



## STORMWATER CONCEPT PLAN (SWCP)/ PRELIMINARY CONSULTATION PLAN (PC) CHECKLIST

PROJECT NAME \_\_\_\_\_

CONSULTANT \_\_\_\_\_

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**INSTRUCTIONS:** To be completed by the applicant. It is to be signed by the appropriate design professional with the initial document submittal. Indicate "N/A" for not applicable and "Inc." for included. Subsequent checklist submittals will be at the discretion of the reviewer.

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### I. SUBMISSION DOCUMENTS

- \_\_\_\_\_ A. A concept plan at the scale specified by the Director showing site location, existing natural features, forested areas, water and other sensitive resources, topography, and natural drainage patterns, property boundaries, property ownership, existing public and private roads and rights-of-way.
- \_\_\_\_\_ B. Preliminary estimates of stormwater management requirements, the selection, size, and location of ESD planning techniques and treatment practices and structural stormwater measures to be used, and the location of all points of discharge from the site. Provide ESD to the MEP spreadsheet.
- \_\_\_\_\_ C. A narrative that supports the concept design and describes how ESD will be implemented to the Maximum Extent Practicable (MEP) and how natural resources are protected and enhanced.

### II. CONCEPT PLANS - GENERAL INFORMATION

#### \_\_\_\_\_ A. STANDARD TITLE AND SIGNATURE BLOCKS (ALL SHEETS)

- \_\_\_\_\_ 1. Owner/Developer name, address and phone number
- \_\_\_\_\_ 2. Design Professional name, address, phone number, seal, signature, date
- \_\_\_\_\_ 3. Project name, zoning, tax map, election district, street address, parcel no., label 8-digit watershed name and number.
- \_\_\_\_\_ 4. Minimum scale of 1 inch = 50 feet.
- \_\_\_\_\_ 5. Maximum plan size is 24 inches by 36 inches.
- \_\_\_\_\_ 6. Soil identification/Soils map.
- \_\_\_\_\_ 7. Limits of clearing and grading.
- \_\_\_\_\_ 8. Show location of impervious areas (buildings, roadways, parking, and sidewalks).
- \_\_\_\_\_ 9. Preliminary location of ESD practices.
- \_\_\_\_\_ 10. Property lines shown with bearings and distances.
- \_\_\_\_\_ 11. Downstream drainage easement evaluation statement.

#### \_\_\_\_\_ B. VICINITY MAP REQUIREMENTS (COVER SHEET)

- \_\_\_\_\_ 1. Scale 1" = 2000', north arrow shown.
- \_\_\_\_\_ 2. ADC Map Coordinates.
- \_\_\_\_\_ 3. Site delineated.
- \_\_\_\_\_ 4. Major roads identified.

### II. SITE ENVIRONMENTAL INVESTIGATION

- \_\_\_\_\_ 1. 100-year floodplain delineated on the plan (include FEMA Panel Number).
- \_\_\_\_\_ 2. Non-tidal wetlands delineated.
- \_\_\_\_\_ 3. Highly erodible soils delineated.
- \_\_\_\_\_ 4. Steep slope areas delineated.

\_\_\_\_\_ 5. Sensitive areas and required buffers delineated.

**IV. ADDITIONAL COMMENTS:**

\_\_\_\_\_ 1. Check if additional comments have been attached.

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Prepared by:

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