



ADDENDUM NO. 1

TO: Interested Parties

FROM: Jessica Spring, Project Manager
Division of Engineering

DATE: Thursday, November 18, 2021

PROJECT: **Oak Ridge Drive Sight Distance Improvement**
County Contract No. RD-OA-277-10

Acknowledge receipt of this **Addendum No. 1** by signing in the space provided below and returning with your Bid.

Failure to sign and return with your Bid may subject the Bidder to disqualification. This **Addendum No. 1** forms a part of the Bid Documents, it supplements and modifies them as outlined herein.

This **Addendum No. 1** consists of **eight (8) pages**, including this page.

I hereby acknowledge receipt of **Addendum No. 1**:

By: _____ Date _____
Signed Name

Typed Name

Title

For (Firm): _____

Phone Number: _____

ADDENDUM NO. 1
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ADDENDUM NO. 1

**OAK RIDGE DRIVE
SIGHT DISTANCE IMPROVEMENT**

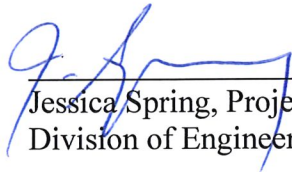
COUNTY CONTRACT NO. RD-OA-277-10

Date Issued: Thursday, November 18, 2021

Bids Due: Wednesday, December 1, 2021
1:00 P.M., EST

The following addendum material is hereby made a part of the Bid Documents.

Please note the following changes, information, and/or instructions in connection with the proposed work and submit proposals accordingly.



Jessica Spring, Project Manager
Division of Engineering

By Authority of:
Board of County Commissioners
Washington County, Maryland



Scott Hobbs, P.E., Director
Division of Engineering

ADDENDUM NO. 1

**OAK RIDGE DRIVE
SIGHT DISTANCE IMPROVEMENT**

COUNTY CONTRACT NO. RD-OA-277-10

TO: All prime Contractors and all others to whom specifications have been issued:

ITEM 1.01 **PRE-BID TELECONFERENCE MEETING:**

The pre-bid teleconference meeting was held Wednesday, November 10, 2021 at 10:00 a.m. Attached find the minutes and attendance record consisting of five (5) total pages.

ITEM 1.02 **BID QUESTIONS:**

The deadline for submitting questions was Wednesday, November 17, 2021 at 4:00 P.M. All questions received were raised during the pre-bid meeting and are included in the attached pre-bid meeting minutes.

ITEM 1.03 **BID FORMS/PREPARATION OF BID:**

Bids shall be executed on the *separate, detached* set of Bid Forms provided with the bid document; in addition to any revised Bid Form pages issued via addenda. Refer also to the Bid Document, paragraph ITB 1.03 – Preparation of Bid. In addition, each submitted bid shall include the signed cover page of each issued addendum.

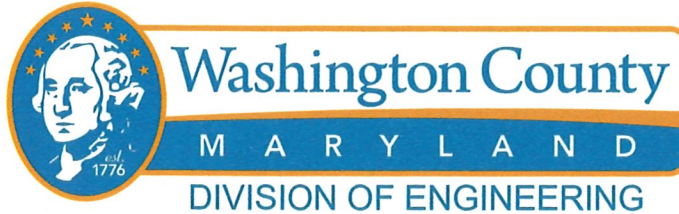
ITEM 1.04 **LOCATION FOR SUBMITTING BIDS:**

Bids will be received and time-stamped at the following location:

**Washington County Administrative Annex Building
Division of Engineering
80 West Baltimore Street
Hagerstown, MD 21740-6003**

Attachments: Pre-Bid Teleconference Meeting Minutes and Attendance (5 total pages)

END OF ADDENDUM NO. 1



ADDENDUM NO. 1

OAK RIDGE DRIVE SIGHT DISTANCE IMPROVEMENT PRE-BID TELECONFERENCE MEETING AND ATTENDANCE RECORD

County Contract No.: RD-OA-277-10; Project No. 10-277
Wednesday, November 10, 2021 at 10:00 A.M. (EST)

PC1. Introductions, Team Members, Roles & Attendance: Refer to attached meeting attendance sheet.

