



Washington County

MARYLAND

DIVISION OF ENGINEERING

**ADDENDUM NO. 1**

TO: Interested Parties

FROM: Jessica Spring, Project Manager  
Division of Engineering

DATE: Friday, March 1, 2024

PROJECT: **SMITHSBURG HIGH SCHOOL STREAM RESTORATION**  
**COUNTY CONTRACT No. SR-SH-251-12**

Acknowledge receipt of this **Addendum No. 1** by signing in the space provided below and returning with your Bid.

Failure to sign and return with your Bid may subject the Bidder to disqualification. This **Addendum No. 1** forms a part of the Bid Documents, it supplements and modifies them as outlined herein.

This **Addendum No. 1** consists of **eleven (11) pages**, including this page.

I hereby acknowledge receipt of **Addendum No. 1**:

By: \_\_\_\_\_ Date \_\_\_\_\_  
Signed Name

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Title

For (Firm): \_\_\_\_\_

Phone Number: \_\_\_\_\_

**ADDENDUM NO. 1**

**SMITHSBURG HIGH SCHOOL**  
**STREAM RESTORATION**

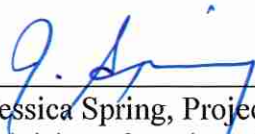
**COUNTY CONTRACT NO. SR-SH-251-12**

**Date Issued: Friday, March 1, 2024**

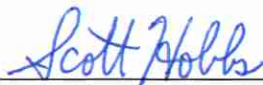
**Bids Due: Wednesday, March 20, 2024**  
**3:00 P.M., EST**

The following addendum material is hereby made a part of the Bid Documents.

Please note the following changes, information, and/or instructions in connection with the proposed work and submit proposals accordingly.

  
\_\_\_\_\_  
Jessica Spring, Project Manager  
Division of Engineering

By Authority of:  
Board of County Commissioners  
Washington County, Maryland

  
\_\_\_\_\_  
Scott Hobbs, P.E., Director  
Division of Engineering

**ADDENDUM NO. 1**

**SMITHSBURG HIGH SCHOOL**  
**STREAM RESTORATION**

**COUNTY CONTRACT NO. SR-SH-251-12**

**TO:** All prime Contractors and all others to whom specifications have been issued:

**ITEM 1.01** **LOCATION FOR SUBMITTING BIDS:**

Bids will be received and time/date stamped at the following location:

Washington County Administrative Annex Building  
Division of Engineering  
747 Northern Avenue  
Hagerstown, Maryland 21742-2723

Please replace the address to submit bids shown in the Invitation to Bid Document on page ITB-3 with the correct address provided above.

**ITEM 1.02** **PRE-BID TELECONFERENCE MEETING:**

The pre-bid teleconference meeting was held Wednesday, February 21, 2024 at 3:00 p.m. Attached find the minutes and attendance record consisting of eight (8) total pages.

**ITEM 1.03** **BID QUESTIONS:**

The deadline for submitting questions is Friday, March 8, 2024 at 4:00 p.m. Submit questions via email to: [ECBidQuestions@washco-md.net](mailto:ECBidQuestions@washco-md.net)

Questions received prior to the pre-bid meeting were addressed during the meeting. Refer to the attached meeting minutes. Questions submitted to date after the meeting include:

**Q:** After the successful bidder submits their design to the various reviewing agencies, will the duration of review time that they take to approve the design count against the contractors 200 days for completion?

**R:** **The contract duration of 200 consecutive calendar days for completion includes review time. The County will consider a non-compensable time extension for unreasonable review time that extends beyond the review time built into the 200 calendar days.**

**Q:** If the time extension is granted to the contractor of September 2025, will the contractor be subject to liquidated damages during that time frame, or will the liquidated damages start accruing after the time extension lapses?

