be downloaded after completing the registration form.

- PB-5** **Bid Submission Date:** Bids will be received, and time stamped in the Division of Engineering, County Administrative Annex, 747 Northern Avenue, Hagerstown, MD until 2:00 P.M., Wednesday, June 15, 2022. All interested parties are invited to hear a reading of the bids. Those bidders who wish to hear a reading of the bids shall call 240-313-2460 to receive instructions prior to the bid opening. Bids received after this time will be returned unopened.
- PB-6** **Bid Questions:** All questions shall be submitted to the County in writing, addressed to the Division of Engineering, County Administrative Annex, 747 Northern Avenue, Hagerstown, MD 21742, and to be given consideration must be received no later than 4:00 P.M. Friday, June 3, 2022. Please note that no interpretations of the meaning of the Plans, Specifications, or other pre-bid documents will be made to any Bidder orally. Faxed and email inquiries are acceptable, if received by the date and time for the deadline for questions. **Fax 240-313-2401, email ecbidquestions@washco-md.net.**
- PB-7** **Engineer's Construction Cost Estimate:** In accordance with Maryland SHA Specification Section TC-2.01, the project is classified as a **Cost Group Letter Class "B," \$100,001 to \$500,000.**
- PB-8** **Calendar Day Contract:** The successful bidder will be required to commence work within ten calendar days of receipt of written Notice to Proceed and to fully complete the project within 120 consecutive calendar days. Please note that notice to proceed is anticipated to be issued in August of 2022.
- PB-9** **Liquidated Damages:** Liquidated Damages are assessed in the amount of \$100.00 for each consecutive calendar day worked beyond the proposed completion date.
- PB-10** **Bid Designation:** Each bid must be submitted in a sealed envelope bearing on the outside the name of the Bidder, the Bidder's address, and the name of the project for which the bid is submitted. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed as specified.
- PB-11** **Bid Forms:** Bids shall be submitted on the forms found in the downloaded *Bid Packet file*. Bidders may not substitute forms; use of other forms may render bids non-responsive.
- PB-12** **Bid Security:** A bid security must accompany the bid. Amount of the **bid security shall equal 5% of the total bid price**, payable to the Board of County Commissioners in the form of a bid bond, cashiers check, certified check or a bank treasurer's check.
- PB-13** **Contract Award:** The total base bid will be used as a basis for evaluation of the bids and award of the contract. If an award of the contract is made, it will be made

to the lowest, responsive, responsible bidder.

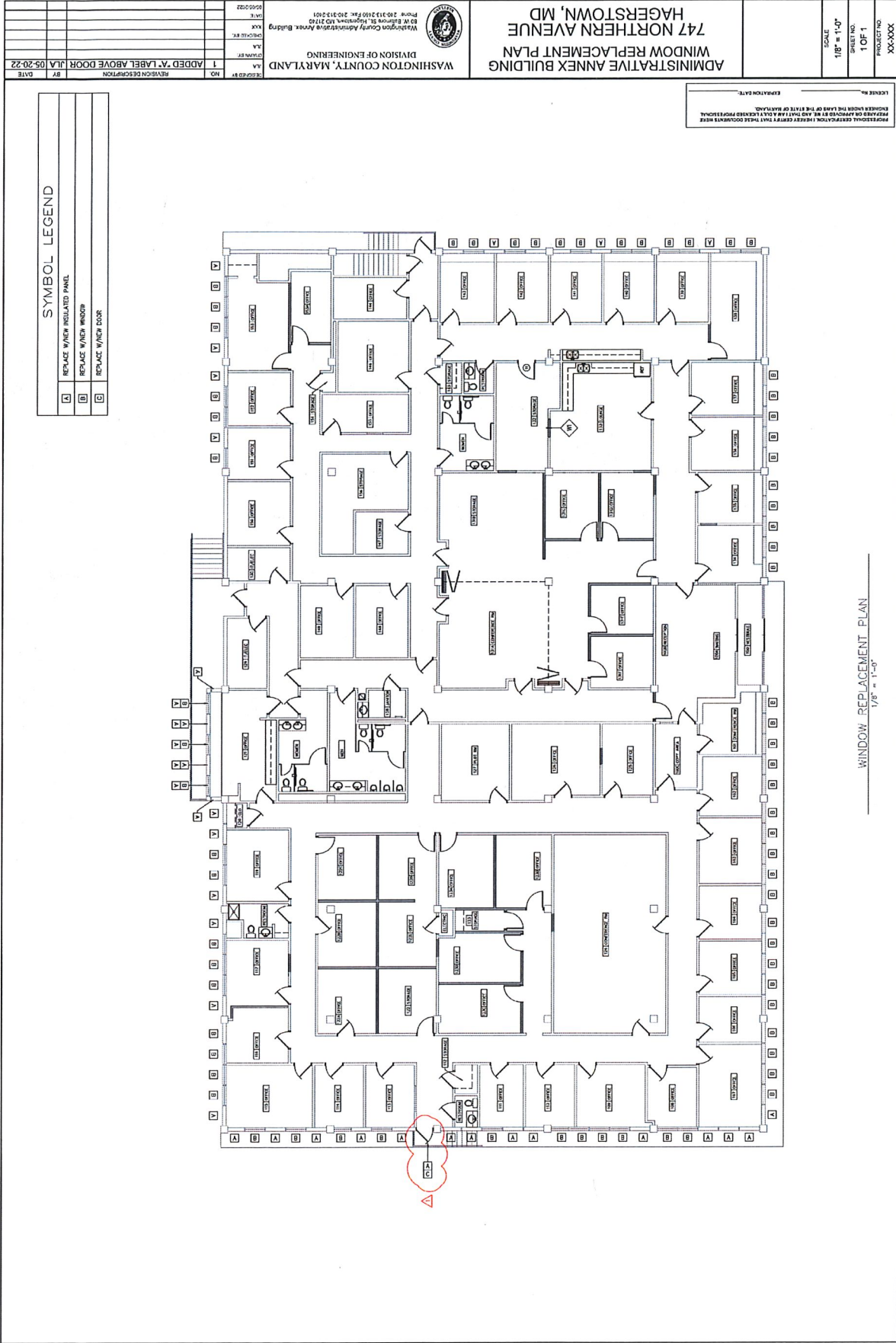
PB-14 **Project Location:** The project site is located at 747 Northern Avenue, Hagerstown, MD 21742.