PC2. Project Overview: The project is located south/southwest of Hagerstown in the Halfway community. The project will improve the line of sight at the intersection of Oak Ridge Drive and Halfway Boulevard. Work includes clearing the site of vegetation, grading, construction of approximately 365 LF of grass swale, concrete curb openings, and an earthen check dam.

This is a locally funded project. There are no prevailing wage rates associated with this project; no certified payroll submissions, and no Minority Business Enterprise/Disadvantaged Business Enterprise (MBE/DBE) goal.

PC3. Project Classification: In accordance with Maryland SHA Specification Section TC-2.01, this Project Classification is Cost Group Letter Class "A", up to \$100,000. Please make this correction on page ITB-3 of the Invitation to Bid Document.

PC4. Time of Completion & Liquidated Damages: This is a 90 consecutive calendar day contract. Liquidated damages are in the sum of \$100/day for each consecutive day worked beyond the contract completion date.

PC5. Notice To Proceed: The proposed Notice to Proceed is February 2022; and the proposed completion date is May 2022. Refer to Bid Document item ITB 1.10 for further detail.

PC6. Special Provision Item No. 101 – Clearing & Grubbing: This item includes tree and tree stump removal, removal of root materials, and the refilling of all depressions with suitable, compacted material. Open burning is banned at the project site. Refer to the special provision for further detail.

PC7. Special Provision Item No. 103 – Maintenance of Traffic: Halfway Blvd is a four-lane undivided roadway. There are two lanes of traffic traveling in opposing directions. The bulk of the work parallels Halfway Blvd approaching the intersection with Oak Ridge Drive; so the work impacts one side of the road and hence one direction of travel.

The project includes a 2-Phase Traffic Control Plan (TCP). Contractor shall maintain one (1) lane traffic during work hours; and two (2) lane traffic during non-work hours. The TCP requires that all equipment and/or material, including traffic control signage be removed from the roadway at the end

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of each working day such that all traffic lanes are fully restored. There will be no lane closures allowed on weekends. This item also requires the contractor to furnish and apply water as directed to assist with dust control. Refer to the special provision for further detail.

PC8. Special Provision Item No. 201 – Unclassified Excavation: This work shall consist of all excavation and grading to the lines and grades specified in the contract. All excavation on this project shall be unclassified and shall include all material regardless of type.

PC9. Special Provision Item No. 301 – 42” Smartfence (Or Approved Equal): This is an erosion and sediment control device which uses 6-ft metal t-posts. Measurement and Payment includes product removal and any ground restoration required following Smartfence removal.

PC10. Contractor Submittals:

- a) Progress Schedule (Initial) with Monthly Updates. A bar-chart type schedule is acceptable. There is no distinct pay item for the progress schedule, therefore contractors shall incorporate any costs associated with this item into other line items found in the bid. Refer also to *Invitation to Bid ITB 1.22 – Payment to Contractor* for further detail.
- b) Requests for Information (RFI's).
- c) Sources of Supply and/or Shop Drawings.
- d) Record As-Built Drawing Set. There is no distinct pay item for this task. Therefore, incorporate any cost in the other project line items provided.

PC11. Material Testing: Contractor is required to provide field and laboratory testing of materials used for construction, including concrete, soils, aggregates, and asphalt. Refer to the Bid Document, pages TP-2 through TP-4 for further detail.

PC12. Bid Questions: The deadline for submitting questions is Wednesday, November 17, 2021 at 4:00 PM (EDT/EST). Bidders may submit questions via facsimile or email. The Fax number is **240-313-2401**; and the email address is **ecbidquestions@washco-md.net** Refer also to ITB 1.01 *Bid Due Date* found on page ITB-5 of the ITB Document.

PC13. Bid Forms: Bids shall be submitted on the *separate, detached* forms found in the downloaded **Bid Packet** file; along with any revised Bid Form pages that may be issued by addenda. Bidders may not substitute forms; use of other forms may render bids non-responsive.

PC14. Bid Security: A bid security in the amount of 5% of the total bid price shall accompany each submitted bid. The bid security shall be made payable to the Board of County Commissioners of Washington County, Maryland and may be in the form of a cashier's check, certified check, or bid bond.