**R:** **Liquidated damages will accrue after the time extension lapses.**

**Attachments:** Attachment "A": Pre-Bid Teleconference Meeting Minutes and Attendance (8 total pages)

**END OF ADDENDUM NO. 1**



Washington County

M A R Y L A N D

DIVISION OF ENGINEERING

**ADDENDUM NO. 1, ATTACHMENT "A"**

**SMITHSBURG HIGH SCHOOL STREAM RESTORATION**

County Contract No.: SR-SH-251-12; Project No. 12-251

**PRE-BID TELECONFERENCE MEETING MINUTES AND ATTENDANCE RECORD**

**Meeting Date/Time:** Wednesday, February 21, 2024; 3:00 P.M.

**Meeting Location:** Virtual via Microsoft Teams

**PB1. Welcome/Introduction/Attendance:**

- a) Refer to the attached attendance record.
- b) Washington County Project Team Members:  
Jessica Spring, Project Manager  
Pamela Mohn, P.E., Chief of Design

**PB2. Project Overview:**

- a) The Smithsburg High School Stream Restoration project is a Design/Build contract. The work includes the restoration of a tributary to Grove Creek, repairs to two (2) existing outfall areas, and replacement of existing pedestrian bridges.
- b) The work is located on Board of Education property within the Smithsburg High School campus. The Bid Documents include an aerial map showing the project limits.
- c) The work scope includes natural stream channel repair methods such as channel modification, stream bank stabilization, step pools, riffles, vegetative plantings, brush layering, imbricated rip-rap, and erosion and sediment control measures.
- d) The Bid Document includes an Add Alternate line item relating to a pedestrian bridge. The site includes four (4) existing pedestrian bridges along the tributary, which are identified in the bid documents. All four pedestrian bridges shall be analyzed to ensure passage of the 10-year storm for debris control and associated channel degradation. Preliminary analysis showed issues with pedestrian bridge no. 2 and pedestrian bridge no. 3. These two bridges shall be removed and replaced in kind, with the possibility of upgrading bridge no. 3 under the Add Alternate line item of work.
  - i. Pedestrian bridge no. 1 shall remain in place.
  - ii. Pedestrian bridge no. 2 shall be removed and replaced in-kind to ensure passage of the 10-year storm.
  - iii. Pedestrian bridge no. 3 shall be removed and replaced in kind to ensure passage of the 10-year storm. Bridge no. 3 is also presented as an Add Alternate Item and includes removal and replacement with an upgraded bridge that is an 8-ft. wide paved bridge capable of handling vehicular loading up to 5,000 lbs.
  - iv. Pedestrian bridge no. 4 shall remain in place.

747 Northern Avenue | Hagerstown, MD 21742-2723 | P: 240.313.2460 | TDD: 711

WWW.WASHCO-MD.NET

- e) The project shall improve water quality and upon successful completion, the County will apply enhancement credits towards meeting targeted reduction in Total Maximum Daily Loads (TMDLs) for the watershed. Monitoring required to maintain credits shall be included in the Design/Build contract for a 3-year period after construction is completed.
- f) The work includes engineering design, permitting, construction and future monitoring.
- g) This is a locally funded project. There is no requirement for prevailing wage rates or certified payroll submissions.

**PB3. Project Classification:**

- a) Cost Group Letter Class "C", \$500,001 up to \$1,000,000.

**PB4. Bid Due Date and Location:**

- a) Bids are due: **Wednesday, March 20, 2024 by 3:00 P.M. (EST);**
- b) The Sealed Bids, properly designated, shall be delivered to:

**Washington County Division of Engineering**  
**County Administrative Annex Building**  
**747 Northern Avenue**  
**Hagerstown, MD 21742.**

- c) Sealed bids will be time-stamped. Any bid received after the due date and time will be returned unopened.
- d) A bid opening meeting will be held virtually. The County will set up a MS Teams teleconference meeting for the bid opening and this information will be furnished by addendum.