PB-15 All interested contractors are encouraged to tour the site before submitting their bid. Please note that a site tour has been scheduled for 10:00 A.M. Friday May 26, 2022 for all interested parties. Alternate times to tour the site may be scheduled by contacting the project manager at 240-313-2474.


Brennan Garrett
Senior Architectural Project Manager
Division of Engineering

cc: All attendees
 Project File

Attachment B



Attachment C



Left Side (Revised)

Attachment D

Scope of Work

STOREFRONT WINDOW REPLACEMENT FOR 747 NORTHERN AVENUE

SCOPE OF WORK

1. SUMMARY:

- B. This work includes providing all material, labor, equipment, tools, and incidentals necessary to complete the removal and replacement of the aluminum storefront system at the 747 Northern Avenue Administrative Annex. The work shall include removing and reinstalling the blinds, securing the building every night, and coordinating sill replacement work (east side only) with the masonry company.
- C. The Contractor shall submit all applicable material specifications and samples to the County for review and approval prior to the start of the work.
- D. Insulating Glass Units (Windows): Laminated float (annealed) glass, gray tinted, 1” PPG Solarban 70LX VT solar control low-E glass or approved equal (1/4” lites and 1/2” air space). The Contractor to provide safety/tempered glazing as required by the building code and disconnect and reconnect the J-channel at the soffit as needed.

Insulated Glazing Panels (Panels): Foam plastic core bonded on both sides to hard board stabilizers with finished sheets of aluminum on each face. Omega Foam-Ply flat insulated panel or approved equal (smooth, anodized finish, color: black exterior, white interior, expanded polystyrene (EPS) core).

Frames: Aluminum, Kawneer 451T (thermally broken) or approved equal (2” sightline x 4.5” depth), black anodized (architectural class I, 0.7 mils min.).

Office 121 (inspector’s room) will have a combination of insulating glass units and insulated glazing panels with horizontal divider (36” above finish floor).

Door: Aluminum medium stile door, black anodized finish to match storefront frames. The Contractor to match existing door (Kawneer), hardware, and hinges.

Contractor to verify the following with the County prior to ordering materials:

- (A) Insulating Glass Units (Windows): 67 each
- (B) Insulating Glazing Panels (Panels): 29 each
- (A/A or B/A) Combination Insulating Glass Units and Insulating Glazing Panels: 5 each
- (C) Door: 1 each

- E. Contractor is responsible for making all field measurements.
- F. Unless otherwise advised, Brennan Garrett, Project Manager, shall be the Owner’s designated representative and point of contact for all matters relating to the performance of this work.

SW - 1

- G. The Contractor shall complete the work described herein within the time specified herein following receipt of a written notice to proceed (purchase order) from the Owner.
- H. All work associated with this proposal shall be completed in accordance with the applicable standards, codes, laws and regulations adopted by the Authority Having Jurisdiction (AHJ). This project is located within the State of Maryland, County of Washington, and the City of Hagerstown.
- I. The Contractor shall take all necessary precautions for the protection of the work and safety of the public and staff of the building. Contractor must maintain pedestrian access along the front, rear, and side entrances of the building, including furnishing, installing, and maintaining temporary signs throughout the work zone as required.
- J. The location for the project is: 747 Northern Avenue, Hagerstown, Maryland.
- K. Removal and reinstallation of existing wall-mounted light fixtures shall be the responsibility of Washington County.
- L. Please note that the existing entry vestibule storefront system (sliding glass door section) on the north side of the building shall remain in place and is not part of this project.
- M. Contractor shall be responsible for the removal of all trash and debris from the job site as specified in the General Conditions for Construction.
- N. Contractor shall be responsible for the replacement of deteriorated wood blocking and shims as may be required for installation of the new storefront system.