PC15. Bid Due Date and Location:

Bids will be received until **1:00 P.M. (EST), Wednesday, December 1, 2021.**

The Sealed Bids, properly designated, may be mailed or delivered to:

**Washington County Administrative Annex Building
Division of Engineering
80 West Baltimore Street
Hagerstown, MD, 21740**

No bid will be accepted via email.

All Bidders shall allow ample time for delivery of their bid packets.

The bid opening meeting will be held via teleconference, with access details to be provided. Refer also to paragraph ITB 1.01 – Bid Due Date on page ITB-5 of the Bid Document for further detail.

PC16. Questions Raised During the Prebid Meeting:

Q1: Does the County set a maximum dollar threshold or not-to-exceed percentage on Bid Item 102 - Mobilization?

R1: No. The lump-sum value for this item is established by the Contractor. The measurement and payment for this item is outlined in the Special Provision.

Q2: Are there work hour or time restrictions?

R2: The County observes a five-day work week, Monday through Friday. The normal number of working hours per day will be limited to nine daytime hours (e.g., 7am-4pm), unless otherwise specified or authorized by the Engineer in writing. Bid Item 103 for Maintenance of Traffic specifies no weekend lane closures. Requests for working alternate hours or days may be submitted to the Engineer for review. See also General Condition GC-1.03 Definitions, Item 30-Holidays, found on pages GC-5 and GC-6 of the Bid Document.

Q3: Regarding Item 201 – Unclassified Excavation, how is payment for rock removal handled?

R3: Item 201 – Unclassified Excavation includes the removal of all materials, regardless of type. Therefore, any rock removed to achieve contract lines and grades will be measured and paid under Item 201.

Q4: Regarding rock, did the County perform any exploratory borings during project design?

R4: The County performed no exploratory borings. Bidders are encouraged to visit the project site as part of preparing their bid.

- Q5: Regarding Item 101 – Clearing and Grubbing, who handles the disposal of materials removed during the clearing and grubbing process? Does the County have a dump site available for the contractor to use?
- R5: **The Contractor is responsible for removal *and* disposal; including procuring approved waste areas for disposal of materials off site. Open burning is banned at the project site. Refer also to the special provision for this item for further detail.**

PC17. Adjournment: Meeting participants were thanked for their attendance. The meeting adjourned at 10:30 a.m.

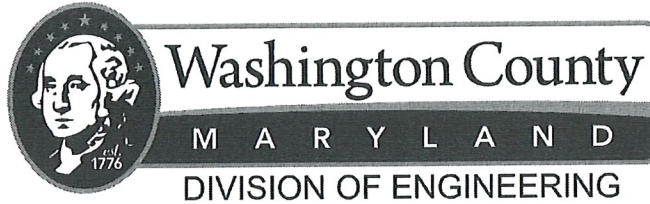
Sincerely,

Jessica Spring

Project Manager
Division of Engineering

Attachments: Meeting Attendance Sheet (1 page)

JS/js



TELECONFERENCE ATTENDANCE SHEET

Pre-Bid Meeting: Invitation to Bid

Oak Ridge Drive Sight Distance Improvement

Contract No. RD-OA-277-10

Wednesday, November 10, 2021, 10:00 AM, local time

| Representative Name, Title | Agency | Phone/E-mail |
|---|---|---|
| Jessica Spring Project Manager | Washington County MD Division of Engineering | Phone: (240)313-2414 Fax: (240)313-2401 jspring@washco-md.net |
| Pamela Mohn Chief of Design | Washington County MD Division of Engineering | Phone: (240)313-2460 |
| Logan Beatty Civil Engineer | Washington County MD Division of Engineering | Phone: (240)313-2460 |
| Jody Bell Estimator | CJ Miller, LLC | (410) 239-8006 jbell@cjmillerllc.com |
| Tommy Bell Estimator | WF Delauter & Son | (301) 447-5881 tommybell@wfdelauter.com |
| Randy Hixon Project Manager / Estimator | Huntzberry Brothers, Inc. | (301) 739-8036 randy@huntzberrybrothers.com |
| Beverly Haymes Director, Contract Management | ALC | (301) 733-0009 Beverly.Haymes@alccompanies.com |