**PB5. Preparation of Bids and Bid Security:**

- a) Bids shall be executed on the Bid Forms provided with the Bid Document.
- b) A bid security in the amount of 5% of the total bid price shall accompany each submitted bid. The bid security shall be made payable to the Board of County Commissioners of Washington County, Maryland and may be in the form of a cashier's check, certified check, or bid bond.
- c) In addition to the provided Bid Forms, the following information shall be included in the bid and used as a basis to evaluate a bidder's responsiveness and ability to complete the project. Refer to page SP-6 of the Bid Document for further detail:
  - i. Confirm your ability to commence the work immediately upon processing of the contract documents should your firm be awarded the contract. Provide an attainable project schedule based upon your anticipated design and start date.
  - ii. Provide a project narrative that includes the anticipated structure type, project management approach, and method for completion.
  - iii. Provide a list and individual qualifications/experience of your staff that would be utilized in this design/build. Provide a list of anticipated subcontractors, if any, and itemize their work in the project.
  - iv. Provide a certificate of insurance for the Designer of Record and Contractor that meets the County's Insurance Policy requirements.

**PB6. Time of Completion, Liquidated Damages & Stream Closure Period:**

- a) This is a 200 consecutive calendar day contract.
- b) Liquidated damages are in the amount of \$500.00 per day.
- c) It is desired to have the plans designed, approved, and permitted in spring 2024 with construction to occur during the summer months; followed by landscaping work to be completed in September of 2024. The stream closure period is from October 1<sup>st</sup> through April 30<sup>th</sup>. If this schedule cannot be met due to permitting restrictions, the County will allow a non-compensable time extension to September of 2025 for the construction portion of the project.

**PB7. Award Selection Process:**

- a) The total base bid and any accepted add alternate will be used as a basis for evaluation of the bids and award of the Contract. If an add alternate is not accepted, then the total base bid will be the basis for evaluation of the bids.
- b) If an award of contract is made, it will be to the lowest, responsive, responsible Bidder.

**PB8. Design-Build Special Provisions:**

- a) The Design-Build Contractor shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, and any other non-construction services furnished by the Design/Build Contractor under this contract.
- b) The Designer-of-Record is the single point of responsibility for all design decisions and design products for the Design/Build Contractor and shall supply the required professional liability insurance.
- c) The Designer-of-Record must be a professional engineer registered in the state of Maryland.

**PB9: Design-Build Special Provisions – Performance Criteria / Permits:**

- a) The Contractor is solely responsible for construction quality control inspection and material testing as well as for quality assurance of both design and construction.
- b) Contractor shall follow Maryland’s Waterway Construction Guidelines and 2011 Maryland Standards and Specifications for Soil Erosion and Sediment Control.
- c) Project shall conform with the NRCS natural Stream Restoration Design Standards and meet MDE project requirements, including but not limited to obtaining a **Joint Waterway Construction Permit** and a **Washington County Floodplain Permit**.
- d) Project shall conform to Washington County Stormwater Design Standards.
- e) Design Builder will need to prepare all plans necessary for **Soil Conservation District approval**.

**PB10. Design-Build Special Provisions –Specification for Work on Board of Education Property and Site Visitation Procedure:**

- a) Cannot have an individual who is registered as a sex offender on school property.
- b) The Smithsburg school site is drug, alcohol, and tobacco free.
- c) Chemical Application – Contractors must follow all local and state laws and regulations regarding chemical applications to school grounds.
- d) Scheduling of Work on School Site: A detailed schedule for the work is to be developed and approved by Washington County Public Schools prior to the proposed work. Daily work operations require:
  - i. All Contractor employees to sign-in and out at the school office upon arrival and departure.
  - ii. Work cannot interfere with the free movement and instruction of students and staff.
  - iii. Noise shall be kept to a minimum.
- e) **Site Visitation During the Bidding Phase:** The school requires that each Bidder check-in at the High School office if arriving prior to 4:00 P.M. Bidders may access the project site at their convenience on weekends but cannot impede any outdoor practice or school event that may be

occurring. The school has been notified of the bidding schedule, and to expect visitors during the bidding phase. Recommend wearing safety vest and/or hard hat to help identify your purpose for being there.

**PB11. Supplemental Data – Outfall Repair / Stabilization Opportunities:**

- a) The project includes stabilization of two existing outfall locations. Outfall No. 1 consists of a 12” reinforced concrete pipe and concrete endwall. Outfall No. 2 consists of a 16” x 21” corrugated metal projecting pipe.
- b) Potential Outfall Efforts are provided, along with a table showing a summary of the expected minimum impervious acre credits attainable for Outfalls 1 and 2. The final design shall meet or exceed the planning level crediting analysis provided, with additional crediting information presented to the County in the Final Design Memorandum.

