



ADDENDUM NO. 1

TO: Interested Parties
FROM: Brennan Garrett, Senior Architectural Project Manager
Division of Engineering
DATE: Friday, September 18, 2020
PROJECT: 17718 VIRGINIA AVENUE ROOF REPLACEMENT
COUNTY CONTRACT NO. MS-RF-284-28

Acknowledge receipt of this **Addendum No. 1** by signing in the space provided below and returning with your Bid.

Failure to sign and return with your Bid may subject the Bidder to disqualification. This **Addendum No. 1** forms a part of the Bid Documents, it supplements and modifies them as outlined herein.

This **Addendum No. 1** consists of 3 pages, including this page.

I hereby acknowledge receipt of **Addendum No. 1**:

By: _____ Date _____
Signed Name

Typed Name

Title

For (Firm): _____

Phone Number: _____

ADDENDUM NO. 1
Page 1 of 3

ADDENDUM NO. 1

17718 VIRGINIA AVENUE ROOF REPLACEMENT

Washington County Contract No. MS-RF-284-28

Date Issued: Friday, September 18, 2020

Bids Due: **Thursday, October 8, 2020**
2:00 p.m., Local Time


The following addendum material is hereby made a part of the Bid Documents.

Please note the following changes, information, and/or instructions in connection with the proposed work and submit proposals accordingly.



Brennan Garrett
Senior Architectural Project Manager
Division of Engineering

By Authority of:
Board of County Commissioners
Washington County, Maryland



Scott Hobbs, P.E.
Director
Division of Engineering

ADDENDUM NO. 1

17718 VIRGINIA AVENUE ROOF REPLACEMENT

Washington County Contract No. MS-RF-284-28

TO: All prime Contractors and all others to whom specifications have been issued.

ITEM 1.01 **Pre-Bid Conference** held Wednesday, September 16, 2020:
A Record of the Pre-Bid Teleconference (consisting of 4 pages) (**Attachment A**), and the Teleconference Registration Sheet (consisting of 1 page) (**Attachment B**), shall be incorporated into the Contract Documents.

ITEM 1.02 **CHANGES/REVISIONS TO THE PROJCT SCOPE:**

Incorporate the following into the Bid Document;

ADD:

To the scope of the project; that existing roof gutters and down spouts shall be replaced with new seamless aluminum gutters and downspouts to match the size, gauge, shape and color of the existing ones.

ADD:

To the scope of the project; that new aluminum wall copings will be required at all walls, including on top of the E.F.I.S. covered wall that runs the full length of the building.

CLARIFICATION:

To the specifications; that the contractor, not the owner's representative, shall be responsible for performing a scan of the existing roof to determine the condition of the roof deck and existing insulation.

CLARIFICATION:

To the scope of the project; that the new proposed walkway path indicated on the construction drawing shall consist of relocated 2 x 2 pavers with a sacrificial 60 mil PVC membrane beneath.

Attachments:

1. Pre-Bid Teleconference Meeting Minutes – (**Attachment A**) (consisting of 4 pages)
2. Pre-Bid Teleconference registration Sheet – (**Attachment B**) (consisting of 1 page)

END OF ADDENDUM NO. 1



ATTACHMENT A

17718 VIRGINIA AVENUE ROOF REPLACEMENT
County Contract No.: MS-RF-284-28; Project No. 28-284
Wednesday, September 16, 2020 at 10:00 A.M.

PRE-BID CONFERENCE MINUTES

Attendees:

Brennan Garrett	Washington Co. Division of Engineering	240-313-2474
Scott Hobbs	Washington Co. Division of Engineering	240-313-2407
Richard Eichelberger	Washington Co. Division of Construction	240-313-2480
Eric Wiegand	Tecta America	443-677-3357
Nick Yewell	Ruff Roofers	410-242-2400
Rick Thomas	Dynamic General Contracting	240-360-6425
Aron Korobkin	S & M Roofing	443-422-8392
Greg Hodges	AAR of North Carolina, Inc.	336-727-4534
Randy Gill	Chris Valunas, LLC	443-797-7867
Joe Cotter	Vertex Roofing	703-565-6683
Steven Pukmel	Bonded Applicators of Maryland, Inc.	301-733-4343
Mike Psaromatis	Adelphia Contracting, Inc.	443-221-5290

A Pre-Bid Teleconference for the 17718 Virginia Avenue Roof Replacement project was held on Wednesday September 16, 2020 at 10:00 A.M. for purposes of providing an overview of the project, and to answer Contractors' questions. Those in attendance for the meeting are named above. Comments from the meeting are as follows:

PRE-BID COMMENTS:

PB-1 Introductions and Attendance Confirmation

PB-2 Project Team: Project team members were identified as follows:
 Brennan Garrett – Architectural Project Manager, Division of Engineering
 Scott Hobbs P.E. – Director, Division of Engineering
 Rick Farley – Chief Site Inspector, Division of Construction

PB-3 Project Description: The project involves installation of a new roof system on an existing building located at 17718 Virginia Avenue. The Contractor shall remove and stockpile all existing roof ballast to the loading dock area located at the rear of the building (ballast to be removed from the site by the County) and install approximately 32,000 SF of a complete mechanically attached 60 mil PVC roof system directly over the existing EPDM roof membrane on both the upper and

lower roofs. Proper flashings shall be provided and installed for all roof penetrations, including but not limited to vent pipes, pipe rails, mechanical units, exhaust fans, and access hatch. Termination bars and other components shall be provided as required to provide a complete and professional installation. The work also includes placing a sacrificial 60 mil PVC membrane beneath the existing walk path pavers, installation of a new walkway to the proposed HVAC roof top units, and reuse of the existing metal parapet copings. The 60 mil PVC membrane shall extend up and over parapet walls at all copings.