**PB12. Supplemental Data – Stream Restoration Opportunities:**

- a) Within the Smithsburg High School property exists approximately 2,500 LF of a tributary to Grove Creek with varying degrees of erosion.
- b) A summary table is provided in the Bid Document of the planning level stream restoration.
- c) Based upon the table provided, we expect that there is at least 1, 110 LF of restorable stream within the property limits. The final design shall include an updated stream bank analysis to determine if additional linear footage needs to be included for restoration.

**PB13. Exhibits:**

- a) The Bid Document includes an aerial map showing the project limits.
- b) Photographs of existing conditions are also included.
- c) Design-builder shall be advised of existing conditions and a site visit is strongly recommended.

**PB14. Questions:**

*The following written questions were submitted prior to today’s pre-bid meeting:*

Q1: Is the contract intended to be contractor led, or consultant led?

R1: **Contractor-led.**

Q2: Can the site be visited at any time, or is permission required given the fact that it is BOE property?

R2: **During the Bidding Phase, the school requires that each Bidder check-in at the High School office if they arrive prior to 4:00 P.M. Bidders may access the project site at their convenience on weekends but cannot impede any outdoor practice or school event that may be occurring. The school has been notified of the bidding schedule. Recommend wearing safety vest and/or hard hat to help identify your purpose for being there.**

Q3: Can the downstream reach, that may or may not need to be restored, be separated out as an add alternate in the bid sheet so a fair cost comparison can be made between the offerors?

R3: **The County expects that there is at least 1,110 LF of restorable stream out of the approximately 2,500 LF of tributary length found on the premises. The final design shall include an updated stream bank analysis to determine if additional linear footage needs to be included for restoration. The downstream reach will not be separated out.**

Q4: The 200 consecutive calendar day timeline for design, permitting and construction will be extremely difficult to meet given the fact that permitting alone could take 200 calendar days. There is also the Use III closure period that would preclude instream construction for 7 months beginning October 1. Is there an alternative timeline that would be acceptable?

- R4:** It is desired to have the plans designed, approved, and permitted in spring 2024 with construction to occur during the summer months; followed by landscaping work to be completed in September of 2024. The stream closure period is from October 1st through April 30th. If this schedule cannot be met due to permitting restrictions, the County will allow a non-compensable time extension to September of 2025 for the construction portion of the project. Work on the outfall structures may be occurring while the instream prohibition period is in effect.
- Q5:** Will the consultant who completed the initial assessment for the project be allowed to bid on the design/build portion? Who was the consultant that completed the initial assessment?
- R5:** The initial assessment was completed by Wallace Montgomery, who will not be bidding on the project.
- Q6:** Will all meeting attendees be placed on a list if there are any addenda? And will the list of meeting attendees be sent out?
- R6:** Addenda are sent via email to all plan holders who have downloaded the bid document. When you download the bid documents, part of that download is providing your contact information. Anyone who downloads the bid document and provides that contact information will receive via email any addenda issued for the project. A listing of current plan holders is posted on the County's website in conjunction with the bid documents. Today's meeting attendees will be recorded in the pre-bid meeting minutes. The minutes of today's meeting will be sent to all plan holders who have downloaded the bid documents and provided a viable email address.

**PB15. Additional Questions/Interpretations and Project Addenda:**

- a) The deadline for submitting additional questions: **Friday, March 8, 2024 at 4:00 pm.**
- b) Submit questions via email to: [ECBidquestions@washco-md.net](mailto:ECBidquestions@washco-md.net)
- c) Written addenda will be issued via email and sent not later than three (3) calendar days prior to the opening of the bids to all Plan Holders.

**PB16. Bid Due Date & Location:**

- a) Bids are due: **Wednesday, March 20, 2024 by 3:00 P.M. (EST);**
- b) The Sealed Bids, properly designated, shall be delivered to:  
**Washington County Division of Engineering**  
**County Administrative Annex Building**  
**747 Northern Avenue**  
**Hagerstown, MD 21742.**

**PB17. Meeting Adjournment:**

- a) Attendees were thanked for their attendance, and the meeting adjourned at 3:40 P.M.

Sincerely,

*Jessica Spring*

Project Manager

Attachments: Sign-In Sheet (3 pages)

JS/js



# SMITHSBURG HIGH SCHOOL STREAM RESTORATION

Contract No. SR-SH-251-12

Wednesday, February 21, 2024 at 3:00 P.M.

## PRE-BID TELECONFERENCE RECORD OF ATTENDANCE

No.	NAME	TITLE	AFFILIATION	PHONE	E-MAIL
1.	Jessica Spring	Project Manager	Washington County Division of Engineering	240-313-2420	jspring@washco-md.net
2.	Pam Mohn	Chief of Design	Washington County Division of Engineering	240-313-2449	pmohn@washco-md.net
3.	Robert Holden	Manager	Appalachian Stream Restoration	304-533-4224	Robert_holden@asrworks.com
4.	Zach Jones	Director of Estimating / Business Development	Magstone LLC	443-244-3863	zjones@magstone.com
5.	Curt Hall	Sr. Project Manager	Ecosystem Planning & Restoration	410-688-7092	chall@eprusa.net
6.	Richard Starr	V.P. Sr. Water Resources Scientist	Ecosystem Planning & Restoration	410-980-7374	rstarr@eprusa.net
7.	Bryan Seipp	Senior Environmental Scientist	Ecosystem Planning & Restoration	301-509-5617	bseipp@eprusa.net
8.	Kristin Smock		Meadville Land Service		estimating@meadvillelandservice.com
9.	Kaitlin Walker	Estimating Assistant	Meadville Land Service	814-337-1974	estimating@meadvillelandservice.com

No.	NAME	TITLE	AFFILIATION	PHONE	E-MAIL
10.	Brooke Wray	Office Administration	KBS Earthworks	336-382-2657	brooke.wray@kbsearchworks.com
11.	Vince Humenay		ECS Mid-Atlantic, LLC		
12.	Greg Jackson		ECS Mid-Atlantic, LLC		gjackson@ecslimited.com
13.	Emily Grimes		ECS Mid-Atlantic, LLC		egrimes@ecslimited.com
14.	Justin M. Hughes, PWS		ECS Mid-Atlantic, LLC		jhughes@ecslimited.com
15.	Matt Bailey, EIT		ECS Mid-Atlantic, LLC		mdbailey@ecslimited.com
16.	Daniel P. Synoracki		ECS Mid-Atlantic, LLC		dsynoracki@ecslimited.com
17.	Greg Ratkowski, P.E.		ECS Mid-Atlantic, LLC		gratkowski@ecslimited.com
18.	Michael E. Bacon		ECS Mid-Atlantic, LLC		mbacon@ecslimited.com
19.	Alycia Roberson	Estimator	RES	301-850-0441	region2estimating@res.us
20.	Richard Lane		A-Zone Environmental Services		rlane@a-zoneenvironmental.com

No.	NAME	TITLE	AFFILIATION	PHONE	E-MAIL
21.	Chris Teague	President	Greenridge Contractors, Inc.	240-446-1298	chris.teague@greenridgeinc.com
22.	Sophie Teague		Greenridge Contractors, Inc.		smt@greenridgeinc.com
23.	Brady Riedel	Senior Estimator	Aquatic Resource Restoration Company	717-825-1851	bradyr@arrc1.com
24.	Tyler Gardner		SMC		tg@mdswm.com
25.	Nathan Merkel		ARRO Consulting, Inc.	717-706-9100	nate.merkel@arroconsulting.com
26.	Brad Underkoffler		ARRO Consulting, Inc.		Brad.underkoffler@arroconsulting.com
27.	Bethany Whitfield		HGS, LLC		
28.	Sean Crawford		Bayland Consultants	410-694-9401	scrawford@baylandinc.com
29.	Rich Pfingsten		EA Engineering, Science & Technology, Inc.		rpffingsten@eaest.com
30.	Richard Balzer, P.E.				
31.	Johnathan A. Balzer, P.E.				