- PB-4** **Bid Documents:** Bid documents may be obtained from the Washington County Website by clicking on the Divisions and Departments/Engineering section and then on the ITB/RFP/RFQ section. Bid documents may then be downloaded after completing the registration form.
- PB-5** **Bid Submission Date:** Bids will be received, and time stamped in the Division of Engineering, County Administrative Annex, 80 West Baltimore Street, Hagerstown, MD in the entry vestibule located at the front of the building until 2:00 P.M., Thursday, October 8, 2020. All interested parties are invited to hear a reading of the bids. Those bidders who wish to hear a reading of the bids shall call 240-313-2460 to receive instructions prior to the bid opening. Bids received after this time will be returned unopened.
- PB-6** **Bid Questions:** All questions shall be submitted to the County in writing, addressed to the Division of Engineering, County Administrative Annex, 80 West Baltimore Street, Hagerstown, MD 21740, and to be given consideration must be received no later than 4:00 P.M. Wednesday, September 23, 2020. Please note that no interpretations of the meaning of the Plans, Specifications, or other pre-bid documents will be made to any Bidder orally. Faxed and email inquiries are acceptable, if received by the date and time for the deadline for questions. **Fax 240-313-2401, email ecbidquestions@washco-md.net.**
- PB-7** **Engineer's Construction Cost Estimate:** In accordance with Maryland SHA Specification Section TC-2.01, the project is classified as a **Cost Group Letter Class "B," \$100,001 to \$500,000.**
- PB-8** **Calendar Day Contract:** The successful bidder will be required to commence work within ten calendar days of receipt of written Notice to Proceed and to fully complete the project within 45 consecutive calendar days. Please note that notice to proceed is anticipated to be issued at the beginning of November.
- PB-9** **Liquidated Damages:** Liquidated Damages are assessed in the amount of \$250.00 for each consecutive calendar day worked beyond the proposed completion date.
- PB-10** **Bid Designation:** Each bid must be submitted in a sealed envelope bearing on the outside the name of the Bidder, the Bidder's address, and the name of the project for which the bid is submitted. If forwarded by mail, the sealed envelope containing

the bid must be enclosed in another envelope addressed as specified.

- PB-11** **Bid Forms:** Bids shall be submitted on the forms found in the downloaded *Bid Packet file*. Bidders may not substitute forms; use of other forms may render bids non-responsive.
- PB-12** **Contingency Allowance:** Please note that a construction contingency allowance for the replacement of deteriorated insulation, if needed, has been included on the Summary Schedule of Prices and must be included in the total bid price. The Summary Schedule of Prices can be found on page BF-12 of the Bid Form Packet.
- PB-13** **Bid Security:** A bid security must accompany the bid. Amount of the **bid security shall equal 5% of the total bid price**, payable to the Board of County Commissioners in the form of a bid bond, cashiers check, certified check or a bank treasurer's check.
- PB-14** **Contract Award:** The total base bid will be used as a basis for evaluation of the bids and award of the contract. If an award of the contract is made, it will be made to the lowest, responsive, responsible bidder.
- PB-15** **Project Location:** The project site is located at 17718 Virginia Avenue, Hagerstown, MD 21740.

Questions and Responses:

- PB-16** **Question:** Could a unit price be incorporated into the bid to cover wall copings that may be damaged during removal and are unable to be reused?
- Meeting Response:** The County will consider this and provide a response in addendum No. 1.
- Response:** Instead of incorporating a unit price for wall copings into the project, the County has decided that all wall copings will be removed and replaced with new aluminum wall copings similar to the existing ones in material and color. Please note that blocking shall be installed as required to provide for a sloped coping surface.

Closing Comments:

- PB-17** All interested contractors are encouraged to tour the site before submitting their bid. Please note that a site tour has been scheduled for 10:00 A.M. Thursday September 17, 2020 for all interested parties. Alternate times to tour the site may be scheduled by contacting the project manager at 240-313-2474.

PB-18 All participants were thanked for their attendance. The meeting was adjourned at approximately 10:20 A.M.



Brennan Garrett
Senior Architectural Project Manger
Division of Engineering

Enclosures as Noted:
Attachment No. 1 – Phone in Sheet – 1 Page

cc: All attendees
Project File

ATTACHMENT B

17718 VIRGINIA AVENUE ROOF REPLACEMENT
PRE-BID MEETING
September 16, 2020
10 AM

Registered Attendees

Name	Company	Phone	email
Eric Wiegand	Tecta America	443-677-3357	ewiegand@tectamerica.com
Katie Weber Nick Yewell	Ruff Roofers	410-242-2400	kweber@ruffroofers.com
Ioannis Kiotsekoglou Rick Thomas	Dynamic General Contracting	240-360-6425	Info.dynamicgeneral@gmail.com
Aron Korobkin	S&M Roofing	443-422-8392	Aron@sandroofing.com
Greg Hodges	AAR of North Carolina, Inc.	336-727-4534 or 336-345-4908	Greg@AARNC.com
Randy Gill	Chris Valunas, LLC	443-797-7867	Cvllc1986@gmail.com
Joe Cotter	Vertex Roofing	703-565-6683	joe@vertexroofinc.com
Steven Pukmel	Bonded Applicators of Maryland, Inc.	301-733-4343	Stevejr.bamd@gmail.com
Mike Psaromatis	Adelphia Contracting, Inc.	443-221-5290	adelphiacontracting@gmail.com